

**MINUTES of HELIONS BUMPSTEAD PARISH COUNCIL
INFORMAL MEETING
held on**

MONDAY 11 AUGUST 2008

93/08 ATTENDANCES

The Chairman welcomed everyone present at the meeting, which commenced at 20.06. As a quorum had not been met, it was decided to proceed with an informal meeting, with all decisions deferred to the next Parish Council meeting.

NAME	POSITION	PRESENT
Mr M. Rowson	Chairman	Yes
Mr J. Collar	District Councillor	Yes
Mr G. Moore	Parish Councillor	No
Mr B. Freight	Parish Councillor	No
Dr. M. Lawfield	Parish Councillor	Yes
Mr M. Istance	Parish Councillor	No
Mrs J. Catchesides	Parish Councillor	Yes
Mrs C. Purdie	Parish Councillor	No
Mrs T. Freight	Parish Clerk & Responsible Financial Officer	Yes
Mr D. Finch	County Councillor	No
Mr C. Baker	Parishioner	Yes

94/08 APOLOGIES FOR ABSENCE

Mr B. Freight, Mrs C. Purdie, Mr M. Istance, Mr P. Noakes and Mr G. Moore.

95/08 MINUTES

The minutes of the Parish Council meeting held on the 14th July 2008 - deferred until next meeting.

96/08 DECLARATIONS OF INTERESTS

Information: Personal and prejudicial matters relating to agenda items: -

Mrs Catchesides declared her personal interest in item 103/08, as she is a member of the management committee. **Decision:** In accordance with the Members Code of Conduct, the councillor remained in the meeting, unless stated otherwise, and took part in the discussion for all the above items and the vote thereon.

97/08 PUBLIC QUESTION TIME

Mr Baker had completed Land Registry search for Roskins Meadow and confirmed Mr & Mrs Hatch were the owners. **Action:** Clerk to approach owners with view to renting meadow to the PC and creating a nature reserve. He also gave Clerk copy of Department of Transport Traffic Advisory Leaflet for Village Speed Limits. **Action:** Clerk to circulate to members. Mr Baker also enquired who had purchased the land behind the Three Horseshoes. Clerk reported that she had approached the pub owners with the view to renting the land from Greene King for allotment provision. Informed the land had been sold recently to a consortium of residents who were not willing to rent to PC. No other information was divulged for use of land.

Clerk thanked Mr Baker for his help on above matters.

98/08 VILLAGE SPEED RESTRICTION PROVISION

Information: Deferred until next meeting.

99/08 HAVERHILL ROAD STREET LIGHT REPLACEMENT

Information: Deferred until next meeting.

100/08 MAINTENANCE OF VILLAGE GREEN

Information: Deferred until next meeting.

101/08 PARISH PLAN UPDATE

Action: Further working party meeting necessary to prepare report. Mrs Catchesides to seek advice from RCCE advisor Jan Cole.

102/08 CURRENT PLANNING APPLICATIONS / DECISIONS

Information:

- a) The current Planning list was circulated to members (copy attached) and the clerk informed members of most recent decision / applications.
- b) There was no business to be discussed at the Planning Sub-Committee meetings scheduled for 28 July and 11 August 2008,

103/08 VILLAGE HALL MAJOR PORJECTS

Information: Mrs Catchesides reported the following progress on the kitchen refurbishment:

- a) Community Initiatives Fund - Grant application submitted to ECC - outcome November 2008.
- b) Essex Environment Trust – Grant application to be submitted. Now able to apply.
- c) Grass Roots – Grant application to be submitted.

104/08 HIGHWAYS

Information: The Clerk reported the following:-

- a) *Water Lane* –Informed that over hanging tree has been felled and branches have been dumped in the ditch owned by Whitegates. **Action:** Clerk to inform Matt Reeve ECC highways in writing who will request land owner to remove tree.
- b) *Camps Road* –Repairs as scheduled on Highways inspection completed.
- c) *Village Green Culvert* –Awaiting start date of engineering work.
- d) *Sages End Road* –Overrun and pothole repairs completed.
- e) *Church Hill* – Gulley nearly completed.
- f) *Haverhill Road* – Pothole and overrun work almost complete.
- g) *Drapers Lane* – Land search completed to establish boundary with public highway and private road. Resurfacing scheduled for next year but patching this year.

105/08 FOOTPATHS

Information: Dr Lawfield reported the following: -

- a) Copy circulated of bespoke FP map to be included in September 2008 issue of village magazine.

106/08 FINANCE

Information: Members were circulated copies of the following financial information (copies attached):-

- a) Current Parish Council Accounts
- b) Retrospective payments.
- c) Copies of current Bank Statements.
- d) Cheque List.
- e) Monthly Budget

Clerk also reported the following:-

- f) Internal audit completed on 05/08/08.
- g) Annual return to be forwarded to Audit Commission 12/08/08.
- h) VAT re claim for period 01/04/08 until 31/07/08 sent on 29/07/08 totalling £1399.76. Re claim for period up to 31/03/08 for £3237.09 paid 21/07/08.
- i) 2008 Asset register completed on 03/08/08.

107/08 DISTRICT COUNCILLOR'S REPORT

None

108/08 ITEMS FOR INFORMATION

- a) *Clerk's report* – A brief outline of items highlighted on the attached report was given to members.
- b) *Incidents Report* – Owner of Anson House, Sages End Road once again reported his large pieces of granite removed from grass verge and thrown into ditch. Reported to police 19/07/08.

109/08 NEXT MEETINGS

The next Planning Sub-Committee is scheduled for Tuesday 26th August 2008 at 19.30.
The next Parish Council Meeting will be on Monday 8th September 2008 at 20.00.

Meeting closed at 21.30

Malcolm Rowson
Chairman

*For further information regarding these minutes, please contact
Mrs Terri Freight – Helions Bumpstead Parish Clerk & Responsible Financial Officer*

Abbreviations: -

PC – Parish council

BDC – Braintree District council

ECC – Essex County Council

FP - Footpath

