

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 12th June 2017

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
<i>Jane Catchesides</i>	Chair	Yes
<i>Sue Kehr</i>	Vice-Chair	Yes
<i>Neville Nicholson</i>	Parish Councillor	Yes
<i>Judy Howard</i>	Parish Councillor	Yes
<i>SueCunningham</i>	Parish Councillor	Yes
<i>Martin Lawrie</i>	Parish Councillor	Yes
<i>Chris Brown</i>	Parish Councillor	No
<i>Diana Garrod</i>	District Councillor	No
<i>David Finch</i>	County Councillor	No
<i>Cathryn Carlisle</i>	Parish Clerk & Responsible Financial Officer	Yes

17/109 Members' declarations of interests

Cllr Catchesides: Member, VHMC

17/110 Apologies for Absence

Cllr Kehr, Cllr Brown, DC Garrod, and CC Finch.

17/111 Public forum

There were no members of the public present.

17/112 Minutes of the Council Meeting held on 8th May 2017 were approved and signed as a true record of the meeting.

17/113 Finance Report

Payments

17/113.1	£257.52	Cathryn Carlisle	Clerks Salary	101674
17/113.2	£41.66	E-on	Lighting	D/D
17/113.3	£155.40	Playsafety	Inspection	101562
17/113.4	£600.00	St Andrews PCC	Grant	101678
17/113.5	£55.20	Clyde & Co	Fees	101677
17/113.6	£480.00	OC&C	Printing Parish Mag	101679
17/113.7	£24.04	Cathryn Carlisle	Expenses	101675
17/113.8	£265.00	M Cox	Grasscutting/Gritting	101676
17/113.9	£856.80	JJ & TH Haylock Ltd	Verge Cutting	101680
17/113.10	£17.47	Community Act Suffolk	Insurance	101561

Payments were approved by all members of the Council present.

17/113.11 Month Bank Statement and Monthly Budget Form
Approved by all members of the Council present.

17/114 Clerk's Report

The Clerk had received an email from David West concerning the contribution that had been requested by HBPC towards the mower replacement fund.

He had now been able to look at previous CC AGM minutes where this was discussed and can report back as promised that the sum agreed to be allocated was £50 per year. He believed the Football Club also had the same arrangement, but that is now defunct.

He has asked the CC Treasurer Michael Claydon to let us have a cheque for this sum, and he trusts this concludes this matter.

In discussion it was pointed out that the sum requested by HBPC was £200 annually, and nothing at all has been received since the new mower was purchased in May 2009.

It was agreed that the Clerk and the Chairman reply, requesting the back payment of £400 for the last 8 years.

The Clerk reported she had completed the Salt Bag scheme form and organised for the salt to be delivered to Malcom Cox later in the year. The salt is to be used for the gritter.

The Clerk had attended the Police Conference organised by the EALC at Foakes Hall in Great Dunmow. The Police Commissioner has said that they need to employ more people to man the 101 no. They also talked about Fly tipping, Hare Coursing, illegal encampments, Active Citizens. The Police are now using drones to search areas.

17/115 District Councillor's Report
No Report

17/116 County Councillor's Report
No Report

17/117 Bicycle rack at the Village Hall - update

The bike rack has been installed, but it wasn't put up well. The paint got chipped in transit. The company are supposed to be sending paint to repair the frame. The rack is really wobbly and the Chairman will contact the company. It was agreed that we wouldn't pay the final bill until the problems have been sorted.

The bike rack has been added to the insurance, and to the Asset Register.

17/118 Reports from Councillors with Matters affecting the village

Cllr Cunningham mentioned she received an enquiry to when the footpaths are going to be cut. The Clerk said that ECC normally starts at the beginning of July for 6 weeks starting in the north of the county. The Clerk will check this.

