

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 11th June 2018

RECORD OF ATTENDANCE

| NAME | POSITION | PRESENT |
|-----------------------|--|-----------|
| Jane Catchesides | Chair | Yes |
| Sue Kehr | Vice-Chair | Yes |
| Neville Nicholson | Parish Councillor | Yes |
| Judy Howard | Parish Councillor | Yes |
| Sue Cunningham | Parish Councillor | Yes |
| Chris Brown | Parish Councillor | Yes |
| Nigel Turner | Parish Councillor | Yes |
| Diana Garrod | District Councillor | Yes |
| David Finch | County Councillor | Apologies |
| Cathryn Carlisle | Parish Clerk & Responsible Financial Officer | Yes |
| Members of the public | 1 Member of the public | |

18/111 Apologies for Absence
CC Finch

18/112 Members' declarations of interest
Cllr Catchesides, Cllr Kehr: Members of HBVHMC
Cllr Nicholson: Three Horseshoes

18/113 Public forum

A member of the public asked why the Parish Council had spent money the previous year on unbudgeted items, and then put the Precept up by 19%. The Chair explained that HBPC were advised by the Internal Auditor to spend some money as the PC had more than 2 years precept in its bank. It was after that, that the Clerk found that there was £3,000 worth of bills not been paid from the previous year. The Council had already committed to buying the Bike Rack which was on the wish list from the Parish Plan from 2009.

The member of the public asked why hadn't the Council done anything about speeding through the village. Cllrs said they had tried to get the areas that are 40 mph changed to 30 mph. and hadn't been successful as the village does not meet Highways criteria. The Clerk explained that one of her councils on the B1053 had tried to do the same and been told they didn't meet the criteria either.

The member of the public asked where the money came from to do the planters, when the grass cutting was not being done. This was explained to him.

18/114 Minutes of the Council Meeting held on the 14th May 2018 were approved and signed as a true record of the meeting

Cllr Turner had spoken with Keith Andrews who is concerned about the future of the Cricket Pitch maintenance. Cllr Turner has suggested that the Cricket Club does the

Repairs to the Pavilion and Cricket Square, and the PC should consider looking after the main field.

18/115 Finance Report

Payments

| | | | | |
|-----------|---------|------------------|----------------|--------|
| 18/115.1 | £284.55 | Cathryn Carlisle | Clerk's Salary | 101727 |
| 18/115.2 | £47.36 | E-on | Lighting | D/D |
| 18/115.3 | £19.35 | BT | Telephone | D/D |
| 18/115.4 | £19.99 | Cathryn Carlisle | Expenses | 101729 |
| 18/115.6 | £19.20 | M Catchesides | Village Mag | 101730 |
| 18/115.8 | £8.60 | HMRC | Tax | 101728 |
| 18/115.9 | £65.00 | C Instance | Maintenance | 101732 |
| 18/115.10 | £350.00 | HBVH | Hall Hire | 101733 |

Payments were approved by all members of the council present. Cllrs Howard and Cunningham had checked the invoices prior to the meeting.

18/115.5 Month Bank Statement and Monthly Budget Form

Were approved by all members of the council present. Cllr Howard and Cunningham checked the Bank Statement.

18/115.7 Community Action Suffolk

To review insurance Policy £622.67 101731

The Clerk asked a few questions about the Insurance Policy and has been asked to make some amendments to the policy.

18/116 Clerk's Report

The Clerk reported she had received a planning application for Tree Work at Birchbrook House Helions Bumpstead to remove the Eucalyptus Tree.

The Council had no objections, but would like it if the tree was allowed re-grow again.

The Planning Application had been refused on the land adjacent to Timbers Pale Green.

Mrs Jennings had emailed the Clerk with regards to the £529.40 for the Three Horseshoes on the Accounts Sheet, asking where it was from and why was the PC paying money to the Three Horseshoes. The Clerk explained that the money was donations from residents in 2014, and when the CBS had its own bank account the money was transferred to their account.

18/117 District Councillor's Report

DC bought along the application form for DC Community Grant.

Gigaclear are starting work on Superfast Broadband in the district.

