

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 11th March 2019

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
Jane Catchesides	Chair	Yes
Sue Kehr	Vice-Chair	Yes
Neville Nicholson	Parish Councillor	Yes
Judy Howard	Parish Councillor	Yes
Sue Cunningham	Parish Councillor	Yes
Chris Brown	Parish Councillor	Yes
Nigel Turner	Parish Councillor	Apologies
Diana Garrod	District Councillor	Yes
David Finch	County Councillor	Apologies
Cathryn Carlisle	Parish Clerk & Responsible Financial Officer	Yes
Members of the public	2 members of the public	

19/41 Apologies for Absence
Cllr Turner, CC Finch

19/42 Members' declarations of interest
Shareholders of the HBCBS Cllr Catchesides; Cllr Cunningham; Cllr Howard
Cllr Nicholson
HBVHMC Cllr Catchesides

19/43 Public forum
Further questions were asked about the Draft Local Plan. On submission of the Draft Local Plan in 2016, HBPC had commented that area *Heli 324* Slate Hall be put forward as light commercial use, but they would object to housing development; in the latest draft plan this has been changed without consultation to be included in the Pale Green village envelope and the light commercial use restriction has been removed. The Clerk said she would check this with BDC first thing in the morning.

19/44 Minutes of the Council Meeting held on 11th February 2019, were agreed as a true record of the meeting.

19/45 Finance Report
Payments

19/45.1	£293.15	Cathryn Carlisle	Clerk's Salary	BACs
19/45.2	£47.36	E-on	Lighting	D/D
19/45.3	£19.99	BT	Telephone	D/D
19/45.4	£184.00	Cathryn Carlisle	Expenses	BACs
19/45.5	£23.40	Martin Catchesides	Mag Dist	101763
19/45.6	£690.00	Malcolm Cox	Gritting/Grass Cutting	101762
19/45.7	£1834.15	Greenbarnes	Notice Board	BACs
19/45.8	£2466.00	Community Heart Beat	Defibrillator	BACS
19/45.9	£54.99	Colin Nicoll	Materials for NB	BACS

Payments were approved by all members of the council present, Cllr Cunningham and Cllr Howard checked the invoices prior to the meeting. Cllr Kehr to authorise payments. The Clerk had not received an invoice for E-on prior to the meeting this could be due to the Electricity Company change over.

19/45.10 Month Bank Statement and Monthly Budget Form

The Clerk had sent the bank reconciliation and monthly budget forms out to Councillors prior to the meeting. These were agreed by all members of the council.

19/46 Clerk's Report

The Clerk had received an email from CC Finch in reply to our letter of 5 February 2019. ECC did look into this matter at the time and he apologised that we had not heard from anyone at ECC.

In the circumstances the County Council will raise no objection to using the money as we proposed in the letter, provided that we can confirm by return of email that any of the money not spent in the way proposed by 30 June 2019 will be re-paid to ECC.

HBPC had asked that the £5,000 be used to buy the defibrillator and 2 new notice boards for outside the village hall; this would clear the £5,000. The Council were very pleased with this outcome, and agreed unanimously that the Clerk should spend the money on new notice boards.

The Clerk has completed a planning application for the crown lifting of the cherry trees at the rear of the village hall.

The Clerk has received the Street Cleaning Agreement for 2019/20; the amount has gone up by 2%.

19/47 District Councillor's Report

- Braintree Street Market dates announced for 2019. The markets will be running on the last Saturday of the month, with extra markets lined up over the festive period.
- Nominations are now open for the Braintree District Volunteer Awards
Residents can nominate now by filling out the form online at www.braintree.gov.uk/volunteerawards or by calling 01376 552525 to receive a paper version. The closing date for receiving nomination forms is 5pm on Thursday 2nd May. Nominations will be considered by a panel of judges. The winners will be invited to an award ceremony held at Braintree Arts Theatre on Thursday 6th June 2019.
- North Essex Garden Communities (NEGC) is to receive £1million of Government funding.
Residents should bring the following when they attend their polling station to vote:
 - one piece of photo ID such as a passport, photo-driving licence, bus pass.
OR
 - two pieces of non-photo ID such as a poll card, utility bill, bank/building society/credit card statement, debit/credit card.

- Other pieces of ID will be accepted. Visit www.braintree.gov.uk/voterid for a full list. Postal vote arrangements have not changed. Braintree District Council is one of a number of local authorities across England taking part in the Voter ID trials. Each local authority is testing different aspects of identification. The Braintree District Council trial does not include postal votes. There are other pilots testing postal voting.

19/48 County Councillor's Report

No report

19/49 Reports from Councillors with Matters affecting the village

No reports

19/50 Highways Issues: Clerk to report

The Clerk reported she had received an email to say that the drains on Sages End Road had been cleared; Cllrs Cunningham and Howard said the water was still coming up through the tarmac.

Highways had replied that Water Lane was not a serious concern and would be dealt with in due course. Chair will attempt to clear the drainage channels herself.

19/51 Footpath review update

1951.1 Footpath Map: To Agree final version for printing

The Clerk had received the draft footpath map from the printer, which she had distributed via email earlier today. The Clerk had also received 8 A3 size printed copies of the draft map. Cllrs were pleased with the result, but some amendments were necessary. They were asked to review the map and let the Clerk have any corrections by Tuesday evening.

The Clerk stated that once the draft was corrected, the printer will produce a proof A2 (full) size. She confirmed that the Council are happy for the Clerk and the Chairman to check this proof and authorise printing.

The quote for printing 500 maps was £580; the Clerk was asked to get an additional quote for 1000 maps.

19/52 Helions Bumpstead Village Hall

A Jumble Sale will take place on the 6th April 2019.

19/53 Helions Bumpstead Recreation Ground

Nothing to report.

19/54 Village Enhancement

19/54.1 Defibrillator

To receive a letter from HBCBS; asking the council to reconsider where to put the defibrillator. The Council agreed that the defibrillator would be put on the front of the Village Hall, where it will be under cover and lit by the street lights.

Cllr Nicolson commented that the pub would always have someone there if anyone needed help.

The only time that people would be able to access the defibrillator is when the ambulance service gives out the code. They will inform residents where the defibrillator is.

A resident asked who is going to check the defibrillator once a month; the Clerk said it would probably be her.

The Defibrillator should be delivered the last week March or beginning of April.

19/54.2 Re-painting the village sign and new post under
The village sign is being repainted, and will also need a new post in due course. The gentleman doing the repainting is the son of the chap who made the middle part of the sign back in 1977.

19.54.3 To discuss village repairs
The Handy Man will start work once the nights get lighter.

19/55 Consultations /Publications sent
There were none

19/56 Forward Planning

19/56.1 Housing Needs Survey update
The Housing Needs Survey has been delivered with the Village Magazine over the weekend.
Cllr Catchesides to send out a reminder email before the closing date for replies.

19/57 Litter Pick
23rd March 2019 11 am. The Clerk has ordered all the equipment from BDC it will arrive on the Friday prior to the Litter Pick.

19/58 Elections
To discuss forth coming elections on 2nd May, The Clerk suggested that if anyone wanted their electoral number they should contact her. Nomination forms are on BDC's Website for people to download.

19/59 Items for information and inclusion on next meeting's agenda
Annual Parish Assembly.

19/60 Date of the next meeting 8th April 2019

19/61 Meeting Closed at 8.30pm

Signed.....

Dated.....

Clerk to the Council: Cathryn Carlisle
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