

MINUTES of HELIONS BUMPSTEAD PARISH COUNCIL MEETING held on

MONDAY 11 JANUARY 2010

01/10 ATTENDANCES

The Chairman welcomed everyone present at the meeting, which commenced at 20.00hrs.

NAME	POSITION	PRESENT
Mr M. Rowson	Chairman	Yes
Mr J. Collar	District Councillor	Yes
Mr G. Moore	Parish Councillor	Yes
Mr B. Freight	Parish Councillor	No
Dr. M. Lawfield	Parish Councillor	Yes
Mr M. Istance	Parish Councillor	Yes
Mrs J. Catchesides	Vice Chairman & Parish Councillor	Yes
Mrs T. Freight	Parish Clerk & Responsible Financial Officer	Yes
Mr .P. Noakes	Parish Councillor	Yes
Mr D. Finch	County Councillor	No

02/10 HEALTH & SAFETY

Persons attending meetings in the Village Hall Meeting Room are requested to take a few moments to familiarise themselves with the nearest available fire exit, indicated by the fire evacuation signs. In the event of the alarm being raised during the meeting, you must evacuate the building immediately and follow the instructions provided by the Parish Clerk. You will be assisted to the nearest designated assembly point in the car park until it is safe to return to the building.

03/10 APOLOGIES FOR ABSENCE

Mr. Freight

04/10 MINUTES

The minutes of the Parish Council meeting held on the 9th November, 2009 were agreed to be a correct record and then duly signed by the Chairman.

05/10 DECLARATIONS OF INTERESTS

Information: Personal and prejudicial matters relating to agenda items: -

Mrs Catchesides, Mr Noakes and Mr Moore declared their personal interests in item 07/10, as they are members of the Village Hall Management Committee.

Decision: In accordance with the Members Code of Conduct, the councillors remained in the meeting, unless stated otherwise, and took part in the discussion for all the above items and the vote thereon.

06/10 PUBLIC QUESTION TIME

None.

07/10 REPORT FROM VILLAGE HALL MANAGEMENT COMMITTEE

Information: Brief report submitted and work commenced on cloakroom refurbishment on 11th January 2010.

08/10 HIGHWAYS

Information: The following items were reported:

- a) *Water Lane* – Two accidents occurred due to weather conditions and barrier needs replacing. **Action:** Clerk to request ECC Highways to repair barrier.
- b) *Village Green Culvert* – Works completed with only snagging issues remaining. Contractor requested erecting of acknowledgement sign. Debris build up at culvert entrance grill. Decision: Agreed to erect acknowledgement similar to footpath map. Chairman to arrange snagging meeting with contractor. **Action:** Clerk to request ECC Highways to remove debris.

09/10 CURRENT PLANNING APPLICATIONS / DECISIONS

Information: The following proposed applications were discussed at the Planning Sub-Committee held 11th January 2010:-

a) Elmbanks, Camps Road, Helions Bumpstead.

Tree works. **Decision:** NO OBJECTIONS.

b) 3 Mill Road, Helions Bumpstead.

Erection of new front porch, removal of flat roof of rear extension, erection of rear one and a half storey extension and rear lean-to extension. **Decision:** NO OBJECTIONS.

Action: Clerk to inform BDC of observations of the above applications.

10/10 FOOTPATHS

Information: Dr Lawfield reported the following:

- a) *Waymark Posts* - to be installed when weather conditions improve.
- b) *Boxing Day Walk* – 60 residents attended.
- c) *Monthly Wildlife Walks* – continuing after Farmers Market commencing at 14.00hrs from Village Green.

11/10 FINANCE

Information:

- a) *Members were circulated copies of the following financial information (copies attached):* -
 - i) Current Parish Council Accounts.
 - ii) VAT payments.
- b) *Parish Support Grant* - Agreement received to continue grant for at least 3 years to all Parish Councils in the Braintree District.
- c) *Precept Provision 2010 / 2011* – At the Finance Sub-Committee held on 11th January 2010 agreed precept of £9348 a rise of 1.4% plus £1597 PSG.

12/10 DISTRICT COUNCILLOR'S REPORT

Information: Mr Collar reported the following:-

- a) *Halstead Area Committee* – Attended meeting where PSG provision was discussed.
- b) *Area Planning Committee* – Attended meeting on the 5th. January 2010.
- c) *Causeway House* – Proposals to sell building and move offices to leased commercial premises in Witham.

13/10 ITEMS FOR INFORMATION

- a) *Clerk's report* – written attached report submitted.
- b) *Children's Activity Day 2010* – Request for provision sent 8th January 2010.

14/10 NEXT MEETINGS

Planning Sub-Committee: Monday 25th January 2010 at 19.30hrs.

Full Parish Council: Monday 8th February 2010 at 20.00hrs.

Action: Clerk to prepare items for respective agendas.

Meeting closed at 20.45 hrs.

Signed: _____:

Mr. J. M. Rowson – Chairman

For further information regarding these minutes, please contact: -

Mrs Terri Freight – Helions Bumpstead Parish Clerk & Responsible Financial Officer

Rainbow Cottage, Crooks End,

Helions Bumpstead, Haverhill,

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Abbreviations:

PC – Parish Council

ECC – Essex County Council

LDF – Local Development Framework

VHMC – Village Hall Management Committee

Hrs – hours

RCCE – Rural Community Council of Essex

PDG – Parish Support Grant

BDC – Braintree District council

FP – Footpath

PPU – Parish Plan Update

EA – Environment Agency

ROW – Rights Of Way

