

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 9th July 2018

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
Jane Catchesides	Chair	Yes
Sue Kehr	Vice-Chair	Apologies
Neville Nicholson	Parish Councillor	Yes
Judy Howard	Parish Councillor	Yes
Sue Cunningham	Parish Councillor	Yes
Chris Brown	Parish Councillor	Yes
Nigel Turner	Parish Councillor	Apologies
Diana Garrod	District Councillor	Apologies
David Finch	County Councillor	Apologies
Cathryn Carlisle	Parish Clerk & Responsible Financial Officer	Yes
Members of the public	4 Member of the public	

18/132 Apologies for Absence

Cllrs Kehr and Turner, CC Finch, DC Garrod

18/133 Members' declarations of interest

Cllr Nicholson: Three Horseshoes

18/134 Public forum

Richard Russell gave a brief update on behalf of the CBS running the purchase of the Three Horseshoes. The purchase of the pub is going to happen, so far they have £277,000 in cheques and in transfers, and money is still coming in. The CBS are working with solicitors in Norfolk who specialise in this field. They have £100,000 coming from the Plunkett Foundation, £50,000 in grant, £50,000 a loan, which they have 7 years to re-pay. Plunkett has also given lots of free advice that's been extremely useful.

Richard has spoken to the owners who are happy to go ahead with the sale. The steering group are amazed by the response from villagers, they've had 114 responses and there are 170 households in the parish, they've had money from Saudi Arabia and Eastern Europe where people have links to the village.

What's needed now is to keep residents informed about what's going on through the summer. The steering group are looking to exchange contracts at the beginning of August and hopefully open by Christmas. They hope to get volunteers to help with some of the work both inside and outside.

The Chair congratulated Richard and his team on this huge achievement.

A resident asked again where the money came from to refurbish the planters; the money came from the General Reserves.

The agent from Cheffins provided background information about the outline application with matters reserved, [see 18/136] for five houses on land owned by Mr J & Mrs S Ramsey

The site is in the village envelope; even though BDC hasn't got a Local Plan at the present time they are using some of the plan as guidance for planning and this site is included. There is no access apart from pedestrian access to the Water Tower. The small piece of land in the corner of the development belongs to a Mr Claydon who doesn't live in the village, this has been added to the development but may change if Mr Claydon doesn't want to be part of the application. The public footpath will be kept at the north east side of the development.

18/135 Minutes of the Council Meeting held on 11th June 2018 were approved and signed as a true recorded of the meeting.

18/136 Planning Application

18/01103/OUT Outline application with all matters reserved except for access for the erection of five dwellings on land to the east of no.1 Haverhill Road, Helions Bumpstead. - land north-west of Haverhill Road, Helions Bumpstead.

The application was considered in detail, including the implications of increased traffic and the strain on infrastructure, compared with the need for additional housing in the village. The Council was minded not to support the application.

18/137 Neighbourhood Watch

Cllr Nicholson stands by his decision to resign as Neighbourhood Watch Co-Ordinator for Helions Bumpstead and suggests that the Parish Council put on the website, and email and in the next magazine that we are looking for a new Co-Ordinator.

Cllr Catchesides would like to reassure Cllr Nicholson that he had always had the full support of the Parish Council.

18/138 Finance Report

Payments

18/138.1	£284.75	Cathryn Carlisle	Clerk's Salary	101734
18/138.2	£45.83	E-on	Lighting	D/D
18/138.3	£18.99	BT	Telephone	D/D
18/138.4	£84.56	Cathryn Carlisle	Expenses	101736
18/138.5	£655.00	Malcolm Cox	Various	101738
18/138.6	£52.80	RCCE	Subs	101737
18/138.7	£36.75	SLCC	Subs	101739
18/138.1	£8.40	HMRC	Tax	101735

Payments were approved by all members of Council present, Cllrs Howard and Cllr Cunningham checked the invoices prior to the meeting.

18/138.7 Month Bank Statement and Monthly Budget Form

The Clerk mentioned she had not received the Bank Statement and asked if she could

register for internet banking for the Parish Council account so she has access to the account to print off the bank statement etc; councillors agreed to this.

The Clerk had sent out the monthly budget form prior to the meeting.

