

MINUTES of HELIONS BUMPSTEAD PARISH COUNCIL ANNUAL PARISH MEETING

held on

MONDAY 10 MAY 2010

The Vice-Chairman welcomed everyone present at the meeting, which commenced at 19.30hrs.

APPOINTMENT OF PARISH CLERK

Dr. Catchesides introduced and welcomed Mr. Evans as the new Parish Clerk. **Decision:** Agreed

ELECTION OF CHAIRMAN

Dr. Catchesides proposed Mr. Rowson as Chairman. Seconded by Mr. Moore. **Decision:** Agreed

DECLARATION OF OFFICE OF CHAIRMAN

Since Mr. Rowson was not present at the meeting this would be carried forward to the Parish Meeting to be held on 14th June

ATTENDANCES

Those present:

Dr. J. Catchesides	Vice-Chairman
Mr. G. Moore	Parish Councillor
Dr. M. Lawfield	Parish Councillor
Mr. M. Istance	Parish Councillor
Mr. P. Noakes	Parish Councillor
Mr. T. Evans	Parish Clerk

Apologies for absence:

Mr. M. Rowson	Chairman
Mr. N. Turner	Parish Councillor

MEMBERS DECLARATION OF INTERESTS

No declarations of interests were submitted.

ELECTION OF VICE-CHAIRMAN AND REPRESENTATIVES

Dr. Lawfield proposed Dr. Catchesides as Vice-Chairman. Seconded by Mr. Noakes. **Decision:** Agreed

Representatives were agreed as follows:

Sub-Committees

Finance - Mr. Rowson, Dr. Catchesides, Mr. Moore, Dr. Lawfield, Mr. Istance, Mr. Turner, Mr. Noakes.

Planning - Mr. Rowson, Dr. Catchesides, Dr. Lawfield, Mr. Istance,

Traffic Managment - Mr. Noakes. Dr. Lawfield, Mr. Istance,

Special Responsibilities

Footpaths: Dr. Lawfield

Highways: Mr. Istance

Transport: Mr. Moore

Grants Co-ordinator: Dr. Catchesides

Parish Plan: Dr. Catchesides

Parish Plan Update: Mr.Rowson, Dr.Catchesides, Mrs.Purdie, Mr. Catchesides

Village Design Statement: Mr.Rowson, Dr.. Catchesides, Mrs. Purdie, Mrs. Barrows. (Others to be agreed)

Village Website: Dr. Catchesides, Mr. Evans. Webmaster: Mr. Catchesides

Parish Property Trust Reps: Mr. Moore, Mrs. Watts

CALENDAR OF DATES 2010/11

Full Parish Meetings

Second Monday of every month at 8:00pm, Committee Room, VH.

2010

10th May

14th June

12th July

9th August

13th September

11th October

8th November

13th December

2011

10th January

14th February

14th March

11th April

Annual Parish Assembly 29th April. 7:30 for 8:00pm

Planning Sub-Committee Meetings

Second Monday of every month at 7:30pm, Committee Room, VH

Fourth Monday of every month as required

Finance Sub-Committee Meetings

To be arranged.

Meeting closed at 20:00.

Signed: _____

Dr.. J. Catchesides – Vice-Chariman

*For further information regarding these minutes, please contact: -
Mr. Tony Evans – Helions Bumpstead Parish Clerk & Responsible
Financial Officer
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Abbreviations:

PC – Parish Council
BDC – Braintree District council
ECC – Essex County Council
FP – Footpath
LDF – Local Development Framework
PPU – Parish Plan Update
VHMC – Village Hall Management Committee
EA – Environment Agency
Hrs – hours
ROW – Rights Of Way
RCCE – Rural Community Council of Essex