

# MINUTES of HELIONS BUMPSTEAD ANNUAL PARISH ASSEMBLY

held on  
Thursday 24<sup>th</sup> April 2008

## ATTENDANCES

NAME	POSITION	PRESENT
Mr M. Rowson	Chairman	Yes
Mrs J. Catchesides	Vice Chairman	Yes
Mr J. Collar	District Councillor	Yes
Mr G. Moore	Parish Councillor	Yes
Mr B. Freight	Parish Councillor	Yes
Mr M. Istance	Parish Councillor	Yes
Mr M. Lawfield	Parish Councillor	Yes
Mrs C. Purdie	Parish Councillor	Yes
Mrs T. Freight	Parish Clerk	Yes
Mr D. Finch	County Councillor	Yes
PC Robinson	Police Officer	No
Mr M. Peachey	Stop Stansted Expansion Group	Yes
35 Members Of The Public		

## 1. APOLOGIES FOR ABSENCE

Mr M Edwards, Mr D. West, Mr & Mrs Baker, Mr D. Pedrick and Mr A. Parker

## 2. MINUTES

The Clerk read out the minutes of the Parish Assembly held on the 26<sup>th</sup> April 2007. There were no amendments. Mrs Catchesides proposed that the minutes were accepted and seconded by Mr Moore. The minutes were then approved as a correct record and signed by the Chairman Mr Rowson

## 3. MATTERS ARISING

None

## 4. CHAIRMAN'S REPORT

The Chairman welcomed everyone to the 114<sup>th</sup> Parish Assembly which commenced at 8.00 pm. He introduced Mr David Finch, Essex County Councillor, Mr John Collar, Braintree District Councillor and Mr Martin Peachey, Stop Stansted Expansion Group.

During the past year there have been 8 Parish Council Meetings and several informal meetings which achieved excellent attendance levels. He thanked his fellow Councillors, Mr Finch and Mr Collar for their hard work and support.

**HIGHLIGHTS OF THE YEAR:** In the RCCE Village of the Year Competition we came second to Ashdon with a merit award in our Best Kept Village Group. Our Website was awarded NALC National award for best Local Council Website. Our Parish Plan was awarded best in Essex by EALC. Thanks to Essex County Council for their super response following the village floods and thanks also to the many volunteers who helped clear up.

**PARISH CLERK:** He thanked Terri Freight our Parish Clerk and Responsible Financial Officer for all her hard work and for attending Training to eventually achieve Parish Council Quality Status.

**FOOTPATHS:** This role taken over by Matthew Lawfield who has so far undertaken a survey of footpath network, repaired bridges, put in Way markers. He led a successful Boxing Day walk which 50 villagers attended and introduced monthly nature walks. The new Footpath Map for the Village Green has been ordered.

**GRANT AWARDS:** Jane Catchesides and Terri Freight continue to investigate sources of grants for varying projects. A lot of work has been undertaken on behalf of the Village Hall in this area and work is still ongoing. Extended and revised storage has been undertaken and the Kitchen will be next.

**PUBLIC TRANSPORT:** Mr Moore continues to liaise on public transport issues and for which I thank him.

**VILLAGE GREEN & CHURCHYARD MOWING:** Thanks to both Johnny Ramsey and Malcolm Cox for their efforts in the mowing of the churchyard and village green. Revised mowing arrangements this year in the Churchyard will occur after spring and wild flowers have seeded.

**STREET CLEANING:** Thanks to Dennis Saville for maintaining the Bus Shelters and surrounding areas. Thanks also for individual residents who clear their own areas.

**NEIGHBOURHOOD WATCH:** Thanks to Mike Edwards for being Co-ordinator.

**PARISH MAGAZINE:** Thanks to Melanie Walker for editing the magazine. The magazine is no longer subsidised as funded by advertising even though contents of the magazine has increased

**VILLAGE WEBSITE:** I must thank the effort put in by all and in particular by Jane and Martin Catchesides for their commitment to our award winning website.

**VILLAGE HALL MANAGEMENT COMMITTEE:** I would like to thank the committee for their continued hard work and congratulate their achievements thus far and for providing excellent events during the year including the Posh Frocks and Bow Tie Ball at Christmas.