18/139 Clerk's Report

The Clerk reported that a resident had had an accident and taken out the Wiggens Green sign, the chevron sign and the notice board at Wiggens Green. The Clerk to report the signs to Highways and claim on the insurance for a replacement notice board. The Clerk has looked at the recycled material notice board, which needs very little maintenance, and showed the Council a photo which was approved.

The Clerk also reported that we need to register with the Information Commissioners office; the Clerk to do this, just need a couple of signatures.

18/140 District Councillor's Report

No Report

18/141 County Councillor's Report

No Report

18/142 Reports from Councillors with Matters affecting the village

The Clerk was asked if she had heard back from the owners from The Meadows. Camps Road is narrow and dangerous especially with the bright sunlight. The said she hadn't heard back from the owners.

18/143 Policy Documents:

Disciplinary Policy

Risk Register

Register of Assets

Code of Conduct

All had been reviewed at an earlier meeting and were adopted.

18/144 Local Council Award Scheme

The council confirms by resolution at a full council meeting that it publishes online:

RESOLVED that:

(a) the Parish Council had achieved items 1 – 15 of the Foundation Level and that all documentation relating to these items can be found of the Parish Council website:

1. Standing Orders & Financial Regulations
2. Code of Conduct
3. Publication Scheme
4. The last Annual Return
5. Transparent Information about Council Payments
6. A calendar showing all meetings
7. Minutes
8. Current Agendas
9. The Budget & Precept information
10. Complaints Procedure
11. Council Contact details

12. Action Plan
13. Evidence of Consulting the Community
14. Publicity Advertising Council Activities
15. Evidence of Participating in Town and Country Planning

The council also confirms by resolution at a full council meeting that the following items of the Foundation Level have been achieved: A Risk Management scheme; A Register of Assets; Contracts for all members of staff; Disciplinary and Grievance Procedure; A Training Policy; A Record of all training; The Clerk has achieved 12 CPD points in the last year.

18/145 Highways Issues

No issues

18/146 Footpath review update

18/146.1 Footpath Map Review

The Footpath committee met to put the final bits of the footpath map together, they now have a coloured map of the centre of the village which will go on the reverse side to the map. The Clerk to see if we can get the parish shaded a different colour so it stands out more. The backside of the Map will have photographs of some of the footpaths and views of the village. Short version of the country code on the reverse side.

Cllr Cunningham suggested that we put forward an 'adopt a footpath' scheme so residents can look after a footpath and can report any problems to the Council.

The footpath that goes to Helions Farm, Neil Armes has offered to cut the footpath.

Cllr Brown to put a Message Board on the website, where residents can report footpath problems. Cllr Cunningham and Cllr Howard to write an article for the next magazine.

18/ 146.2 Parish Paths Partnership (P3) Training

Unfortunately training was cancelled due to the trainer being ill.
The Clerk to rebook this.

18/147 Helions Bumpstead Village Hall

No report

18/148 Helions Bumpstead Recreation Ground

No report

18/149 Playground Refurbishment

The new play equipment is being installed, should be completed before the school holidays.

18/150 Three Horseshoes Pub

A report was given by Richard Russell in the public session. The Parish Council praised the Steering group for all their hard work.

18/151 Village Enhancement

18/151.1 To discuss village repairs, this was discussed in the Clerks Report.

18/152 Tree Planting in the Village

August Meeting

18/153 Action Plan

The Chair and the Clerk have put together an Action Plan for the year ahead. Cllr Nicholson suggested we add Youth Activities 12-17/18 yrs of age. Hopefully at some stages the Youth Club will reopen once we get someone to run it. These to be added to Action Plan.

Cllr Catchesides would like to put together a five year plan.

The defibrillator funding needs to be looked into. Cllr Nicholson suggested that we ask for donations to fund this. The Clerk suggested that the defibrillator is put on the Village Hall wall which is central point, rather than the telephone box.

The street lights be changed to LED warm white

18/154 Local Services Fund

The Clerk to find out the lengths of footpaths and no from ECC

18/155 Items for information and inclusion on next meeting's agenda

Grant payments

Forward Planning meeting to be arranged for September

18/156 Date of the next meeting

13th August 2018

18/157 Meeting Closed at 9.05 pm

Signed.....

Dated.....

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