

# MINUTES of HELIONS BUMPSTEAD PARISH COUNCIL MEETING held on

MONDAY 9 JUNE 2008

The Chairman welcomed everyone present at the meeting, which then commenced at 8.00 pm.

## 54/08 ATTENDANCES

NAME	POSITION	PRESENT
Mr M. Rowson	Chairman	Yes
Mr J. Collar	District Councillor	Yes
Mr G. Moore	Parish Councillor	Yes
Mr B. Freight	Parish Councillor	Yes
Dr. M. Lawfield	Parish Councillor	Yes
Mr M. Istance	Parish Councillor	Yes
Mrs J. Catchesides	Parish Councillor	Yes
Mrs C. Purdie	Parish Councillor	Yes
Mrs T. Freight	Parish Clerk & RFO	Yes
Mr D. Finch	County Councillor	No
Mr P. Noakes	Parishioner	Yes
Mr C. Baker	Parishioner	Yes

## 55/08 APOLOGIES FOR ABSENCE

None

## 56/08 MINUTES

The minutes of the Annual Parish Meeting held on the 12<sup>th</sup> May 2008 were agreed to be a correct record and then duly signed by the Chairman.

## 57/08 DECLARATIONS OF INTERESTS

**Information:** Personal and prejudicial matters relating to agenda items: -

Mrs Catchesides declared her personal interest in item 62/08, as she is a member of the management committee. **Decision:** In accordance with the Members Code of Conduct, the councillor remained in the meeting, unless stated otherwise, and took part in the discussions for all the above items and the vote thereon.

## 58/08 PUBLIC QUESTION TIME

- a) *Village Hall Information Directional Sign* – **Information:** Mr Baker considered this newly erected sign on the fingerpost in Mill Road was not traditional. Clerk reported sign was standard issue provided by ECC. **Decision:** Agreed to pursue traditional sign. **Action:** Mr Baker to provide copy of Department of Transport Traffic Advisory leaflet and Clerk to contact ECC.
- b) *Speeding Of Traffic in Village* – **Information:** Mr Noakes expressed his concerns on speeding vehicles and requested an electronic survey to be undertaken. Further suggestions to reduce speeding included different signs at the entrances to the village, electronic speed indicators and signs designed by children. **Decision:** Agreed to contact various agencies to assist in persistent problem and place posters in the magazine and on

notice boards for resident's awareness. **Action:** Clerk to discuss with ECC, Police and produce local speeding posters.

### **59/08 PARISH PLAN UPDATE**

**Information:** Interim report circulated (copy attached). Public meeting to be held on Friday 20 June 2008 at 20.00 pm in the Village Hall. **Action:** Clerk to photocopy report, invitations and organise distribution to all residents.

### **60/08 WAR MEMORIAL**

**Information:** A letter from Mr Porter was published in the June issue of the Village Magazine expressing his opinion that the proposed site for the memorial was disrespectful. The official War Memorial is in the church and this is a memorial plaque informing residents the public subscription used to purchase the land for the Recreation Ground was in memory of those villagers who had fallen in the First World War. **Decision:** Agreed position had to be on entrance on the Recreation Ground. Letter responding to this compliant to be sent. Mr Rowson has obtained a slab of Welsh slate to be considered for the plaque. **Action:** Clerk in liaison with Mrs Purdie and Mrs Catchesides to respond to letter which would be published in the September issue of magazine. Mr Istance to investigate the viability of a C & C machine to inscribe the wording onto the slate.

### **61/08 CURRENT PLANNING APPLICATIONS / DECISIONS**

**Information:**

- a) *Current Planning list* – Circulated (copy attached) and the Clerk reported the recent decisions / applications.
- b) *Planning Sub Committee* – Circulated (copy attached). Decision: Agreed as a correct record and signed by Chairman.

### **62/08 VILLAGE HALL MAJOR PROJECTS**

**Information:** Mrs Catchesides reported the following (see attached report):

- a) *Kitchen Refurbishment* – Still trying to raise more money for project.

### **63/08 VILLAGE DESIGN STATEMENT**

**Information:** Cliff Baker has agreed to take the lead for this project. **Decision:** Agreed working party members need to be contacted to arrange a meeting date.

### **64/08 HIGHWAYS**

- a) *Highways Inspection* – The Chairman and Clerk attended inspection on 13 May. See attached report of the work to be undertaken.