**REFRESHMENTS:** Thanks to Mel Walker for doing the refreshments this evening.

**PROJECTOR:** Thanks to Phil and Naomi Snowden for providing the projector.

## **5. POLICE REPORT**

None. Members and residents complained that there was no Police report. Mr Finch to forward complaint to Essex Police.

## **6. STOP STANSTED EXPANSION GROUP**

Mr Peachey gave an in depth presentation concerning the effects of the proposed second runway and also the proposed revision of air space allocation. He urged all residents to lodge their objections of the planning application for Stansted Airports proposed second runway with Uttlesford District Council before the 26<sup>th</sup> June deadline. He also recommended that residents oppose the proposed changes in air space allocation over the East Anglia area to NATS before the consultation deadline of 22 May 2008. Details on how to object to either of these proposals were given to residents (see attached information). Mr Peachey then took questions from residents. Chairman thanked Mr Peachey for his informative presentation after which he left the meeting.

## **7. COMMUNITY WARDEN PRESENTATION**

None.

## **8. COUNTY COUNCILLOR'S REPORT**

David Finch reported:

This year has been a very good year for Essex County Council with particularly good work progressing to provide excellent value for the council taxpayer whilst continuing to deliver first class services. The county continues to enjoy strong financial management and leadership which will help us to weather the difficult times ahead

Council Tax for 2008-9 was set at 4.2% against an annual RPI increase of 4.5%.

The efficiency programme initiated some 18 months ago has realised over £69 million for reinvestment in services.

Highways have moved into the top quartile of national indicators following 3 years of significant investment by the County in highways infrastructure. In addition the number of killed or seriously injured on Essex roads has dropped by 12% as a result of combined effort and investment by Essex County Council and Essex Police.

Adults Social Care achieved a 3 star rating, which puts Essex amongst ten national top performers.

We have started a 3 year investment (£2.1 million) programme on public art in Essex.

Our Waste Strategy has been confirmed “good” by a commission of experts who judge our plans as appropriate for County waste disposal. The future disposal of waste continues to be one of our hardest challenges. The Landfill Tax escalator will soon begin to bite and we are currently working together with district to improve our recycling rates. The Waste Strategy is currently out for consultation and encourage everyone to feed back their comments to us.

I am pleased to report that following my lobbying, Highways have extended the salting of roads, and now all villages with greater than 50 houses have the roads in and out salted in bad weather.

I am also pleased to report that my lobbying for support for the parishes has resulted in the establishment of an insurance brokerage scheme of all Essex Parishes with potential savings of 15% on premiums.

Further investment by the County in Trading Standards has resulted in one of the best services nationally. Members have been able to encourage a focus on rural issues such as Lorries breaching the 7.5 ton limit on rural roads. There has also been focus on unwanted doorstep callers, to try and protect the elderly and vulnerable.

Schools, Children and Families have been reorganised to provide early intervention and prevention services at a local level. Services are being provided through Teams Around Schools Children Communities (TASCC's) which encompass social workers, youth services, and specialised staff like educational welfare officers. It is intended that these should evolve to also include health workers, police officers etc.

In the budget, Lord Hanningfield announced £2,000,000 specifically for youth services and announcements of how this money can be accessed will be coming soon.

Essex County Council has lobbied very successfully to continue new ways of providing post office services once the government has closed them.

## **9. BRAINTREE DISTRICT COUNCILLOR'S REPORT – BUMPSTEAD WARD**

John Collar reported:

Following the District Council Election on 3<sup>rd</sup> May 2007, the new 60 member council consisted of 42 conservatives an increase of 15 members. The first group meeting took place on Saturday 5<sup>th</sup> May 2007 with an all day conference.

It was decided that the administration of the council would continue with a Cabinet (reduced to 6 members) and Leader, Graham Butland being elected by those members present as Leader of the Council. A Planning Committee, Licensing Committee, Overview and Scrutiny Committee and 3 Area Committees one for each area with a substantial budget. Smaller committees were also formed.

Policy development groups were discontinued and a limited number of Task and Finish Groups would be formed to look at specific areas of the Council with responsibility for a limited period (possibly only a 3 to 4 month duration).

As a greater amount of responsibility and autonomy is vested in the established committees the number of Full Council meetings were to be reduced to 5 or 6 per year, purely for the ratification of major issues (setting the Council Budget and Council Tax).

### Planning Committee

Planning used to be decided by the local area committee on a monthly basis. The new proposal adopted was for only one committee who would meet once every 2 weeks to consider applications for the whole of the Braintree District, and if necessary more often. I was allocated to serve on this committee.

