

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 10th October 2016

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
N. Nicholson	Chairman	Yes
J. Catchesides	Vice-Chairman	Yes
S. Kehr	Parish Councillor	Yes
P. Richardson	Parish Councillor	Yes
S. Cunningham	Parish Councillor	Yes
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

Mr. Martin Lawrie and Mr. Nick Tuliani also attended the meeting.

The meeting commenced at 7:30pm.

125/16 Members' declarations of interests

None

126/16 Apologies for Absence

Cllr. Finch

127/16 Public forum

Mr. Tuliani spoke about his objection to planning application 16/01546/FUL for the erection of a stable and hay barn on land south of board Barn Farm, Drapers Green. Mr. Tuliani highlighted the loss of habitat for wildlife if the land were developed. The land is also on a high elevation and so the proposed buildings would be easily seen.

Mr. Tuliani also asked about the obstruction caused by a landslide along a small section of Camps Road.

128/16 Minutes of the Extraordinary Council Meeting held on 26th September 2016

The minutes were **approved** as a correct record of the Extraordinary Council Meeting held on 26th September 2016 and were signed by the Chairman.

129/16 Co-option of new Councillors

There were no new Councillors co-opted onto the Council.

130/16 Three Horseshoes

The Clerk reported that the letter of rebuttal was sent to the Planning Inspector by post and email. A copy of the letter was also sent to BDC.

Cllr. Nicholson reported that he had recently spoken with two individuals who expressed an interest in contributing to the purchase of the pub. Cllr. Nicholson would pass their details to the pub steering group.

131/16 Obstruction in Camps Road – repair and prevention

Following some discussion it was **agreed** that ECC Highways would be informed of the Council's intention to remove the obstruction following a 14 day notice period.

Action: Cllr. Nicholson to draft a letter to ECC highways.

132/16 Registration of Village Hall and Recreation Ground Land

Cllr. Richardson presented the draft letter from the Council's legal adviser. Cllr. Catchesides suggested that the content of the letter could be improved.

Action: Cllr. Richardson to ask the Council's legal adviser to add additional content.

133/16 Magazine distribution

Cllr. Catchesides said that Martin Catchesides had kindly offered to send out the magazines to the local distributors.

Cllr. Catchesides reported that some of the distributors were now attending university and so would no longer be able to deliver magazines.

Following some discussion it was **agreed** new and existing distributors would be asked to deliver the magazines on different rounds.

134/16 Finding assistance for the Parish Clerk

The Clerk reported that he had found additional resource and asked the Council to approve an increase working hours from 5 to 6 hours per week.

The Council **unanimously agreed** to increase the Clerk's working hours to 6 hours per week with immediate effect.

135/16 Decision from Footpath Diversion Scheme Public Hearing

Cllr. Nicholson reported that, following the public hearing, the Planning Inspector had made the following:

- Footpath 27 would remain unchanged

- Footpath 54 would be diverted as requested by the Applicant.
- Footpath 22 was not included in the application and would therefore remain unchanged
- Footpath 25 would be diverted as requested by the Applicant

The Planning Inspector's decision was in agreement with the Council's recommendations.

136/16 Footpath faults (bridge from Water Lane)

Cllr. Nicholson had received information from a resident concerning the bridge along the footpath from Water Lane to Paddock View. The bridge was in need of repair and was considered to be in a dangerous condition.

Action: Clerk to contact ECC Rights of Way and request the necessary repairs to be carried out.

137/16 Braintree District Council's Local Plan

BDC planning officers had recommended that its Planning Committee that no further development should be carried out in Helions Bumpstead. BDC had received letters from five residents in support of this recommendation.

138/16 Commercial Aircraft Overflying HB in July and August

Cllr. Nicholson reported on the exceptionally high level of occurrences of aircraft circling above Helions Bumpstead during July, August and September.

It was **agreed** that Cllr. Nicholson would draft a letter of complaint.

139/16 Replacement Person to empty HB bins

Cllr. Catchesides reported that a replacement street cleaner will need to be found as the person who currently carries out the work will be attending university.

It was **agreed** that Cllr. Catchesides would email residents to see if anybody was interested in carrying the work.

140/16 Restoration of the Parish Council Notice Boards

Cllr. Nicholson reported that the village noticeboards, especially the noticeboard at Drapers Green, needed repairing and re-varnishing.

Action: Clerk to contact contractors for estimates.

141/16 Representation at joint meeting with Sturmer, Steeple and Birdbrook

The Council **agreed** that it would host a joint meeting with Sturmer, Steeple and Birdbrook. Date to be confirmed.

142/16 Clerk's report

The annual accounts and governance statements had been signed off by the external auditor and these had been posted onto the Council's website and displayed on the noticeboard at the front of the Village Hall.

The external auditor had noted that the governance and accounting statements had been minuted the wrong way around.

143/16 Finance Report and Approval of Payments

Copies of the Financial Report, bank statements and payments list were distributed to Members prior to the meeting.

PAYMENTS

<u>Cheque No.</u>	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
101627	10 October 2016	Clerk's Salary	£172.94
101628	10 October 2016	PAYE	£37.60
101629	10 October 2016	Grass Cutting	£595.00
101630	10 October 2016	Auditor's Fee	£120.00
D/D	10 October 2016	Street Lighting	£35.11

The Council unanimously approved these payments.

In reply to a question asked by Cllr. Nicholson at a previous meeting the Clerk advised that the invoice from Bojangles comprised £100 for website hosting and £150 for domain name renewal.

A cheque for £480 sent to OC and C Services in April had not been presented to the bank and it had now been confirmed that the cheque had not been received. The clerk would cancel this cheque write a replacement cheque for approval at the next meeting.

124/16 Items for information and inclusion on next meeting's agenda

None

The meeting closed at 9:35pm.

Signed: _____ **Date:** _____

Cllr. N. Nicholson
Chairman

*For further information regarding these minutes, please contact:
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