

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on
Monday 9th October 2017

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
Jane Catchesides	Chair	Yes
Sue Kehr	Vice-Chair	Yes
Neville Nicholson	Parish Councillor	Yes
Judy Howard	Parish Councillor	Yes
Sue Cunningham	Parish Councillor	Yes
Chris Brown	Parish Councillor	Apologies
Diana Garrod	District Councillor	Apologies
David Finch	County Councillor	Apologies
Cathryn Carlisle	Parish Clerk & Responsible Financial Officer	Yes
Members of the public		

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17/190 Members' declarations of interests
Cllr Catchesides, Cllr Kehr: Members of VHMC
Cllr Nicholson: Three Horseshoes

17/191 Apologies for Absence
Were received from DC Garrod, Cllr Brown CC Finch

17/192 Public forum
There were no public present

17/193 Minutes of the Council Meeting held on 11th September 2017 were amended and signed as a true record of the meeting.

17/194 Finance Report

Payments

17/194.1	£252.72	Cathryn Carlisle	Clerks Salary	101604
17/194.2	£41.66	E-on	Lighting	D/D
17/194.3	£18.99	BT	Telephone	D/D
17/194.4	£19.99	Cathryn Carlisle	Expenses	101605
17/194.5	£66.53	Mobile Mini	VH	101606
17/194.6	£121.20	A & J lighting	Light Maintenance	101611
17/194.7	£17.00	EALC	New Councillor File	101609
17/194.8	£35.00	Bird Table	Planters	101610
17/194.9	£120.00	PKF Littlejohn	Auditor	101607
17/194.12	£105.00	Malcom Cox	Grass Cutting	101608
17/194.13	£2160.00	Ian Hall	VH	101612
17/194.14	£1958.40	Bardfield Homes Ltd	VH	101613
17/194.15	£60.00	Royal British Legion	Wreath	
17/194.16	£1237.20	Propotec Ltd	VH	101614

Payments were approved by all members of the council present. Cllr Howard checked the invoices prior to the meeting.

17/194.10 Month Bank Statement and Monthly Budget Form

The monthly Bank Statement was approved by all councillor's present.

17/194.11 External Auditors report

The Clerk read out the report from the External Auditor and agree to look into why last year's Audit report wouldn't open on the Website.

17/195 Clerk's Report

No Report

17/196 District Councillor's Report

No report

17/197 County Councillor's Report

No Report

17/198 Reports from Councillors with Matters affecting the village

There were none

17/199 Highways

The sign at the T-junction with Steeple Bumpstead Road needs putting back up Clerk to report this.

Missing Grill on the Bumpstead Road

Gravel at the Cross Road to Sages End Road, Water Lane and Camps Road

17/200 Footpath review update

17/200.1 Footpath Map Review

Cllr Cunningham suggested an article in the Village Magazine asking people to adopt a footpath, as some of the bridges had become overgrown, and some of the footpaths haven't been cut. The Clerk said that Shalford had concluded that the reason some of the footpaths hadn't been cut was the fact that the tractor can't get over the bridges, to reach the footpath. Cllr Howard suggested a Facebook page or similar that we can put the footpath map on and information on how to report problems with footpaths with ECC PROW, or contact the Clerk. The Clerk to find out if ECC still do P3.

17/201 Helions Bumpstead Village Hall matters affecting the Parish Council

17/201.1 Update on refurbishment work.

All the plaster has come off the walls, the hall is now being drylined and plaster broad is now going on, it has been damp proofed. It wasn't until the plaster was off the walls that the problems were uncovered; most of the lintels that were put in in the 60's were not big enough so this has had to be rectified. The VHMC had put some money aside for where they knew there was problems, but they hadn't expected the amount of problems in other areas. The VHMC has managed to get another grant for £15,000 from the CIF, but the additional work will cost £30,000. The VHMC has put out an SOS for donations for the repairs.

17/201.2 Village Events update

All events booked in the Village Hall have been cancelled until the new year.

17/202 Helions Bumpstead Recreation Ground

17/202.1 Fields in Trust No Report

17/203 Playground Report

The grant application has gone into CIF, we expect to hear back from them. In November. Cllr Kehr has heard from Tesco's that we have been accepted in to their bags of Help local fund raising during November and December, which guarantees us £1,000.

17/204 The Three Horseshoes Pub

No Report

17/205 Emergency Plan

Deferred to next month

17/206 Consultations

Consultation on the proposed changes to the Mobile Library Service 19 September – 6 November. The parish hasn't had a library bus for many years; concern was expressed at the depletion of the service. It may be possible to include a 'borrow a book' scheme if the pub re-opens.

17/207 Village Enhancement

17/207.1 To discuss village repairs

Quote 1. Phone Box

Clear around and prepare the phone box ready for painting.

Replace broken glass.

Paint phone box. £200

Cllr Kehr to find out if the phone box would be rubbed down and primed before painting and did it include materials.

Quote 2. Grass Walkway

Prepare ground and lay grass pavers and level with top soil.

Remove post and rail for access. £120

Cllr Brown has the Grasscrete for this area

Quote 3. Park jobs

Remove rail and posts behind small child swing.

Remove the little seating area from the hut which is rotten £40

It was agreed to go ahead with Quote 2 and 3, pending further information on quote 1

17/208 Councillor Training to discuss Finance Training

The Clerk has provisionally booked for Mike Letch to do the Training on the 6th November; the cost will be £360. It was agreed to do the Training on the 4th December at 7pm, when all councillors could make the date. The Clerk to ask Cllr Gurnett if he would like to attend this training. Cllr Kehr to ask at Steeple Bumpstead to see if anyone would like to attend.

17/209 Poppy Wreath

Cllrs agreed to purchase 2 wreaths for Remembrance Sunday, The Clerk to contact Gordon Moore to see if he's happy to put a wreath on the Camps Airfield Memorial.

17/210 Low Flying Aircrafts

Cllr Nicholson had drafted a report about Low Flying Aircrafts which had been circulated prior to the meeting. There is still some work to be done on this before the letter can be sent. Cllr Nicholson said he really needed to speak to a pilot or traffic controller to get some more information; he thanked Cllr Catchesides for her contribution.

17/211 Items for information and inclusion on next meeting's agenda

Cllr Nicholson is still not happy about the £5,000 grant that was obtained in 2007ish for solar lights in the Bus Shelters but was not used. Cllr Nicholson has contacted Leslie Day at ECC who has asked for the council to forward the conditions of the grant so he can consider this. Cllr Nicholson to copy correspondence to the Clerk for reply.

17/212 Date of the next meeting

13th November 2017

17/213 Meeting Closed 8.47 pm

Signed.....

Date.....