

# HELIONS BUMPSTEAD PARISH COUNCIL

Clerk to the Council:- Cathryn Carlisle  
Herkstead Green Bungalow Cornish Hall End Braintree Essex CM7 4HH  
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Members are hereby summons to attend a Meeting of the Parish Council at  
Helions Bumpstead Village Hall at 7:45 pm on Monday 8<sup>th</sup> May 2017.  
If you are unable to attend please inform me on 731964

Signed..... - Parish Clerk

## AGENDA

- 17/83 Election of Chairman
- 17/84 Election of Vice-Chairman
- 17/85 Co-option of a New Councillor
- 17/86 To Complete Acceptance of Office Forms and to check whether there are any changes to the register of interest forms.
- 17/87 Members' declarations of interests
- 17/88 Apologies for Absence
- 17/89 Public forum
- 17/90 Minutes of the Council Meeting held on 10<sup>th</sup> April 2017
- 17/91 Review of Standing Orders
- 17/92 Review of Committees and their terms of reference
- 17/93 Appointments to Committees and of Special Responsibilities
- 17/94 Finance Report
  - Payments
  - 17/94.1 £257.72 Cathryn Carlisle Clerks Salary 101
  - 17/94.2 £38.09 E-on Lighting D/D
  - 17/94.3 £1.56 BT Telephone D/D
  - 17/94.4 Month Bank Statement and Monthly Budget Form
  - 17/94.5 To receive the Internal Audited Account
  - 17/94.6 To Complete the Annual Governance Statement
  - 17/94.7 To sign off the Annual Account
  - 17/94.8 To review the Risk Assessment
  - 17/94.9 To review the Insurance Policy
- 17/95 Clerk's Report
- 17/96 District Councillor's Report
- 17/97 County Councillor's Report
- 17/98 Bicycle rack at the Village Hall - update
- 17/99 Reports from Councillors with Matters affecting the village
- 17/100 Highways
  - 17/100.1 Highway Maintenance
- 17/101 Annual Parish Assembly
  - Update on meeting

- 17/102 Helions Bumpstead Footpath Map  
To discuss Footpath Map amendments and content of reverse  
To asses rational modifications to footpaths in the parish
- 17/103 Helions Bumpstead Village Hall matters affecting the Parish Council  
Update on refurbishment work.
- 17/104 Helions Bumpstead Recreation Ground  
To discuss hard surfacing at the entrance.
- 17/105 Church Yard  
To agree to give a grant to the PCC for grass cutting.
- 17/106 Items for information and inclusion on next meeting's agenda
- 17/107 Date of the next meeting  
12<sup>th</sup> June 2017
- 17/108 Meeting Closed

*Members of the Public and Press are welcome to attend.*