

# MINUTES of HELIONS BUMPSTEAD PARISH COUNCIL MEETING held on

**MONDAY 8<sup>th</sup> DECEMBER 2008**

## **161/08 ATTENDANCES**

The Chairman welcomed everyone present at the meeting, which commenced at 20.01 hrs.

<b>NAME</b>	<b>POSITION</b>	<b>PRESENT</b>
Mr M. Rowson	Chairman	Yes
Mr J. Collar	District Councillor	Yes
Mr G. Moore	Parish Councillor	No
Mr B. Freight	Parish Councillor	No
Dr. M. Lawfield	Parish Councillor	Yes
Mr M. Istance	Parish Councillor	Yes
Mrs J. Catchesides	Parish Councillor	Yes
Mrs C. Purdie	Parish Councillor	Yes
Mrs T. Freight	Parish Clerk & Responsible Financial Officer	Yes
Mr D. Finch	County Councillor	No
Mr K. Andrews	Parishioner	Yes
Mr C. Baker	Parishioner	Yes

## **162/08 HEALTH & SAFETY**

Persons attending meetings in the Village Hall Meeting Room are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of the alarm being raised during the meeting, you must evacuate the building immediately and follow the instructions provided by the Parish Clerk. You will be assisted to the nearest designated assembly point in the car park until it is safe to return to the building.

## **163/08 APOLOGIES FOR ABSENCE**

Mrs C. Purdie

## **164/08 MINUTES**

The minutes of the Parish Council meeting held on the 10<sup>th</sup> November 2008 were agreed to be correct records and then duly signed by the Chairman.

## **165/08 DECLARATIONS OF INTERESTS**

**Information:** Personal and prejudicial matters relating to agenda items: -

Mrs Catchesides declared her personal interests in item 170/08, as she is a member of the management committee. **Decision:** In accordance with the Members Code of Conduct, the

councillors remained in the meeting, unless stated otherwise, and took part in the discussion for all the above items and the vote thereon.

### **166/08 PUBLIC QUESTION TIME**

None

### **167/08 HAVERHILL BUSINESS PARK ADDITIONAL DISTRIBUTION CENTRE**

**Information:** Mr Baker reported that published on the Haverhill Business Park web site was the proposal to build another much larger distribution centre next to Culina called Big Brother (see attached). No members were aware of this proposal. Concerns were made concerning the increase of traffic and road noise. Mr Collar reported that the ECC Traffic Liaison Committee were aware of increase of traffic already effecting A1307. The next meeting of the TLC will be on 9 February 2009 and he would enquire if a representative from Helions PC could be present with Mrs. Cowell.

Clerk had set up meeting date for 12 January 2009 at 11 am with Jim Seymour Depot Manager of Culina. She also asked him if he had any information concerning additional distribution centre, which he did not.

**Action:** Clerk and members to attend.

### **168/09 RECREATION GROUND MOWER**

**Information:** Mr Andrews thank the PC for obtaining grant to purchase mower. Reconditioned mower, to be obtained from supplier in Maldon, will have a three month guarantee but will not be ordered until April 2009 as not needed until then. Clerk explained mower will now be the property of the PC and will be included on PC schedule of insurance. Chairman thanked Mr Andrews and his team of volunteers for mowing the recreation ground for the village. Mr Andrews requested that payment for petrol should be included on the remit for the VHMC.

**Action:** Clerk to inform VHMC of request and Mr Andrews to order mower.

### **169/08 CURRENT PLANNING APPLICATIONS / DECISIONS**

**Information:**

- a) The current Planning list was circulated to members (copy attached) and the Clerk informed members of most recent decision / applications.
- b) There were no items to be discussed for the Planning Sub-Committee scheduled for 24<sup>th</sup> November 2008.

### **170/08 VILLAGE HALL MAJOR PORJECTS SUB-COMMITTEE REPORT**

**Information:** Mrs Catchesides reported the following progress on the kitchen refurbishment: -

- a) Community Initiatives Fund – Awarded £6,000 grant.
- b) Essex Environment Trust – Awarded £5,000 grant.

Tender documents have been sent to three local builders for quotes and working party meeting to be held this week to award contract.

### **171/08 HIGHWAYS**

**Information:**

- a) Engineering work to commence on Village Green Culvert on 12 January 2009 with plant machinery to be placed on the green during the previous week
- b) Culvert in Water Lane cleared today.

- c) Work to clear entrance of culvert and provide new rails completed today also.
- d) ECC Highways agreed to the relocation of notice board at Wiggins Green next to the post-box on the verge. **Action:** Clerk to inform Mr Porter and request contractor to erect notice board.
- e) ECC Highways agreed to undertake speed and volume survey in the 30 and 40 mph zones in the New Year.
- f) Work completed to install new rails in Water Lane.

### **172/08 FOOTPATHS**

**Information:** Dr Lawfield reported the following: -

- a) Complete bridge kit received – to be installed in New Year.
- b) Enforcement officer informed owners of Whitegates of ROW and given five weeks to reinstate.
- c) Footpaths in Play area and Pavilion under investigation again.

### **173/08 FINANCE**

**Information:** Members were circulated copies of the following financial information (copies attached): -

- a) Current Parish Council Accounts
  - b) Retrospective payments.
  - d) Copies of current Bank Statements.
  - e) Monthly Budget.
- c) Due to recent information received from BDC concerning capping of Parish Support Grant another Finance Sub-Committee meeting would be necessary to set Precept provision for 2009/10.

**Decision:** Agreed to hold meeting on 12 January 2009 at 19.15.

**Action:** Clerk to organise agenda.

### **174/08 DISTRICT COUNCILLOR'S REPORT**

Mr Collar reported the following: -

- a) Attended the Steeple Bumpstead Flood Action Group meeting. Presentation given by John Claxon from Environment Agency reported that the proposals to build a lagoon on the Hempstead stream going ahead and work to begin early in New Year - completed in Autumn 2009. EA also investigating culvert from Helions brook going into Stansted brook. Next meeting of Flood Action Group on 27 January 2009 in Steeple Bumpstead Village Hall Meeting Room. **Action:** Clerk to contact group to enquire if representative from Helions could attend.
- b) Attended Cabinet working party group for the Olympics.

### **175/08 ITEMS FOR INFORMATION**

- a) *Clerk's report* – A brief outline of items highlighted on the attached report was given to members.
- b) *Incidents Report:* - None

**Meeting closed at 21.35 hrs.**

## **176/08 NEXT MEETINGS**

Planning Sub-Committee - Monday 22<sup>nd</sup> December 2008 and 12<sup>th</sup> January 2009 at 19.30 hrs.

Full Parish Council - Monday 12<sup>th</sup> January 2009 at 20.00hrs.

Finance Sub-Committee – Monday 12<sup>th</sup> January 2009 at 19.15 hrs.

**J.M. Rowson – Chairman**

*For further information regarding these minutes, please contact: -*

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Abbreviations: -

PC – Parish council

BDC – Braintree District council

ECC – Essex County Council

FP – Footpath

LDF – Local Development Framework

PPU – Parish Plan Update

VHMC – Village Hall Management Committee

EA – Environment Agency

TLC – Traffic Liaison Committee