

# HELIONS BUMPSTEAD PARISH COUNCIL

## MINUTES of the PARISH COUNCIL MEETING held on

Monday 9<sup>th</sup> November 2015

### RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
J. Catchesides	Chair	Yes
C. Baker	Vice-Chair	Yes
S. Kehr	Parish Councillor	Yes
A.Meldrum	Parish Councillor	No
N. Nicholson	Parish Councillor	Yes
P. Richardson	Parish Councillor	Yes
L. West	Parish Councillor	No
R. Bolton	District Councillor	No
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

The Chair welcomed everyone present at the meeting, which commenced at 7:30pm.

### 147/15 Apologies for Absence

Cllr. Meldrum, Cllr. West.

### 148/15 Members' declarations of interests

There were no declarations of interest from Members.

### 149/15 Public forum

There were no members of the public present at the meeting.

### 150/15 Minutes of the Extraordinary Council Meeting held on 26<sup>th</sup> October 2015

The minutes were approved as a correct record of the Extraordinary Council Meeting held on 26<sup>th</sup> October 2015. **Proposed:** Cllr. Baker **Seconded:** Cllr. Kehr **Unanimously agreed.** The minutes were signed by the Chair.

### 151/15 Review of Council's Asset Register

The Council reviewed its Asset Register and no changes were proposed or made.

### 152/15 Review of Council's Risk Register

Carried over to next meeting.

### **153/15 Disruptions to electricity supplies in the village**

Following discussions concerning the relatively high number of power cuts in the village in recent months it was **agreed** that Cllr. Meldrum would contact UK Power Networks on how improvements to the resilience of the electricity supply could be implemented.

### **154/15 Repairs to the Children's Playground**

Cllr. Kehr reported that she was awaiting estimates for the repairs from two contractors.

### **155/15 Registration of Village Hall and Recreation Ground Land**

Cllr. Catchesides reported that she had requested copies of minutes from the Parish Property Trust confirming its ownership of the Recreation Ground.

### **156/15 Footpath Diversion Scheme across Paddock View and Essex County Council's responses.**

A letter had been received by Essex County Councillor and Cabinet Member for Highways Delivery in reply to the Council's letter of complaint about its Public Rights of Way Team. In his reply he stated that due to an error a further public consultation would be held before the matter could be referred to the Planning Inspectorate.

He also stated that he had requested the PRoW Team to take the necessary action to ensure that, until a decision has been made with regards to the diversion of the PRoWs, the existing footpaths would be kept clear and accessible to the public.

**Action:** Clerk to contact Essex PRoW team to request timescales for any necessary action to be taken and to offer the Council's support and assistance in any way possible.

### **157/15 Clerk's report**

The Annual Governance and Audit Report had been posted onto the Council's website. Applications for grants had been received from the Village Hall, Cricket Club and Recreation Ground. Further applications were expected from The Youth Club and Table Tennis Club.

### **158/15 District Councillor's Report**

**There was no report in Cllr. Bolton's absence.**

### **159/15 Finance Report and Approval of Payments**

Copies of the Financial Report, bank statement and list of payments were distributed to Members prior to the meeting.

A further Direct Debit payment had been made to the laptop PC rental company after the rental agreement had expired.

**Action:** Clerk to contact the Council's bank and cancel direct debit mandate.

## PAYMENTS

<u>Cheque No.</u>	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
101495	09 November 2015	2 Poppy Wreaths	£60.00
101496	09 November 2015	Phone Box Glass Fitting	£79.50
101497	09 November 2015	External Audit	£120.00
101498	09 November 2015	Stationery	£36.13
101499	09 November 2015	Repair and Decorate Village Hall	£5,481.60
101500	09 November 2015	Phone and Broadband	£151.19
101501	Error Cheque Cancelled		
101502	09 November 2015	Clerk's Salary	£337.72
101503	09 November 2015	PAYE	£18.00
D/D		Street Lighting	£31.24

The Council unanimously approved these payments.

### 160/15 Items for information and inclusion on next meeting's agenda

None.

The meeting closed at 8:50pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Mrs Jane Catchesides**  
Chair

*For further information regarding these minutes, please contact:*

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