

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 8th February 2016

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
J. Catchesides	Chair	Yes
C. Baker	Vice-Chair	Yes
S. Kehr	Parish Councillor	Yes
A.Meldrum	Parish Councillor	No
N. Nicholson	Parish Councillor	Yes
P. Richardson	Parish Councillor	Yes
L. West	Parish Councillor	No
R. Bolton	District Councillor	No
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

Mr. Noakes attended the meeting as a member of the public.

The Chair welcomed everyone present at the meeting, which commenced at 7:30pm.

19/16 Resignation of Chairman and election of new Chairman

Cllr. Catchesides confirmed her resignation as Chairman of the Council whilst still serving as a councillor. Cllr. Catchesides proposed Cllr. Baker as Chairman and this was seconded by Cllr. Nicholson. There being no other nominations the Council unanimously agreed that Cllr. Baker be elected as Chairman. Cllr. Baker signed the Acceptance of Office of Chairman.

The Chairman expressed his thanks to Cllr. Catchesides for her hard work as Chairman for the previous four years.

20/16 Apologies for Absence

Cllr. Meldrum, Cllr. West.

21/16 Members' declarations of interests

None

22/16 Public forum

The Chairman agreed to allow Mr. Noakes to contribute to the discussions during item 7 of the agenda.

23/16 Minutes of the Parish Council Meeting held on 11th January 2016

The minutes incorrectly stated that Cllr. Richardson and Cllr. West were not present at the meeting. The minutes, as amended, were approved as a correct record of the Council Meeting held on 11th January 2016. Proposed: Cllr. Richardson Seconded: Cllr. Kehr **Unanimously agreed**. The minutes were signed by the Chairman.

24/16 Minutes of the Finance Committee Meeting held on 11th January 2016

The minutes were approved as a correct record of the Council Meeting held on 11th January 2016. Proposed: Cllr. Richardson Seconded: Cllr. Kehr **Unanimously agreed**. The minutes were signed by the Chairman.

25/16 Speeding in the village

There had been just one response from the recent email circulation asking for volunteers to train for the Community Speed Watch.

Action: Cllr. Baker to place a request for volunteers in the next issue of the Village Magazine.

26/16 Repairs to the Children's Playground

Cllr. Kehr reported that further quotations had been obtained and these were very expensive. Cllr. Baker reported that Steeple Bumpstead Parish Council had obtained funding from Section 106 money available from Braintree District Council,

Action: Cllr. Kehr to contact BDC to seek further information on obtaining Section 106 funding.

27/16 Registration of Village Hall and Recreation Ground Land

Carried forward to next meeting.

28/16 Footpath Diversion Scheme

The Planning Inspectorate had called a public hearing to take place in the Village Hall on 28th June 2016. The Council **agreed** that its representative would speak at the hearing.

29/16 District Councillor's report

There was no report in Cllr. Bolton's absence.

30/16 Clerk's report

The Clerk reported that he had submitted the Council's invoice and was awaiting payment from the resident who made a Freedom of Information request.

31/16 Finance Report and Approval of Payments

Copies of the Financial Report, bank statement distributed to Members during the meeting. The Clerk reported on the payments to be made as follows:

PAYMENTS

<u>Cheque No</u>	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
101511	08 February 2016	Clerk's Salary	£205.22
101512	08 February 2015	Phone and Broadband	£154.86
D/D		Street Lighting	£32.80

The Clerk reported that, contrary to the instruction given to the Council's bank, a further direct debit payment had been taken from the account in favour of the laptop rental company. The Clerk would complain to the Council's Bank.

32/16 Items for information and inclusion on next meeting's agenda

Cllr. Baker advised that the village email circulation list would be available to all councillors although specific email addresses would not be seen.

Items for next meeting's agenda:

- Election of Vice-Chairman
- Possible development in neighbouring parishes – Cllr. Baker
- HM Queen's birthday – Cllr. Cathesides
- Volunteering requests – Cllr. Nicholson

The meeting closed at 8:45pm.

Signed: _____ Date: _____

Cllr. C. Baker
Chairman

For further information regarding these minutes, please contact:

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