

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 8th October 2018

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
Jane Catchesides	Chair	Yes
Sue Kehr	Vice-Chair	Yes
Neville Nicholson	Parish Councillor	Yes
Judy Howard	Parish Councillor	Yes
Sue Cunningham	Parish Councillor	Yes
Chris Brown	Parish Councillor	Yes
Nigel Turner	Parish Councillor	Apologies
Diana Garrod	District Councillor	Apologies
David Finch	County Councillor	Apologies
Cathryn Carlisle	Parish Clerk & Responsible Financial Officer	Yes
Members of the public		None

18/200 Apologies for Absence

CC Finch
DC Garrod
Cllr Turner

18/201 Members' declarations of interest

Shareholders of the Three Horseshoes Cllr Catchesides; Cllr Cunningham; Cllr Howard
Cllr Nicholson; Cllr Kehr;
HBVHMC Cllr Catchesides; Cllr Sue Kehr;

18/202 Public Forum

No members of the public present.

18/203 Minutes of the Council Meeting held on 10th September 2018 were signed as a true record of the meeting.

18/204 Finance Report

Payments

18/204.1	£293.15	Cathryn Carlisle	Clerk's Salary	BACs
18/204.2	£47.36	E-on	Lighting	D/D
18/204.3	£19.99	BT	Telephone	D/D
18/204.4	£19.99	Cathryn Carlisle	Expenses	BACs
18/204.8	£90.00	Malcolm Cox	Maintenance	101754
18/204.9	£19.20	Martin Catchesides	Mag Dist	101755
18/204.7	£360.00	PKF Littlejohn	Audit	101753

Payments were approved for payment, The Clerk and Cllr Kehr have tried doing the payments by BACs and this seems to work, The Clerk prepared the payments and put them through for authorisation, Cllr Kehr went into the Bank Account and authorised them. Cllr Howard and Cllr Cunningham checked the invoices prior to the meeting.

- 18/204.5 Month Bank Statement and Monthly Budget Form
The Clerk sent out the monthly budget and Bank reconciliation prior to the meeting.
- 18/204.6 Working Sheet for 2019/20
The Clerk sent out a draft proposal for Cllrs to look at The Clerk suggested that the council has a Finance Budget meeting before the November meeting.
- 18/204.7 External Auditors report
PKF Littlejohn had sent a limited response to the External Audit, they haven't yet finished the audit.
- 18/205 Clerk's Report
The Clerk reported that she had managed to find a Handy Man who will take on both the Handy Man work and the Village Maintenance.
- 18/206 District Councillor's Report
No report
- 18/207 County Councillor's Report
No report
- 18/208 Reports from Councillors with Matters affecting the village
Cllr Brown remarked on the amount to stacking aircraft in the skies above Helions Bumpstead.
- 18/209 Highways Issues
It was suggested that the Council ask highways what they expect the Parish Council to do, with regards to the Devolution Pilot Scheme.
- 18/210 Footpath review update
Cllr Cunningham said Thank you to the Clerk for all her hard work, footpath no 11 has now been cut. This footpath hasn't been cleared in years.
- 18/210.1 Footpath Map Review
The Council are still working on the Front Cover.
- 18/211 Helions Bumpstead Village Hall
No Report
- 18/212 Helions Bumpstead Recreation Ground
The Council decided that Cllr Kehr, Cllr Catchesides and the Clerk meet with Cllr Turner to discuss the PTT.
- 18/213 Three Horseshoes Pub
The Conveyance has started.
The 1st AGM will take place on 20th October at 10am in the Village Hall.

18/214 Village Enhancement

18/214.1 To discuss village repairs

Cllr Brown and Cllr Kehr both have some Grasscrete to use in the entrance to the Recreation Ground.

The Seat by the Phone Box needs taking down, There are 2 seats on the footpath between Drapers Green and Sages End Lane that need replacing.

18/215 Items for information and inclusion on next meeting's agenda

Register the Recreation Ground Land

18/216 Date of the next meeting

12th November 2018

18/217 Meeting Closed 8.20 pm

Signed.....

Dated.....

Clerk to the Council:- Cathryn Carlisle
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