### Licensing Committee

The function of this committee, and in some cases a subcommittee of this group, is to consider and make all the decisions in all aspects of alcoholic, music, entertainment, gambling, Taxi operation and pricing, granting or revoking of licences. The committee or sub committee would meet as and when required by law, even at a few days (or even hours) notice. I am Vice Chairman of this committee.

### Overview and Scrutiny Committee

This committee selects and scrutinises proposals and decisions taken by the cabinet and makes recommendations direct to Full Council. The Chairman is the Halstead Residents member Michael Gage.

### Greenfield's Community Housing

The decision by the previous administration in conducting a ballot of Council House Tenants, and the proposal; to transfer the housing stock to the newly formed Greenfield's Community Housing took place as planned on 12<sup>th</sup> November. Greenfield's staff still operates out of Causeway House, but have secured their own offices to be occupied later this year. Close working will still continue with Braintree District Council including Estate Inspections.

#### Braintree Swimming Pool

The long awaited Braintree Swimming Pool was officially opened on 29<sup>th</sup> March this year adjacent to the Freepport Shopping Village. This now provided modern facilities for the residents of Braintree.

#### Area Local Committee

It was decided that there would be local committee for each area, Halstead, Braintree and Witham. They would not have influence over planning, but concentrate purely on local issues. A budget for each area of £100k has been allocated. Any group can bid for funds. A training session for the Halstead area is being held on Thursday 22<sup>nd</sup> May in the Queens Hall, Halstead at 7.30pm.

The Council is still looking to work with partners through the local area agreements, with the proposal to provide joined up public services from a new shared building.

I have remained one of the Council's representatives on the Dedham AONB and Stour Valley Project and the River Colne Countryside Project.

Finally Lady Patricia Newton was elected Chairman of the Council and has made a great impression for the District.

As a postscript I must report with regret the death of 2 of our councillors. Former Chairman of the Council Keith Bigden on 1<sup>st</sup> April who served his ward for 25 years and a new very young Councillor Caroline Denis on 14<sup>th</sup> April. Their services will be sadly missed.

### **10. PARISH PLAN UPDATE WORKING PARTY REPORT**

Jane Catchesides reported :

As most of you know, the Parish Council distributed a questionnaire to every household in the village in November of last year, in order to update our Parish Plan.

The original questionnaire had gone out in November 2002, and it seemed sensible to update things after 5 years.

We promised then to report back to the village at this Assembly. But this has been one of those projects that has grown and grown, and we soon realised that it was not going to be possible to produce a final report for this meeting.

What we have decided to do is to produce an Interim Report, which will again be distributed to every household, and which you should receive within the next couple of weeks. We will then call a special public meeting, probably in early June, so that everyone can have a proper chance to debate the results.

Tonight's Agenda was already too full to give us time to discuss things properly now.

The Interim Report will consist of two main parts:

The first part will be a report back to the village on progress with the original Parish Plan that was published in April 2004 – what we have achieved, how we have done it, what is not yet finished, what we still have to do, a summary of grants received and a short summary of awards we have received.

The second part analyses briefly the main results of the recent survey, and will show clearly the mandates received for different areas of policy.

After further discussions during the summer, we will publish the final report, which will look to the future, and will summarise the main issues to be resolved, who is responsible, where the money should come from, and a timescale for sorting the problem. We will have to negotiate with Braintree and Essex on the issues that involve them, and agree the report with them.

We hope to publish the final report about this time next year.

## **11. BRAINTREE DISTRICT COUNCIL'S DEVELOPMENT FRAMEWORK**

Concerns were expressed on the publication in the Haverhill newspapers giving specific details of sites in the village that were for proposed housing as part of the Districts Councils Development Framework. The Parish Council were unaware of any of these proposals and no consultation had yet taken place. Members were aware that this document was being prepared but have not been informed of any specific sites for development. Mr Collar confirmed that Braintree District Council had written to all land owners who had applied to develop land in the past requesting if they were willing to sell land for development. On completion the LDF Parish Councils would be consulted and invited to respond to these proposals. He informed residents that this document was a wish list for developments throughout the district and not every site necessarily would be suitable for development. The Chairman reassured residents that when this document had been received a public meeting would be held to discuss any proposed developments in the village.

