

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 12th November 2018

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
Jane Catchesides	Chair	Yes
Sue Kehr	Vice-Chair	Yes
Neville Nicholson	Parish Councillor	Yes
Judy Howard	Parish Councillor	Yes
Sue Cunningham	Parish Councillor	Yes
Chris Brown	Parish Councillor	No
Nigel Turner	Parish Councillor	Yes
Diana Garrod	District Councillor	Yes
David Finch	County Councillor	Apologies
Cathryn Carlisle	Parish Clerk & Responsible Financial Officer	Yes
Members of the public		1

18/218 Apologies for Absence

CC Finch
Cllr Brown

18/219 Members' declarations of interest

Shareholders of the Three Horseshoes Cllr Catchesides; Cllr Cunningham; Cllr Howard
Cllr Nicholson; Cllr Kehr;
HBVHMC Cllr Catchesides; Cllr Sue Kehr;

18/220 Public Forum

There were no comments made.

18/221 Minutes of the Council Meeting held on 8th October 2018 were signed as a true record of the meeting.

18/222 Finance Report

Payments

18/222.1	£293.15	Cathryn Carlisle	Clerk's Salary	BACs
18/222.2	£47.36	E-on	Lighting	D/D
18/222.3	£19.99	BT	Telephone	D/D
18/222.4	£19.99	Cathryn Carlisle	Expenses	BACs
18/222.5	£1454.40	J.J. & T.H. Haylock Ltd	Verge Cutting	BACs
18/222.6	£85.00	EALC	Training	BACs
18/222.10	£960.00	OC & C Strategy Consultants	Printing	BACs
18/222.11	£75.00	RBL Poppy Appeal	Wreath	101756
18/222.12	£73.00	Jane Catchesides	Wreath	101757
18/222.13	£65.00	Christopher Instance	Maintenance	101758

Payments were approved by all members of the council present. Cllr Howard and Cunningham checked the invoices for payments. The Clerk had prepared the Bacs payments, Cllr Kehr would authorise the payments after the meeting.

18/222.7 Month Bank Statement and Monthly Budget Form
Were approved by all members of the council present.

18/222.8 Working Sheet for 2019/20
The Council had met prior to the meeting, to start looking at the budget for 2019/20. The council will meet again prior to the December meeting at 6.45pm

18/222.9 External Auditors report :
The Clerk reported that she had received the External Auditor's Report which included the following statement:

'The smaller authority has disclosed that it made proper provision during the year 2017/18 for the exercise of public rights, by answering 'Yes' to Section 1, Assertion 4. However, as was reported last year, we are aware that it failed to do this and therefore should have answered 'No' to this assertion. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering 'Yes' to Section 1, Assertion 7, which, on the basis of the above, is not correct.'

Details of all payments and accounts are published on our website, so the Council were unclear what this statement meant.
Cllr Kehr asked that the Clerk obtains more information to see how to rectify the issue.

18/223 Clerk's Report

The Clerk reported that she had written to residents in Water Lane with regards to their trimming their hedges and clearing the stream

Mrs Simmons had spoken to the Clerk and said their boundary was in the middle of the stream. As a good will gesture, they will cut the hedge and clear the stream.
Cllr Catchesides said they had already done this.

Mrs Simmons said she was concerned about the depth of the stream, a vehicle could easily end up in the stream, she suggested that we put some wooden bollards along there.

The Clerk had received a quote to crown lift the Cherry Trees in the Village Hall car park. Cllr Nicholson suggested that the Clerk gets another quote.

18/224 District Councillor's Report

The District Councillors report will be forwarded to the Council

18/225 County Councillor's Report

No Report

18/226 Reports from Councillors with Matters affecting the village

Cllr Catchesides had had a request from Dave West to plant a Christmas tree on the Village Green; the power for lights would be provided by the Hatches. It was hoped that the annual Carol singing would take place round the tree.

The Parish Council felt it would be inappropriate to plant a Christmas tree on the Village Green, it would detract from the open aspect and the existing planting. However they could put a cut tree there each year, provided it was properly supported; the council were concerned about the Health & Safety issues.

DW had suggested that the PC could provide the lights for the tree. Cllr Kehr proposed that the Council would put £100 towards the lights, Cllrs Howard and Cunningham thought this was a good idea.

It was agreed that the Health and Safety issues must be addressed before this goes ahead. Clerk to contact DW.

The Finger Post at the T Junction has been replaced.

Gordon Frost has built walls around the hard standing about 1 mt high; Clerk to contact BDC Enforcement about this and the footpath issues.

18/227 Highways Issues Clerk to report

The Clerk is attending the Highways Devolution meeting later in the week.

18/228 Footpath review update

The Clerk said they had received the BDC Grant for Common Ground.

Cllr Cunningham asked if we had any contact with any of the councillors at Castle Camps as a resident said there was a kissing gate in need of repair in their parish.

18/228.1 Footpath Map Review

No Report

18/229 Helions Bumpstead Village Hall

The Barn Dance went very well last weekend; the VHMC made a small profit.

18/230 Helions Bumpstead Recreation Ground

At The VHMC meeting Charlotte Purdie and Diana Nicholson said the Church would take on the PPT. Charlotte had given a brief history of the PPT. Cllr Turner needs to give some information to Diana to enable her to get the bank account reactivated. There's approximately £2,600 in the account.

The Parish Council appoints 2 lay people to be trustees.

Chair is meeting with CP and DN later this week to share information.

18/231 Three Horseshoes Pub

All the information has been put out to shareholders

18/232 Village Enhancement

18/214.1 To discuss village repairs

Mark Istance reported that there are holes in both roofs of the bus shelters

18/233 Remembrance Sunday

The Clerk organised for two wreaths to be put on the War Memorials. Gordon Moore laid the wreath on behalf of the village at the Castle Camps airfield memorial.

18/234 Items for information and inclusion on next meeting's agenda

A resident asked if the Parish Council had considered installing CCTV. The Parish Council felt it was up to the individual to have CCTV for their own security.

18/235 Date of the next meeting

10th December 2018. Finance Committee meeting at 6.45pm prior to the main meeting

18/236 Meeting Closed at 8.47 pm

Signed:..... Date:.....

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