

# HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 13<sup>th</sup> July 2015

## RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
J. Catchesides	Chair	No
C. Baker	Vice-Chair	Yes
S. Kehr	Parish Councillor	Yes
A. Meldrum	Parish Councillor	Yes
N. Nicholson	Parish Councillor	No
P. Richardson	Parish Councillor	No
L. West	Parish Councillor	Yes
R. Bolton	District Councillor	No
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	No

Cllr. Baker chaired the meeting in Cllr. Catchesides absence.

The Chair welcomed everyone present at the meeting, which commenced at 7:30pm.

## 87/15 Apologies for Absence

Cllr. Richardson, Cllr. Nicholson, Cllr. Catchesides

## 88/15 Members' declarations of interests

There were no declarations of interest from Members.

## 89/15 Public forum

There were no members of the public present.

## 90/15 Minutes of the Parish Council Meeting held on 8<sup>th</sup> June 2015

The minutes were approved as a correct record of the Council Meeting held on 26<sup>th</sup> May 2015.

**Proposed:** Cllr. Meldrum **Seconded:** Cllr. Kehr **Unanimously agreed.** The minutes were signed by the Chair.

## 91/15 Investment in a loudspeaker system in the Village Hall

Carried over to next meeting.

## 92/15 Maintenance of Village Green

Carried over to next meeting.

### **93/15 Cheque Signatories**

The Council **agreed** that Cllr. Kehr would be an additional authorised cheque signatory in addition the existing signatories – Cllr. Catchesides, Cllr. Baker and the Clerk (for banking information access only).

### **94/15 RoSPA report on Children’s Play Equipment**

Cllr. Kehr summarised the report’s contents. All risks in the report were identified as low. Cllr. Kehr would, however, be seeking further clarification on the contents of the RoSPA report together with obtaining estimates for the repair of timber boundary to the chip barked area. Carried over to next meeting.

### **95/15 Footpaths Report**

Cllr. West reported that a number of footpaths had been walked with no issues. Footpath No. 5 was currently closed by Essex Highways pending the repair to a footbridge. Essex Highways informed the Clerk that the documentation pack required by the Planning Inspector to consider the appeal for the footpath diversion scheme at Paddock View would not be submitted until the end of July 2015. Members were dissatisfied with the period of elapsed time from the date in which objections had been submitted to Essex Highways.

**Action:** Clerk to contact County Councillor expressing the Council’s dissatisfaction.

### **96/15 District Councillor’s report**

No report in Cllr. Bolton’s absence.

### **97/15 Clerk’s report**

Salt bags, available at no cost from Essex Highways, had been ordered for delivery to the Council’s gritting contractor in September.

An email had been received from the Planning Inspectorate requesting further comments following the publishing of a Government ministerial statement concerning the siting of wind turbines. Members indicated that an Extraordinary Council Meeting would be called to consider and approve a reply drafted by Cllr. Nicholson et al.

### **98/15 Finance Report and Approval of Payments**

Copies of the Financial Report, bank statement and list of payments were distributed to Members prior to the meeting.

## PAYMENTS

<u>Cheque No.</u>	<u>Date</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount</u>
101470	13 July 2015	CAS	Insurance Premium	£763.22
101471	13 July 2015	Playsafety Ltd	Playground inspection	£99.60
101472	13 July 2015	Viking	Stationery	£91.96
101473	13 July 2015	T.J. Printing	Annual Report Printing	£98.40
101474	13 July 2015	Cheque Cancelled		
101475	13 July 2015	RCCE	Membership Fee	£48.00
101476	13 July 2015	A. Evans	Clerk's Salary	£515.44
101477	13 July 2015	HMRC	Clerk's PAYE	£62.60
101478	13 July 2015	M. Cox	Grass Cutting	£215.00
101479	13 July 2015	O C & C Services Ltd	Magazine Printing	£492.00
D/D		Eon	Street Lighting	£27.13

The Clerk explained to Members that cheque number 101479 was to replace cheque number 101466 dated 13<sup>th</sup> April 2015, which had never been cashed and was presumed lost. Cheque number 101466 had been stopped by the Council's bank.

**The Council unanimously approved these payments.**

### **99/15 Items for information and inclusion on next meeting's agenda**

None

The meeting closed at 8:50pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Mrs Jane Catchesides**  
Chair

*For further information regarding these minutes, please contact:*

**Mr. Tony Evans** – Helions Bumpstead Parish Clerk & Responsible Financial Officer,

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