## **12. PARISH COUNCIL ACCOUNTS**

A summary of the End of Year accounts and copies of Bank statements were distributed to residents. A full record of accounts was made available. The clerk reported the total balance carried forward of £7706.17 of which the Village Hall accounts managed by the Parish Council from the annual precept has a carried forward balance of £6592.58. There were no questions from the floor for the Clerk. The Chairman signed the summary as the correct financial records of the Parish Council for 2007/8.

## **13. REPORTS FROM VILLAGE ORGANISATIONS**

### **VILLAGE HALL:**

Terri Freight reported:

As most of you are aware Gerla Pusey stepped down as Chairman in August last year due to health and personal reasons. I would like to take this opportunity to thank her for her amazing energy inspiration and commitment over the years and whose shoes I found myself occupying for the remainder of the year. I was only able to do this with the help of Jim Axford who was prepared to come out of his very short retirement and return as Treasurer for which I am extremely grateful. I would also like to extend my thanks to all members of the Committee for their support, dedication and hard work through out this year. This is the first year for many years the Committee has had representatives from all the organisations and clubs who regularly use the Hall. This has proved very productive and enabled greater communication between the various groups.

The Hall is beautifully looked after by our hardworking caretaker Jim Smith and our contractor Malcolm Cox maintains the grounds of the play area.

The Pavilion and Recreation Ground are maintained by a dedicated team of volunteers from the Sports Pavilion Committee who continue to spend many hours preparing this area to a very high standard.

The Hall in the last year is now being used for most days of the week. Most mornings the very enthusiastic and energetic Liz Fowler runs our popular fitness classes for all ages and abilities. On Wednesday evenings we now have yoga classes, which have proved very popular. In February this year the Western Partners Dance group begun on Thursday evenings and with our long running bowls club operating on Tuesday and Friday evenings this also means that most evenings the Hall is booked.

This year the committee has been updating our Health & Safety and hiring policies. The hire agreement and booklet have also been revised which is a huge job.

Applications for grants have again been successful enabling your village hall to be immensely improved.

The fundraising year always commences with the children's Easter Egg Hunt and in May we held another fashion show which was very successful.

July of course hosts our biggest event of the year, the fete. This year everything went like clock work due to thankfully the many willing hands helping to man stalls. We were lucky with the weather with only a little shower which didn't dampen spirits. The evening party and barbeque followed. The wonderful entertainment was provided by Neil Lanham and his merry ceilidh band all residents of Helions Bumpstead - its amazing how many talented people live in our small village.

The children's Halloween Party was an overwhelming success with nearly a 100 children all dressed up in the most fantastic costumes.

The Christmas Fayre was our most successful to date. The weather was cold and wet but that did not deter people from attending. Father Christmas arrived and a stream of excited youngsters queued to see him most of the afternoon.

In between the Christmas & New Year festivities we held our first Posh Frocks & bow tie function. The Hall was beautifully decorated, Champagne was served and guests were served with delicious food while a Jazz band played. It really was a dazzling event which will be repeated for the summer next year.

The Parent Baby & Toddler group is very well supported and has now built up a strong core of parents who attend on a regular basis. The group has secured two grants from the Steeple Bumpstead Educational Trust this year to purchase vital equipment for the children to enjoy.

Our well established monthly Farmers' Market has grown in size with many additional stalls offering mouth watering food and handmade gifts. Over the years this community service has attracted many visitors from the surrounding area and the income from the proceedings has become a vital regular form of fundraising.

The next events to be held in the coming months is a performance of the Cool Britannia theatre on Sunday 11<sup>th</sup> May which will be fun for all the family followed by the Village Open House Evening on Friday 16<sup>th</sup> May, which is an event open to all villagers both new and old to come along and meet the neighbours and find out what activities go on in our community. The event will take the form of a free cheese and wine party starting at 8 pm. In July the annual fete will take place on Saturday 5<sup>th</sup> July and all these events and more will be advertised in the Village Magazine and on the notice boards.

Thank you to all of you who enthusiastically support our events it's a great way of getting everyone together and any profit that is made is ploughed back into village hall funds to go towards further improvements.

Well I will now hand you over to Jane who will report on the grant awards received and refurbishment of our community Hall.