### **65/08 FOOTPATHS**

**Information:** Dr Lawfield reported the following: -

- a) Thanks to Mr Rowson for erecting new FP map on Village Green. Next project to produce map leaflet.
- b) Planning Enforcement Officer currently investigating if the scrambling track at Whitegates is an encroachment of the footpath.
- c) Agreement received by ECC Highways to replace the missing FP fingerposts with custom made wooden posts in the following locations:
  - i) At Wiggins Green to Steeple Bumpstead
  - ii) In the churchyard going to Haverhill

### **66/08 COMPLAINTS PROCEDURE**

**Information:** Circulated (copy attached). **Decision:** Agreed to adopt procedure.

### **67/08 BT'S PROPOSAL TO RE-ALIGN PAYPHONE PROVISION**

**Information:** BT proposes to remove this facility in Mill Road. **Decision:** Agreed to appeal against this proposal. **Action:** Clerk to appeal in liaison with Phil Noakes before end of consultation.

### **68/08 ALLOTMENTS**

**Information:** Following PPU Interim Report there had been 16 requests from residents for this facility. **Decision:** Agreed to seek a suitable plot of land for allotments. First site proposal – field owned by Greene King behind the Pub in Water Lane. **Action:** Clerk to write to owners requesting if land could be rented out for this purpose.

### **69/08 RESPONSE TO BAA'S PLANNING APPLICATION**

**Decision:** Agreed to object to this planning application for a second runway. **Action:** Clerk to object to Uttlesford DC in liaison with Cliff Baker. Consultation period extend until 26 September 2008.

### **70/08 FINANCE**

#### **Information:**

- a) Members were circulated copies of the current Parish Council Accounts, retrospective payments list, Bank Reconciliation records and Bank Statements (copies attached).
- b) Public consultation for end of year account for 2007/8 publicised on notice boards and in magazine. Consultation period ends 28 June 2008 after which all financial records will be internally audited by Stuart Markley.

### **71/08 DISTRICT COUNCILLORS REPORT**

**Information:** Mr Collar reported the following:-

- a) A copy of Three Towns One Vision leaflet detailing the development of Witham, Braintree and Halstead was given for members circulation.
- b) Concerns were expressed in the lack of planning consultation of the large Distribution Centre on Haverhill Business Park. The site borders with BDC, Sturmer and Helions Bumpstead PC and yet no formal planning consultation given to PC's. BDC informed but no details given to Helions Bumpstead PC. This centre will be operating on a 24hour basis hugely increasing traffic on the roads in Essex leading onto Cambridgeshire.  
**Decision:** Agreed to request consultation procedure of St. Edmondsbury Council with its neighbouring Parish Councils. **Action:** Clerk to request information from St. Edmondsbury Council and Mr Collar to inform members of outcome of planning meeting in Sturmer PC.

### **72/08 ITEMS FOR INFORMATION & REPORTED INCIDENTS**

- a) *Clerk's report* – A brief outline of highlighted items in the attached report were given to members.
- b) *Passenger Transport* – Mr Moore and the Clerk attend meeting on 27<sup>th</sup> May 2008 at Causeway House, Braintree. Told verbally that bus route 23 would stay in service.
- c) *NATS Proposed Changes to Airspace* - Thanks to Cliff Baker for co-ordinating the appeal to object to these proposals. Letters to residents distributed with copies to MP, BDC, ECC and SSE.
- d) *Reported Incidents:-*
  - i) A letter had been sent by the Dog Warden to Mr and Mrs Cannon following an attack by their dog on Mr Saville while undertaking his duties as a Street Cleaning Operative.
  - ii) A fly tipping incident was reported to the Police on 6 June 2008 giving the vehicles details by Mr Freight, who witnessed the dumping of eight black sacks of garden

rubbish near his home. Formal report also given to BDC and rubbish arranged to be removed.

- iii) Police called to the scene of a break in at the Three Horseshoes Public House on 25 April 2008. Nothing was stolen but damage to the door frame of the shed where a spade was taken to smash the window to the rear of the pub.

### **73/08 DATE OF NEXT MEETINGS**

Planning Sub-Committee Meeting to be held on Monday 23<sup>rd</sup> June 2008 at 19.30.

Next PC meeting will be held on Monday 14<sup>th</sup> July 2008 at 20.00.

**Meeting closed at 21.25.**

**Malcolm Rowson  
Chairman**

*For further information regarding these minutes, please contact:  
Mrs Terri Freight – Helions Bumpstead Parish Clerk & RFO*

### **Abbreviations: -**

PC – Parish council

BDC – Braintree District council

ECC – Essex County Council

FP - Footpath

RLP – Revised Local Plan

PPT – Parish Property Trustees

VHMC – Village Hall Management Committee

LDF – Local Development Framework.

SSE – Stop Stansted Expansion

RFO – Responsible Financial Officer

