

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 14th December` 2015

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
J. Catchesides	Chair	Yes
C. Baker	Vice-Chair	Yes
S. Kehr	Parish Councillor	Yes
A.Meldrum	Parish Councillor	Yes
N. Nicholson	Parish Councillor	Yes
P. Richardson	Parish Councillor	No
L. West	Parish Councillor	No
R. Bolton	District Councillor	Yes
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

Mr. Noakes and Mr. & Mrs. McKenna were also in attendance.

The Chair welcomed everyone present at the meeting, which commenced at 7:35pm.

166/15 Apologies for Absence

Cllr. Richardson, Cllr. West.

167/15 Members' declarations of interests

There were none

168/15 Public forum

The Chair invited members of the public to make any comment or ask questions.

Mr. McKenna announced that he would be video recording the meeting.

Mr. McKenna asked questions relating to the footpath diversion scheme - specifically about the footpaths running across the Recreation Ground and Paddock View.

Mr. Noakes expressed his concerns about the increasing frequency of speeding through the village and he wanted to see somebody leading the re-launch and running of the Community Speed Watch activity in the village.

169/15 Minutes of the Parish Council Meeting held on 9th November 2015

The minutes were approved as a correct record of the Council Meeting held on 9th November 2015. Proposed: Cllr. Baker Seconded: Cllr. Kehr Unanimously agreed. The minutes were signed by the Chair.

170/15 External Auditors from Sector Led Bodies

From the start of 2017/18 the Council can choose to have an external auditor appointed by a new "Sector Led Body" or it can decide to procure its own external auditor.

The Council **agreed** to have an external auditor appointed by the new "Sector Led Body".

171/15 Proposed Network Group with Birdbrook Parish Council

An invitation for the Council to join a network group had been received from Birdbrook Parish Council.

The Council **agreed** to accept the invitation to join and participate in the network group.

172/15 Review of Council's Risk Register

Cllr. Catchesides had circulated a revised draft risk register prior to the meeting.

The Council **agreed** to approve the revised draft.

173/15 Disruptions to electricity supplies in the village

Cllr. Meldrum reported that UK Power Networks had provided a list of recorded power cuts in the village. She asked that Members could check and verify the accuracy of the details contained in the list.

174/15 Repairs to the Children's Playground

Cllr. Kehr had received an estimate of £3,500 for the cost of remedial repairs to the Children's Playground. She was awaiting further estimates from other potential contractors.

175/15 Registration of Village Hall and Recreation Ground Land

Carried over to next meeting in Cllr. Richardson's absence.

176/15 Footpath Diversion Scheme across Paddock View and Essex County Council's responses.

A letter had been received from Mr. Simon Taylor, acting on behalf of Essex Council Highways. The Council was dissatisfied with the contents of the letter.

Action: Clerk to draft a reply to Mr. Taylor.

177/15 District Councillor's report

Cllr. Bolton requested that the public be excluded from the meeting due to the confidential nature of his report. The Council **Agreed** and the Chair instructed the members of the public to leave the meeting.

178/15 Clerk's report

The Clerk had received a complaint from a resident concerning the poor condition of Sages End Road. The presence of large pot holes were damaging vehicles and causing punctures.

A further email reply had been received from the owner of the Three Horseshoes. The questions raised in the email had been answered in an earlier email.

179/15 Finance Report and Approval of Payments

Copies of the Financial Report, bank statement and list of payments were distributed to Members prior to the meeting.

A further Direct Debit payment had been made to the laptop PC rental company after the rental agreement had expired.

Clerk had still to contact the Council's bank and cancel direct debit mandate.

PAYMENTS

<u>Cheque No.</u>	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
101504	14 December 2015	Street Cleaner	£65.00
101505	14 December 2015	Clerk's Salary	£205.22
101506	14 December 2015	Cheque Cancelled	£0.00
101507	14 December 2015	Cheque Cancelled	£0.00
101508	14 December 2015	Verge Mowing	£856.80
101509	14 December 2015	Magazine Distribution	£25.00
D/D		Street Lighting	£31.24

180/15 Items for information and inclusion on next meeting's agenda

None.

The meeting closed at 9:50pm.

Signed: _____ Date: _____

Mrs Jane Catchesides
Chair

For further information regarding these minutes, please contact:

Mr. Tony Evans – *Helions Bumpstead Parish Clerk & Responsible Financial Officer,
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