Jane Catchesides reported:

The Major Projects working party is a joint committee of the Parish Council and the Village Hall, with at least two representatives from each body, to oversee the renovation of the Village Hall. The current members are Charlotte, Mark, Jim Axford, Terri and I Last year we were reporting on the new front entrance to the Village Hall. This year, the changes have been somewhat less dramatic, but none the less useful for our regular Hall users. One of the most significant impacts of the external improvements was the immediate increase in regular bookings for the Hall, so that it is now used every weekday morning and evening on a regular basis. But these new users needed storage space, something we were very short of.

To create more space, last year we removed the old stage and built the huge store room in its place, providing storage for all the kit for the Bowls Club, Parents & Toddlers, and fitness classes, amongst others.

This year, we have removed the redundant boiler house and extended the old chair store at the back of the Hall, so that we now have a much larger room with easy, level access direct from the main Hall, to store all the tables and chairs. This will make setting up functions much easier for everyone. This work cost £19,400, of which £13,000 was received in grants from BDC [RCDF £5k] and ECC [CIF £8k]. We also applied to the lottery, Awards for All, for another £5,000, but were unsuccessful, so the balance was covered by our own funds.

Both these new storerooms are open tonight for you to have a look, and see how well they work.

The other major project completed this year was the car park extension. This was primarily to reduce street parking, particularly on the bend, and hence improve safety, at busy functions. You will recall that that patch of land was always wet and boggy, draining all the water off the recreation ground slope, so it was no great loss. We have planted a mixed native hedge along the boundary with Whitegates, and the laurel at the front to tie in with existing planting, which should soon soften the effect. The car park extension cost £9,500, of which £7,500 was received in grant funding from ECC [CIF].

At the back of the new car park, there will be a brick plinth on which to mount a small memorial stone. One of the outcomes from our Parish Plan in 2004 was the indication that many newer members of our community were unaware that the Recreation Ground was purchased by the village, by public subscription, in 1920, as a permanent memorial to the sixteen young men of the village who died in the First World War.

The memorial stone will record that information. The Parish Council has been searching to find funding for this – there are grants available for restoring old war memorials, but not for creating new ones. We hope to be able to move this forward soon.

The next major phase of the refurbishment programme will be the new kitchen, so that food can be prepared in the Hall. In order to meet current H&S and Food Standards Agency regs, we need to strip it all out and start

again. We will also take the opportunity to improve the energy efficiency by replacing the old windows with double-glazed units, and dry-lining the external walls.

Our plans for the kitchen are available for you to see tonight. We may well have to spread the cost of this by purchasing some of the appliances at a later date, since we are looking at a total cost of about £25,000. We have £5k from BDC [RCDF] and £6k from ECC [CIF].

We applied to Awards for All for £10k, but unfortunately we heard this week that we were unsuccessful. We also applied to the Essex Community Foundation, but were unsuccessful there as well. So we now will have to re-assess how to tackle this project.

So it has been another very busy year, with considerable success. But there is still a long way to go, and although we have been fortunate to receive a considerable amount of grant aid, it does not cover the total cost of any project. The support of the Parish Council, enabling us to reclaim VAT on all our building projects, has made a huge difference, for which we are very grateful. Special thanks to Terri for enabling us to do that. We still need your help and support at all of our fundraising functions, and above all we need you to continue to enjoy using your Village Hall.

**SILVERLINK:** Maureen Watts – Regrettably this small group which meets on the first Wednesday each month is losing members. This year it will be the club's 50<sup>th</sup> Anniversary.

**PARISH PROPERTY TRUSTEES:** Ian Purdie – In liaison with Nick Belcher currently in the process in removing the covenant on Recreation Ground to enable ball games to be held on Sundays with the Charity Commission. Notices are required for notice boards informing residents of proposed changes and provided no objections covenant can be revised in deed document. Delay in procedure due to no PPT Chairman in place until new Vicar appointed and identifying membership of combined charities. The Village Green and Recreation Ground land to be registered once deeds located. Small plot of land owned by PPT which occupied the old blacksmiths shop has been rented to the owners of the bungalow next to the pub in Water Lane. Bungalow has recently been sold to developers who wish to build two new properties on the plot. The developers have included this piece of land as part of their planning application, therefore there is a dispute with developers over ownership of land.

**PAROCHIAL CHURCH COUNCIL:** Ian Purdie – Church Warden reported that the PCC appointed Jim Hart as its priest in charge. Hearing Loop fitted in church and a new notice board erected in the churchyard entrance. To meet health and safety standards it is hoped to refurbish kitchen area and provide a toilet facility in the near future. There are currently 27 members of the PCC. Mr Purdie will be vacating his position as Church Warden but will continue to be a PCC member.