Cllr Nicholson asked about Stansted Airport; DC said she hadn't heard anything apart from reports from Trading Standards.

DC asked for a copy of our Emergency Plan

18/118 County Councillor's Report

No Report

18/119 Reports from Councillors with Matters affecting the village

Cllr Nicholson spoke about the Woodland Initiative to preserve woods. The PC don't own any land. But the PTT does own land and we could look at planting some trees on

there. Cllr Turner said he would be prepared to put some land forward to plant some trees on his land.

There's a dead cherry tree in the village down towards the church. The Clerk to find out who owns the tree.

Cllr Catchesides had received an email from Westgate Memorial Ground asking if they could use a copy of our War Memorial. They had found a copy of it on the War Memorial Trust website.

RCCE Village of the Year Competition, we had got through the first round of judging and Cllr Catchesides said she had received a phone call to say that we had got through to the final round of judging, which will be held 28/06/18.

Cllr Turner asked about the Verge Cutting schedule the Clerk explained she contact Adam Haylock 2 weeks ago and he cut it the following week, she waited as long as possible, as if you cut the verge to soon it only grows back to quickly. Adam cut a metre wide strip in the spring, wider on the corners, and then cuts back the whole width of the verge in the Autumn.

Cllr Catchesides has had someone mention that Adam doesn't do close up around posts etc, which is the same in all Parishes. Cllr Catchesides said she thinks that this person may like to take on this project. The Clerk suggested Cllr Catchesides find out how much this may cost and the Clerk will look at the budget to see if there's any money to do this.

18/120 Policy Documents:

Standing Orders
Recording of Council Meetings
Training for Councillors
Complaints Policy
Grievance Policy
Financial Regulations

All were adopted en block; the Council had met prior to the meeting to approve the Policy documents.

Cllr Nicholson didn't attend the meeting and asked a couple of questions about the Financial Regulations.

1. Does anyone check the Bank Statement Quarterly? The Clerk said that both Cllr Howards and Cunningham check it monthly.
2. Did the Chairman have a copy of the password for the computer?
The Clerk to do this.
3. Did we have any documentation from the Land Registry following the registration of the Village Hall? Clerk to check with Nick Belcher

18/121 Local Council Award Scheme

The Clerk explained that she is applying for Foundation level of the Local Council Award Scheme. The award is an indicator that the Council has all its policies in place. Cllrs agreed that it would be a good idea and thanked the Clerk for putting the work into completing the application form. Chair and Clerk to meet up and check the form.

18/120 Highways Issues

The drain covers have been replaced on the Steeple Bumpstead Road.

18/122 Footpath review update

There are numerous footpaths that need cutting the Clerk to report this on the ECC PRow map.

18/122.1 Footpath Map Review

Cllr Howard to send photos to councillors. Footpaths committee to meet to finalise the map for publication

18/ 122.2 Parish Paths Partnership (P3) Training

The Clerk still waiting to hear from the Trainer

18/123 Helions Bumpstead Village Hall

No Report

18/124 Helions Bumpstead Recreation Ground

No Report

18/125 Playground Refurbishment

Cllr Kehr said she had spoken with Playdale and work has been delayed; they are now looking to start work W/C 9th July. The company will contact Cllr Kehr nearer the time.

18/126 Three Horseshoes Pub

Deadline for share purchase is the 16th June 2018

18/127 Village Enhancement

18/127.1 To discuss village repairs

Cllr Nicholson had spoken to Barry Day about refurbishing the notice boards, he says it would cost approximately £180 + extras to repair the Drapers End notice board.

18/127.2 Grass Cutting in the Village

After the last meeting Cllr Kehr and The Clerk got alternative quotes to cut the play area. The Clerk has spoken to Malcolm Cox and asked if he still wanted to cut the grass at the play area, he said he would like to continue to cut it. The Council have said that if this agreement isn't kept the contract will be given to someone else.

18/129 Items for information and inclusion on next meeting's agenda

Cllr Nicholson resign from the Neighbourhood Watch.

18/130 Date of the next meeting

9th July 2018

18/131 Meeting Closed 9.09pm

Signed.....

Dated.....

Clerk to the Council:- Cathryn Carlisle
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