

HELIONS BUMPSTEAD PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 13th May 2019.

ATTENDANCE

NAME	POSITION	PRESENT
C Brown	Chairman	Yes
S. Kehr	Vice Chair	Yes
N. Nicholson	Parish Councillor	Yes
A Parker	Parish Councillor	Apologies
S. Cunningham	Parish Councillor	
N Turner	Parish Councillor	Yes
R Kirkland	Parish Councillor	Yes
D. Garrod	District Councillor	Apologies
D. Finch	County Councillor	Apologies
C. Carlisle	Parish Clerk & Responsible Financial Officer	Yes

Members of the public present 1

18/84 Election of Chairman

Cllr Kehr nominated Cllr Brown as Chairman, seconded by Cllr Kirkland, Cllr Brown was duly elected as Chairman. All in Favour

18/85 Election of Vice-Chairman

Cllr Kirkland nominated Cllr Kehr, seconded by Cllr Turner, Cllr Kehr was duly elected as Vice-Chairman. All in Favour

18/86 To Complete Acceptance of Office Forms

Acceptance of forms were completed and signed.

19/87 Apologies for Absence

Cllr Parker
Cllr Garrod
Cllr Fitch

19/88 Members' declarations of interest

Shares in The Three Horseshoe
Cllr Kehr, Cllr Nicholson

19/89 Public Forum

There were none present.

19/90 Minutes of the Council Meeting held on 11th March 2019 were approved and signed as a true record of the meeting. Cllr Brown proposed that once the Clerk has sent out the minutes to Cllrs, there will be 7 days to reply and make any amendments to the minutes then they will be finalised. The Clerk to send out the final draft after the 7th Day. All Councillors agreed to this.

19/91 Appointments to Committees and of Special Responsibilities

Finance Committee:

All Councillors

Planning Committee:

All Councillors

Special Responsibilities:

Footpaths: Sue Cunningham, Richard Kirkland

Highways and Traffic Management: Cathryn Carlisle (Clerk) Chris Brown

Play Equipment: Sue Kehr

Website: Jane Catchesides, Cathy Carlisle (Clerk) Chris Brown

Broadband: Martin Catchesides

Working Groups

Finance & Forward Planning:

All Councillors

Footpaths

Sue Cunningham, Judy Howard, Dave West, Phil Snowdon, Richard Kirkland

Neighbourhood Watch

This matter will need further discussion by the council as there has been limited support since Cllr Nicholson stepped down from the role.

19/92 Finance Report

Payments

19/92.1	£309.66	Cathryn Carlisle	Clerk's Salary	BACs
19/92.2	£	Haven	Lighting	D/D
19/92.3	£19.99	BT	Telephone	D/D
19/92.4	£17.00	Cathryn Carlisle	Expenses	BACs
19/92.9	£216.00	EALC	Training	BACS
19/92.10	£145.00	Alan Ronald	Defib fit	BACs
19/92.13	£473.49	CB Mowers	Mower Service	BACs
19/92.12	£50.00	Yvonne Morton	Internal Audit	Bacs

All payments were approved by all members of the council. Cllr Brown checked the Invoices prior to the meeting.

19/92.5 Month Bank Statement and Monthly Budget Form

Were sent out prior to the meeting.

18/92.6 To Complete the Annual Governance Statement

The Clerk had sent out the Governance Statement prior to the meeting, The Clerk offered to read the questions out to councillors. Cllrs all agreed that the Council had met all the conditions.

The Chairman and the Clerk signed the form

18/92.7 To sign off the Accounting Statement
The Clerk and the Chairman signed off the Accounting Statement.

18/92.8 To receive the Internal Auditors Report
The Clerk had sent out the Internal Auditors Report, prior to the meeting. The Auditor was happy that the council had complied with the Governance statement. The Clerk had mentioned that we had spent the £5,000, after writing to the CC asking for permission to spend the £5,000 grant money on new notice boards and a defibrillator the remaining money will go towards printing the footpath map, this was agreed by the CC Finch.

18/92.11 To Award Grants

Grants were awarded to	Church	£600
	Village Hall	£750
	Cricket Club	£200
	The Pavilion	£200
	Youth Cricket	£230

19/93 Clerk's Report

The Clerk mentioned that she had attended the Essex Branch of the SLCC for their morning at Essex Air Ambulance station at Earls Colne

19/94 District Councillor's Report

No Report

19/95 County Councillor's Report

No Report

19/96 Reports from Councillors with Matters affecting the village

No Reports

19/97 Highways Issues: Clerk to report

The Clerk has reported the path that runs along the front of the church to the crossroad for being unsafe.

The Clerk had completed an LHP form for a speed and Volume survey on Mill Hill. Cllr Kehr was worried about the speeding traffic in the 40 mph areas of the village.

19/98 Footpath review update

98.1 Footpath Map

The Councillor agreed to print 1000 footpaths for £720

19/99 Helions Bumpstead Village Hall

No Report

19/100 Helions Bumpstead Recreation Ground

No Report

19/101 Village Enhancement

19.101.1 To discuss village repairs

The Clerk to speak the Handy Man to find out when the Notice Board, the Telephone Box, and the Grass Crete will be done

19/102 Consultations /Publications sent

Consultation on changes to the use of Concessionary Bus Passes on Essex County Council run Park and Ride services May 2019.

The Clerk to find out if bus pass be used in Cambridgeshire as well as Essex.

19/103 Forward Planning

19/104.1 Housing Needs Survey update

The Clerk has not heard about any results as yet.

19/105 Annual Parish Assembly

The APA was well attended, The Community Agent was very informative.

Cllr Finch talk was full of interesting facts.

19/106 Items for information and inclusion on next meeting's agenda

Co-option

Parish Council Website

Bank Mandate

Basketball Hoop

19/107 Date of the next meeting 10th June 2019

19/108 Meeting Closed at 9.32 pm

Signed.....

Dated.....

Clerk to the Council: Cathryn Carlisle
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