

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the ANNUAL COUNCIL MEETING held on

Monday 9th May 2016

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
C. Baker	Parish Councillor	Yes
J. Catchesides	Parish Councillor	Yes
S. Kehr	Parish Councillor	Yes
A.Meldrum	Parish Councillor	No
N. Nicholson	Parish Councillor	Yes
P. Richardson	Parish Councillor	Yes
L. West	Parish Councillor	No
R. Bolton	District Councillor	Yes
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

The Chair welcomed everyone present at the meeting, which commenced at 7:30pm.

66/16 Election of Chairman

Cllr. Nicholson **proposed** Cllr. Baker as Chairman. **Seconded** by Cllr. Kehr **Unanimously agreed**. There being no other nominations, Cllr. Baker was elected as Chairman and signed the Declaration and Acceptance of Office.

67/16 Election of Vice-Chairman

Cllr. Catchesides **proposed** Cllr. Nicholson as Vice-Chairman. **Seconded** by Cllr. Richardson. **Unanimously agreed**. There being no other nominations, Cllr. Nicholson was elected as Vice-Chairman

68/16 Apologies for Absence

Cllrs. Meldrum and Finch

69/16 Members' declarations of interests

None

70/16 Public forum

There were no members of the public in attendance.

71/16 Minutes of the Parish Council Meeting held on 11th April 2016

The minutes were **approved** as a correct record of the Council Meeting held on 11th April 2016 and were signed by the Chairman.

72/16 Review of Committees and their terms of reference.

No changes or amendments were made.

73/16 Appointments to Committees and of Special Responsibilities

Finance Committee	All Members
Planning Committee	Cllr. Catchesides, Cllr. Baker, Cllr. Kehr, Cllr. Richardson
Broadband	Mr Catchesides
Traffic and Highways	Cllr. Baker and Richardson
Footpaths	To be confirmed
Transport	Mr. Moore
Grants	Cllr. Catchesides
Young People's Enagagement	Cllr. Baker and West
Helions Mutual Support Network	Cllrs. Baker, Kehr and Nicholson
Website	Cllr. Catchesides, Cllr. Baker, Mr. Evans
Parish Property Trust	Mr. Moore, Mrs. Watts (subject to their acceptance)
Children's Play Area	Cllr. Kehr
Gritter	Cllr Richardson
Welcome to the Village	Mrs S Smith
Pub Liason Officer	Cllr. Nicholson

74/16 File sharing

Cllr. Baker reported that, following further investigation, the utilisation of third party organisations for the provision of file sharing services to local government organisations was cost prohibitive.

75/16 Registration of Village Hall and Recreation Ground Land

Cllr. Richardson reported that he was awaiting a response to enquiries from the Council's legal adviser.

76/16 Footpath Diversion Scheme

The Working Party, comprising Cllrs. Catchesides and Nicholson, presented its proposed Statement of Case for submission to the Planning Inspector.

The Chairman thanked Cllrs. Catchesides and Nicholson for their excellent work.

The Council **Unanimously approved** the statement.

77/16 Clerk's report

The Clerk recommended Yvonne Morton as the Council's Internal Auditor.

This was **Unanimously approved** by the Council.

The Chairman of BDC had invited the Chairman and a guest to attend a service to celebrate HM Queen's 90th birthday in Braintree. The Chairman and Clerk would attend.

78/16 Finance Report and Approval of Payments

The Clerk apologised to the Council for not providing a finance report or payments list. This was because the Council's finances were currently being audited.

79/16 Items for information and inclusion on next meeting's agenda

When asked, the Clerk advised that he was awaiting a response from BDC as to what action it would be taking following the Pub Appeal dismissal. Cllr. Bolton advised that he would make enquiries on the Council's behalf.

Cllr. Catchesides reported on the large amount of litter along the roadsides. She suggested a litter pick could be organised. Cllr. Bolton kindly offered to procure litter picking equipment from BDC.

The Clerk also advised on the shortage of re-cycling sacks and Cllr. Bolton offered to make enquiries with BDC.

Cllr. Kehr reported that work on the Children's Play Area would start the following week and asked that residents be advised of its closure. Cllr. Catchesides would inform residents by email.

Item for next agenda – Village Broadband – Cllr. Catchesides

The meeting closed at 8:45pm.

Signed: _____ **Date:** _____

Cllr. C. Baker
Chairman

For further information regarding these minutes, please contact:

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