**WOMEN'S INSTITUTE:** Eileen Matthias - Membership continues to prosper but new members would be made most welcome. This year the group has supported the Cancer Research, McMillan Nurses and East Anglia Air Ambulance Charities raising funds from events including the Strawberry Cream Tea. Throughout the year the group has enjoyed many good speakers and outings.

**FOOTBALL CLUB:** The Clerk read a report on behalf of Dave West. As the season draws to a close we need to win our two remaining games to finish third and possible promotion should the league decide to reorganise the top division. We also are through to the final of the William Cockerell Cup due to be played at Newmarket Town FC's ground on Wednesday 7<sup>th</sup> May kick off at 7.30 pm.

The league position is very disappointing though, we have dropped points against side we simply shouldn't have, but we have struggled with long term injuries and unavailability of key players at a level that I have known and haven't always been able to field what I consider to be my strongest side and feelings are that we should be in the automatic promotion place.

However, the unavailability of senior players has meant that we have had to blood some younger players and in some games we have had four under eighteen players playing which is the envy of many clubs and this bodes well for the future.

I am also very pleased to announce that the Club will be running a veterans team next season, I am personally really pleased about this as it will keep the very many players who have supported me and retired involved with the club.

As some one once said here, we are probably punching well below our weight in the level we are now at.

I would like to conclude by publicly acknowledging and thanking the following:- all our sponsors, particularly Sue And Les from the Shoes, Robert for keeping the pitch in good order and John and Hazel Claydon who keep the inside of the pavilion clean plus many others too numerous to mention who help behind the scenes.

This will be my last season as Manager although I will still be involved in some capacity.

Lastly, the club was delighted to accept the offer of a cup from the Halls family in memory of the late Herbert Halls who as many of you know passed away earlier in the year, and was a keen follower of the clubs fortunes and indeed I am reliably informed was a stalwart for many years. The cup will be awarded annually to our player of the year

**CRICKET CLUB:** Gordon Moore - This season to begin on 30<sup>th</sup> April. Last season Midweek team were champions of division two. In the Adams Harrison Cup the club returned to division one. In the Sunday league the team consists of very young players and in the six a side team competed in the 4<sup>th</sup> division finishing second from bottom.

**FIRST RESPONDER SCHEME:** The Clerk read a report on behalf of the group's representative Duncan Pedrick. He is currently undergoing re training. The group is still serving the village with members based in Steeple Bumpstead although he is also the only member from Helions Bumpstead. He will be advertising to recruit new members.

**NEIGHBOURHOOD WATCH SCHEME:** The clerk read a report on behalf of Mike Edwards the Neighbourhood Watch Co-ordinator. Only small scale crime mainly from burglary from garages and sheds were reported.

#### **14. ANY OTHER BUSINESS**

Mrs Pusey enquired who to contact concerning the new metal Public Footpath sign which has been placed in her front garden. Mr Finch informed her to contact ECC highways Rights of Way.

Mrs Pusey also requested what action could be taken concerning localised flooding that occurred at her home causing extensive damage. The flood water entered her property from blocked ditch from a neighbouring landowner who is unwilling to take responsibility. Mr Finch confirmed that both the Parish Council and ECC Highways are not responsible for ditch clearance / maintenance. Water from Helions Bumpstead connects with the Bumpstead Brook and at present the flooding issues for this area are currently being addressed in Steeple Bumpstead by the Environment Agency. Mr Sills suggested that in Water Lane the waterway is a stream and is therefore the responsibility of the EA. Mr Finch to make enquiries.

Mrs Watts reported large potholes in Camps Road near her property. Clerk to report to Highways.

**The Chairman thanked everyone for coming and the Assembly closed at 10.35 pm.**

#### **DATES**

The next Parish Assembly and Parish Council Meetings to be arranged.

**Malcolm Rowson  
Chairman**

*For further information regarding these minutes, please contact Mrs Terri Freight – Helions Bumpstead Parish Clerk on telephone 01440 – 730332 / 730897.*

Abbreviations:-

ECC – Essex County Council

EA – Environment Agency

CIF – Community Development Fund

RCDF – Rural Community Development Fund