

HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on Monday 9th April 2018

RECORD OF ATTENDANCE

NAME	POSITION	PRESENT
Jane Catchesides	Chair	Yes
Sue Kehr	Vice-Chair	Yes
Neville Nicholson	Parish Councillor	Yes
Judy Howard	Parish Councillor	Yes
Sue Cunningham	Parish Councillor	Yes
Chris Brown	Parish Councillor	Yes
Diana Garrod	District Councillor	Apologies
David Finch	County Councillor	Apologies
Cathryn Carlisle	Parish Clerk & Responsible Financial Officer	Yes
Members of the public	None	

18/67 Apologies for Absence

Were received from CC Finch and DC Garrod

18/68 Members' declarations of interests

Cllr Catchesides, Cllr Kehr: Members of the VHMC

Cllr Nicholson: Three Horseshoes

18/69 Public forum

There were no members of the public present.

18/70 Minutes of the Council Meeting held on 12th March were approved and signed as a true record of the Parish Council Meeting.

18/71 Clerk's Report

The Clerk reported she had been busy balancing the accounts, ready for Internal Audit next week and then external Audit. She had also prepared a draft of the Annual Report, which has been sent to the Chair for completion.

The Clerk also reported that she had received 2 phone calls last week to say 2 street lights were remaining on. The Clerk had contacted A & J Lighting who mended the lights and put in new bulbs. It was suggested that the Clerk gets prices of putting LED lights in the street lights when we have problems in future. Cllr Nicholson suggested that we try a couple of lights before going ahead with all the lights. The Warm White light was recommended.

18/72 Finance Report

Payments

18/72.1	£265.20	Cathryn Carlisle	Clerk's Salary	101715
18/72.2	£41.66	E-on	Lighting	D/D
18/72.3	£18.99	BT	Telephone	D/D

18/72.4	£19.99	Cathryn Carlisle	Expenses	101716
18/72.5	£138.43	EALC	Training	101719
18/72.7	£181.57	Bradnam's	Wood for steps	101718
18/72.8	£262.68	A & J Lighting	Street Light	101717

Payments were approved by all members of the council present. Cllr Howard and Cllr Cunningham checked the invoices prior to the meeting.

18/72.6 Month Bank Statement and Monthly Budget Form
Were approved by all members of the Council present.

18/73 District Councillor's Report
No Report

18/74 County Councillor's Report
No Report

18/75 Reports from Councillors with Matters affecting the village
Ditch on Sages End Road, near Rolls Farm has been dug out

18/76 Recent Flooding in Helions Bumpstead
Some drains in the village had been cleared last week, but Sages End Road and Water Lane still need the drains cleaning out; the Clerk to check whether its DC or Highways who are responsible.

18/77 Footpath review update
Ian's Steps near the Three Horseshoes are being opened at the Common Ground Walk on Saturday.
The Common Ground organisers are keen to get involved in the Parish Paths Partnership (P3) scheme. The Clerk has spoken to PRow and they are willing to do training for the P3 scheme, the Clerk said that some of the councillors at Shalford would like to do this. The Clerk has sent an email asking for suggested dates.

18/77.1 Footpath Map Review
The Clerk has received a new map showing footpaths in the centre of the village. The Clerk now just needs to check whether one of the footpaths is still in use.

18/78 Helions Bumpstead Village Hall matters affecting the Parish Council
18/78.1 Update on official re-opening.
The Opening went well, CC David Finch opened the hall, approximately 150 people attended, and there was a nice write up in The Echo. The Quiz Night in the evening was well attended. The Hall is now fully operational. The VHMC has now received the final grant money from CIF. HBVHMC would like to thank Essex County Council CIF for all their help with this project.

18/79 Helions Bumpstead Recreation Ground
No Report

18/80 Playground Refurbishment

Cllr Kehr reported that she had placed the order for the new play equipment, the price is £28,000 + VAT. The council are now waiting to hear when installation will take place; hopefully work should be completed before the end of June.

18/81 Three Horseshoes Pub

Cllr Nicholson reported that things are progressing slowly.

18/82 Rural Community Council of Essex: Entry for Village of the Year

Cllrs Kehr and Catchesides to work on the 500 words needed; once they have a draft worked out it will be sent to all councillors before being sent to the RCCE closing date is the 4th May.

18/83 Village Enhancement

18/83.1 To discuss village repairs

The Grasscrete has gone missing, Cllr Brown said he had some more we could have. The Clerk to get some quotes to do some of the jobs around the village.

18/84 Annual Parish Assembly

Date 27th April 2018, The Clerk to chase the Fire Brigade to see if anyone can attend. Richard Russell will speak about the pub.
The Clerk to provide refreshments.

18/85 Items for information and inclusion on next meeting's agenda

The Clerk said she had received the accounts from the Cricket Club.
Cllr Catchesides mentioned she had given the Clerk a cheque for £50 for the Lawn Mower fund from the Cricket Club.
Cllr Nicholson asked if the Clerk had sent the letter ref Stansted Airport to Uttlesford Planning Dept; the Clerk said she had forwarded the letter on.

18/86 Date of the next meeting

14th May 2018, Annual Meeting

18/87 Meeting Closed at 8.20pm

Signed.....

Dated.....

Clerk to the Council: Cathryn Carlisle
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