

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 13th June 2016

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
C. Baker	Chairman	Yes
J. Catchesides	Parish Councillor	Yes
S. Kehr	Parish Councillor	Yes
N. Nicholson	Parish Councillor	Yes
P. Richardson	Parish Councillor	No
L. West	Parish Councillor	Yes
R. Bolton	District Councillor	No
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

Mr. and Mrs. McKenna attended the meeting as members of the public.

The Chair welcomed everyone present at the meeting, which commenced at 7:30pm.

81/16 Apologies for Absence

None.

82/16 Members' declarations of interests

None.

83/16 Public forum

Mr. McKenna said that one of the footpath stiles at the far end of his field had been damaged and felt that this was discriminating against him in light of the Appeal Public Hearing. He had reported the incident to Laurie Page at Essex County Council. The Chairman advised Mr McKenna to report the incident to the Police, as it was criminal damage.

84/16 Minutes of the Annual Council Meeting held on 9th May 2016

The minutes were **approved** as a correct record of the Annual Council Meeting held on 9th May 2016 and were signed by the Chairman.

85/16 Review of Council's insurance and policy renewal

Following the Council's review of its insurance policy it was **agreed** that all items of less than the £100 excess value be removed from the policy schedule.

The Council reviewed the insurance policy renewal options. **Proposed:** Cllr. Catchesides.

Seconded: Cllr. Baker. **Unanimously agreed** that the Council renew its insurance policy on a 5 year long term fixed yearly premium of £660.59 or lower premium resulting from removal of items from the insurance schedule.

86/16 Annual Accounting Statements 2015/16

The Council **unanimously approved** the Annual Accounting Statement 2015/16 to be submitted to the External Auditor.

87/16 Annual Governance Statement 2015/16

The Council **unanimously approved** the Annual Governance Statement 2015/16 to be submitted to the External Auditor.

88/16 Disposition of former Silverlink funds held in trust

The Council **unanimously agreed that** the former Silverlink funds be equally divided amongst the following Village organisations:

Bumps and Babes, Bumpstead Youth Club, Table Tennis Club, Cricket Club, Coffee Morning, Bowls Club.

Each of these organisations would receive £60.

89/16 Mowing schedule for Children's Play Area

Carried forward to next meeting.

90/16 Telephone and broadband provision at Village Hall

The Council **agreed** that the Clerk would write a letter to BT to clarify that the account is in the name of the Council as a legal entity.

91/16 Three Horseshoes Pub

Cllr. Nicholson reported that Braintree District Council had served the owners with a 6 month enforcement notice to cease using the Three Horseshoes for solely residential use. They must either leave the premises, or re-open as a public house. The notice is effective from 23rd June 2016, unless an appeal is made against it beforehand.

92/16 Utilisation of Pub Fighting Fund

Cllr. Nicholson reported that the Pub Steering Group would be setting up a legal entity in order to facilitate the possible purchase of the Pub.

The Council **agreed in principle** to release the Pub Fighting Fund (£529.40) to the Steering Group for this purpose.

93/16 Registration of Village Hall and Recreation Ground Land

Carried forward to next meeting.

94/16 To consider Cllr. West's letter of support to the Planning Inspector regarding the Paddock View footpath diversion scheme

Cllr. West had submitted a letter of support to the Planning Inspector for consideration at the Planning Appeal Public Hearing on June 28th 2016. Cllr. West had signed her letter as Footpaths Representative for Helions Bumpstead Parish Council. The Chairman and Members reminded Cllr. West that she has the right in her personal capacity to support the footpath diversion scheme but does not have the right to support the scheme in the Council's name.

Cllr. West apologised to the Council and agreed to send a letter to the Planning Inspector stating that her letter of support should be considered as a personal view and not the view of the Council.

95/16 Footpath Diversion Scheme Public Hearing

Cllr. Baker confirmed that the Village Hall had been booked for the Public Hearing to be held on Tuesday 28th June commencing 10:00am.

96/16 District Councillor's report

No report in Cllr. Bolton's absence.

97/16 Clerk's report

The Clerk reported that the Annual Return to the External Auditor would be delivered two days after the required deadline.

The Clerk had completed and returned BDC's Streetscene Agreement to receive the £750 grant for working in partnership with BDC for street cleaning in the Village.

The notice of a Casual Vacancy for Parish Councillor had been placed on the noticeboard.

98/16 Finance Report and Approval of Payments

The Clerk apologised to the Council for not presenting the Finance Report due to annual holiday.

PAYMENTS

<u>Cheque No.</u>	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
101523	16 May 2016	Grass Mowing	£645.00
101524	16 May 2016	Internal Audit	£75.00
101525	16 May 2016	Telephone and Broadband	£129.67
101526	16 May 2016	Grass Mowing	£175.00
101527	16 May 2016	Website Maintenance	£300.00
101528	16 May 2016	Stationery	£142.07
101529	16 May 2016	Clerk's Salary	£168.54

101530	16 May 2016	Clerk's PAYE	£42.00
101531	13 June 2016	Village Hall Grant	£680.00
101532	13 June 2016	Sports Pavilion grant	£375.00
101533	13 June 2016	Bumpstead Youth Club grant	£180.00
101534	13 June 2016	Clerk's Salary	£168.54
101535	13 June 2016	Clerk's PAYE	£42.00
101536	13 June 2016	Play Area Repairs	£1,832.00
101537	13 June 2016	Chairman's Allowance	£58.00
101538	13 June 2016	Magazine Distribution Costs	£25.00

The Council unanimously approved these payments.

99/16 Items for information and inclusion on next meeting's agenda

None

The meeting closed at 8:30pm.

Signed: _____ Date: _____

Cllr. C. Baker
Chairman

For further information regarding these minutes, please contact:

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