

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 9th January 2017

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
N. Nicholson	Chairman	Yes
J. Catchesides	Vice-Chairman	Yes
S. Kehr	Parish Councillor	Yes
P. Richardson	Parish Councillor	No
S. Cunningham	Parish Councillor	No
M. Lawrie	Parish Councillor	Yes
J. Howard	Parish Councillor	Yes
D. Garrod	District Councillor	No
D. Finch	County Councillor	No
T. Evans	Parish Clerk & Responsible Financial Officer	Yes

The meeting commenced at 7:30pm.

6/17 Members' declarations of interests

None.

7/17 Apologies for Absence

Cllr. Richardson, Cllr. Cunningham.

8/17 Public forum

There were no members of the public in attendance.

9/17 Minutes of the Council Meeting held on 12th December 2016

The minutes were **unanimously approved** as a correct record of the meeting and were signed by the Chairman.

10/17 Three Horseshoes

Cllr. Nicholson reported on the current situation. The Pub Steering Group would be arranging a public meeting for the end of January. The Planning Inspectorate's decision on the Pub owner's appeal against enforcement was expected to be imminent.

10/17a Youth Club

The Clerk reported that the cheque for £60 donation from the ex-Silverlink funds had been presented to the Council's bank.

11/17 Road Closures in HB

The Clerk reported that he had requested further information concerning a time table of planned roadworks in and around Helions Bumpstead but had received no response. Cllr. Kehr had also made telephone enquiries with and had received no further information.

12/17 Cricket and Pavilion Clubs

Cllr. Nicholson agreed to write to the President of the cricket club, outlining the PC's concerns and to request his help and advice in addressing them. The correspondence will be circulated to Councillors.

13/17 Councillor Training

Carried over to next meeting.

14/17 Cutting of Verges

Action: Cllr. Nicholson to draft a letter to the contractor to enquire about the timing of verge cutting in the Parish and related matters..

15/17 Footpath faults

The Clerk had forwarded an Essex Highways internet link for reporting footpath faults to Members.

16/17 Restoration of the Parish Council Notice Boards

The clerk had reminded Members that estimates for the restoration of the notice boards had been requested and contractors had indicated the preferred time to carry out the work would be during the Spring.

17/17 District Councillor's Report

There was no report in Cllr. Garrod's absence.

18/17 Clerk's report

The Clerk asked all newly co-opted Members to return their completed Register of Interests forms by no later than the next Council meeting if they hadn't already done so.

19/17 Finance Report and Approval of Payments

The Clerk apologised to the Council for not producing a finance report in time for the meeting. This due to the late delivery of the Council's bank statement after the Christmas holidays.

PAYMENTS

<u>Cheque No.</u>	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
D/D	03 January 2017	Street Lighting	£36.87
101641	09 January 2017	Clerk's Salary	£223.58
101642	09 January 2017	PAYE	£50.20
101643	09 January 2017	Village Green Gardening	£650.00
101644	09 January 2017	Stationery	£54.54

The Council unanimously approved these payments.

20/17 Items for information and inclusion on next meeting's agenda

To be included on next Finance Committee Agenda:

Review of Financial Regulations

Review of Reserves Policy

Disposition of predicted cash surplus at end of financial year end.

The meeting closed at 9:00pm.

Signed: _____ Date: _____

Cllr. N. Nicholson
Chairman

For further information regarding these minutes, please contact:

Mr. Tony Evans – Helions Bumpstead Parish Clerk & Responsible Financial Officer,

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