

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 14th November 2016

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
N. Nicholson	Chairman	Yes
J. Catchesides	Vice-Chairman	Yes
S. Kehr	Parish Councillor	Yes
P. Richardson	Parish Councillor	No
S. Cunningham	Parish Councillor	Yes
D. Garrod	District Councillor	Yes
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

Martin Lawrie and Judy Howard also attended the meeting.

The meeting commenced at 7:30pm.

144/16 Members' declarations of interests

None

145/16 Apologies for Absence

Cllr. Finch, Cllr. Richardson

146/16 Public forum

There were no comments or question from members of the public.

147/16 Minutes of the Council Meeting held on 10th October 2016

The minutes were **approved** as a correct record of the Council Meeting held on 10th October 2016 and were signed by the Chairman.

148/16 Co-option of new Councillors

Cllr. Nicholson proposed M. Lawrie to be co-opted as a Member. Seconded Cllr. Catchesides.
Unanimously agreed.

Cllr. Nicholson proposed J. Howard to be co-opted as a Member. Seconded Cllr. Catchesides.
Unanimously agreed.

149/16 Three Horseshoes

Following some discussion the Council **agreed** that it should facilitate the setting up of a public meeting in which the Pub Steering Group be given the opportunity share information and ask for feedback about the work carried out to date and its future direction.

Action: Cllr. Nicholson to inform the Pub Steering Group of its decision.

150/16 Obstruction in Camps Road – repair and prevention

Cllr. Nicholson reported that Camps Road had today been closed to traffic, without any prior warning.

Action: Cllr. Nicholson to contact ECC Highways to request the current status regarding clearance of the obstruction and enquire as to why the Council was not informed of the impending road closure.

151/16 Registration of Village Hall and Recreation Ground Land

Cllr. Catchesides reported that there had been no response from the Council's legal adviser.

Action: Cllr. Nicholson to expedite with the Council's legal adviser.

152/16 Magazine distribution

Cllr. Catchesides confirmed Martin Catchesides would manage the distribution of the Village Magazines.

153/16 Finding assistance for the Parish Clerk

The Clerk confirmed that additional resource had been obtained.

154/16 Cutting of Hedges and Verges.

Cllr. Nicholson reported that hedges along roadside verges had been cut before fruit had fallen. This action had denied local wildlife of food sources.

The Clerk advised that the Council's contractor was only contracted to mow the roadside verges and not hedges. Roadside hedges would be cut if it was the contractor's responsibility as landowner to maintain some hedges or third party land owners had requested the contractor to cut their hedges.

Action: Clerk to contact ECC Highways for advice on mowing of roadside verges and hedges. Cllr Catchesides will seek advice on best timing for hedge cutting..

155/16 Footpath faults (bridge from Water Lane)

Cllr. Catchesides reported that a resident had slipped whilst walking over the bridge along the footpath running parallel with Sages End Road from Helions Farm.

Action: Clerk to contact ECC Rights of Way and request the necessary repairs to be carried out.

156/16 Braintree District Council's Local Plan

Nothing to report.

157/16 Commercial Aircraft Overflying HB in July and August

Draft letter to be completed by Cllr. Nicholson.

Cllr. Lawrie offered to track aircraft movements around the village using an on line application.

158/16 Replacement Person to empty HB bins

Cllr. Catchesides to email residents.

159/16 Restoration of the Parish Council Notice Boards

Clerk to contact contractors for repair estimates.

160/16 Representation at joint meeting with Sturmer, Steeple and Birdbrook

Cllr. Nicholson reported that Members of the Council had recently hosted the joint meeting in the Village Hall and this proved very useful. A number of common issues had been identified for joint action.

161/16 Clerk's report

A letter had been received from HM Queen's Lady in Waiting thanking the Council for the Queen's 90th birthday card. It was **agreed** that the letter be passed to the card maker, Margaret Picton, for safe keeping.

The Clerk was unable to change the BT account holder's name after speaking to four different departments within BT and the final department hanging up after one hour.

162/16 Finance Report and Approval of Payments

Copies of the Financial Report, bank statements and payments list were distributed to Members prior to the meeting.

PAYMENTS

Cheque No.	Date	Purpose	Amount
D/D	01 November 2016	Street Lighting	£38.09
101631	07 November 2016	Telephone & Broadband	£182.88
101632	14 November 2016	Street Cleaner	£65.00
101633	14 November 2016	Clerk's Salary	£223.58
101634	14 November 2016	Village Magazine printing	£480.00
101635	14 November 2016	PAYE	£50.20

The Council unanimously approved these payments.

163/16 Items for information and inclusion on next meeting's agenda

The Finance Committee meeting will be scheduled for Monday 11th December at which all Members are required to attend.

The meeting closed at 9:45pm.

Signed: _____ **Date:** _____

Cllr. N. Nicholson
Chairman

For further information regarding these minutes, please contact:

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