Cllr Howard reported that she had received an email from Chris Shipham Senior Environmental Health Officer at BDC saying the following "My colleague revisited the area on 27th April and managed to locate the pipe in question and to provide me with some photos. He advised that there was no obvious odour to the discharge but that it was brown and had something of an oily film to it. Having reviewed them with another colleague who has experience with working at the Environment Agency previously, it is considered likely that this is "iron ochre" which can be an oxidation product from the

iron content in soils from the fields. If the discharge is not foul-drainage related (which would usually be expected to be foul smelling and black/grey in colouration) then there is not an issue that is capable of any further action by this Authority.

In order to double check the situation, when I am next in the Helions Bumpstead area I will review the discharge and pipework myself. If there is an issue that requires actioning then I will either do that myself or refer it to any relevant agency. I do not at present know when that visit will take place”.

17/119 Highways

Most roads are being surface dressed this year, at present we've not been told when.

17/120 Footpath review update

Cllrs Cunningham, Howard, and Nicholson walked the airfield paths a few weeks ago; most of the footpaths were in good order. The question of who pays for any possible diversions needs clarification. It was agreed that HBPC would not pay to have any footpaths diverted. The Clerk said she would check how much it would cost to have footpaths diverted and how many can be done at the same time.

17/120.1 Footpath Map Review

It was agreed that Cllrs bring ideas to the next meeting on what we can put on the reverse side of the footpath map.

17/121 Helions Bumpstead Village Hall matters affecting the Parish Council

17/121.1 Update on refurbishment work.

Cllr Catchesides had sent all councillors a report on the history of the refurbishment of the village hall and costings. Cllr Catchesides stated that the Village Hall Management Committee would not request any money from the Parish Council for the refurbishment of the hall. Cllr Nicholson asked if the insulation was fire proof; Cllr Catchesides said Celotex insulation has been used in numerous Village Hall throughout Essex with excellent results.

Cllr Lawrie proposed that the Parish Council gives a grant to the VHMC as the Village Hall is our main village asset. This will be discussed at the Finance Working Party forward planning meeting.

17/121.2 Registration of Village Hall

Registration for the Village Hall has now been completed with the Land Registry.

17/122 Helions Bumpstead Recreation Ground

No Report

The Clerk to find out information about Fields in Trust.

17/123 Refurbishment of open spaces in the village

The Clerk explained that one of her Parishes employs a resident to look after planters throughout the year; this cost the £45 per month which includes weeding/watering replanting any plants if needed; they have 6 planters.

Cllr Catchesides reported she and Cllr Kehr had met with a young lady gardener last week with a view to refurbishing the Village Hall and Village Green planting schemes.

She was impressive, RHS qualified, and not expensive at about £125 a day. [£15 per hour]

She quoted about £250 for refurbishing the Village Hall [2 days of her time], plus top soil [£200] and replacement plants [say £150] which Cllr Catchesides thinks would be money very well spent.

Then a couple of hours maintenance on a regular basis, probably more frequently during the first season to make sure weeding is under control, at £35 [£20 first hour, £15 thereafter]

The Village Green she would tackle in the autumn, pruning shrubs as necessary.

The council thought this was a good idea and agreed that Cllr Catchesides contact the lady.

17/124 Playground Report

The annual Playground Inspection has been carried out by RoSPA; there are a lot of repairs needed, the most urgent being the wooden steps for the slide which need replacing urgently. Cllr Kehr has organised for someone to do this work, and the Council agreed to meet the cost.

Cllr Kehr was advised at the inspection that the remaining life of the bridge / fireman's pole was about two years, and the rest of the equipment about 5 years. She is looking into getting quotes to repair the equipment and also replacing the old play equipment with new.

Cllr Nicholson suggested we use Accoya wood for the play equipment, Cllr Nicholson will look for suppliers of play equipment made from accoya.

17/125 Items for information and inclusion on next meeting's agenda

A meeting about the Pub will take place on 17th June at 11am in the Village Hall.

Cllr Martin Lawrie announced that he will be moving out of the village in the near future, and therefore resigned from the Parish Council

17/126 Date of the next meeting

10th July 2017

17/127 Meeting Closed at 9.10 pm

Signed.....

Dated.....