

HELIONS BUMPSTEAD PARISH COUNCIL

Minutes of Parish Council meeting held on Monday 10th June 2019.

ATTENDANCE

NAME	POSITION	PRESENT
C Brown	Chairman	Yes
S. Kehr	Vice Chair	Yes
N. Nicholson	Parish Councillor	Yes
A Parker	Parish Councillor	Yes
S. Cunningham	Parish Councillor	Yes
N Turner	Parish Councillor	Apologies
R Kirkland	Parish Councillor	Yes
D. Garrod	District Councillor	Yes
D. Finch	County Councillor	Apologies
C. Carlisle	Parish Clerk & Responsible Financial Officer	Yes

Members of the public present

19/109 Apologies for Absence

Cllr Turner, CC Finch

19/110 Co-Option of new Councillor

Cllr Cunningham was proposed by Cllr Kehr seconded by Cllr Kirkland; Cllr Cunningham was duly elected as a Co-opted member of the council.

19/111 Members' declarations of interest

Three Horseshoes Cllr Nicholson, Cllr Kehr

Mutual Support Cllr Nicholson, Cllr Cunningham

VHMC Cllr Kehr

19/112 Public forum

There were none present.

19/113 Minutes of the Council Meeting held on 13th May 2019 were **approved** and signed as a true record of the meeting

19/114 Finance Report

Payments

19/114.1	£309.66	Cathryn Carlisle	Clerk's Salary	BACs
19/114.2	£54.45	Haven	Lighting	D/D
19/114.3	£19.99	BT	Telephone	D/D
19/114.4	£17.00	Cathryn Carlisle	Expenses	BACs
19/114.5	£107.40	Rospa	Play Inspection	BACS
19/114.10	£40.00	ICO	Data Protection	D/D
19/114.11	£520.00	Malcolm Cox	Grass Cutting	
19/114.12	£20.60	Martin Catchesides	Mag Dist.	BACs
19/114.13	£864.00	TP Print	Footpath Map	BACs

Payments were **approved by all members of the council present**. Cllr Cunningham and Cllr Kirkland checked the invoices prior to the meeting.

19/114.6 Month Bank Statement and Monthly Budget Form

Cllrs Approved the monthly Bank Reconciliation and the monthly budget.

19/114.7 Bank Mandate

Cllrs Kirkland and Cllr Turner to complete forms and return to Barclays bank. Cllr Brown and Cllr Kehr signed the forms accepting the changes

19/114.8 Insurance Review

The insurance documents had been forwarded to Cllrs prior to the meeting. Cllrs **agreed** to pay the £508.76 for this year's insurance.

19/114.9 Bench Ends

Cllr Kehr had offered to pay £75.00 for the bench end, which was taken from the bench on Mill Hill, the bench was rotten and dangerous the council had the bench removed as there is a bench in the bus shelter. The Council **agreed** that £75.00 would be a good figure

19/115 Clerk's Report

The Clerk reported she had sent the Accounts off to the External Auditor. Defibrillator Training was well attended.

19/116 District Councillor's Report

Steeple Bumpstead Surgery Update 10th June 2019 The GP surgery in Steeple Bumpstead is a relatively small practice and is struggling to provide consistent General Practice services, due mainly to staffing issues. This has resulted in a poor rating by the Care Quality Commission (CQC). Provide (who run the service) and West Essex CCG (who commission the service) are taking action to redress the situation, including:

- implementing changes to resolve the issues identified by the CQC
- working with local GP providers to supply practice management and clinical capacity
- for the future, investigating options with nearby practices for combining services e.g. a branch surgery

It has to be stressed that patient safety has not been compromised and is being closely monitored.

- Braintree District Council's response to the BBC's War on Plastic with Hugh and Anita
- Braintree District Council was successful in taking legal action against the following person for fly-tipping under Section 34 (2A) Environmental Protection Act 1990 Part II.
- Rural Business Hub in Sible Hedingham

19/117 County Councillor's Report

No Report

19/118 Reports from Councillors with Matters affecting the village

Cllr Kehr reported that the Kersey needed cutting and Strimming, The Clerk mentioned that a resident had asked if we could arrange for it to be cut. The Clerk said that the owners had cut it, but the strimmed had broken.

Cllr Cunningham and Cllr Kirkland went a cut back the entrance to footpath 1, there is no actual path across the field. Clerk to report.

Footpath 13 the steps need replacing and the handrail extending. The Clerk to report.

The Clerk has been speaking with Dave West about footpaths, he's going to update the list of things that need doing.

Who's going to cut the paths? The Clerk is meeting the P3 Representative at the end of the month.

19/119 Highways Issues: Clerk to report

19/119.1 Speeding in the village

The Clerk had received the Speed and Volume survey data back for Haverhill Road, Helions Bumpstead.

Haverhill Rd, Helions Bumpstead

Southbound

With a total of 1,847 cars counted across 7 days the Average Daily Speed was recorded at 30.7mph.

Northbound

With a total of 1,708 cars counted across 7 days the Average Daily Speed was recorded at 30.8mph.

Combined

With a total of 3,555 cars counted across 7 days the Average Daily Speed was recorded at 30.8mph

This shows compliance to the current 30mph speed limit and it would be against guidance to install a VAS in this location as speeds are below 35mph.

The Council decided that they needed to look at the highways issues and what our objectives are for the Parish. What we need to protect is the walkers, riders and cyclist.

19/119.2 Complaints about light on the verge outside the Crossroads

The Clerk had received a complaint about the lights outside The Crossroads on Water Lane, The Clerk has spoken with the owner and they said they would move the lights near their property and paint them black.

19/120 Footpath review update

120.1 Motor Bikes using footpaths 50 and 12

There was an article in the Parish Mag, Cllr Nicholson was happy to leave it for

now.

19/121 Helions Bumpstead Recreation Ground

19/121.1 The Council looked at the Basketball Hoop on offer. Cllrs **agreed** to buy a new Basketball hoop for £129.99.

19/121.2 Rospa Playground Inspection Report

Picnic Table needs painting

The Springy play equipment needs something doing around the base.

Medium risk protective surface required.

The trim trail the steps at the beginning are not right they are to close,

Medium risk Cllr Kehr to draft a letter to the Play Company.

More bark is needed

The small post around the car park needs replacing risk low

Swings erosion around the mats grass needs to grow, low risk.

The bark needs raking, and turf around base of springy items.

The Clerk to get prices of bark.

The ladder going across has a hazard a head could get trapped. The report says nothing we can do.

19/122 Village Enhancement

19.122.1 To discuss village repairs

The Clerk and The Chairman are arranging to meet the Handy Man.

The bus shelter on Mill Road is leaking.

19/123 Consultations /Publications sent

No consultations

19/124 Forward Planning

19/124.1 Housing Needs Survey update

As a result of the analysis of the data provided, we would suggest an affordable housing recommendation of up to 4 units - one 1 bed unit and two 2 bed units for affordable rent and one 3 bed unit for shared ownership. This report can now go forward to the Parish Plan.

19/124.2 Parish Plan

To be discussed next month.

19/125 Website

Cllr Nicholson thinks we should have a website for the Parish Council which is separate from the village website.

The Council to look at the Essex info site

19/126 Polices

Standing Orders

Financial Regulations

Code of Conduct
Grievance Procedure
Disciplinary Procedure
Complaints Procedure
Recording and use of Social Media

Were all approved at a meeting prior to the main council meeting to look at and review policies. The **Council adopted** the above polices.

19/127 Neighbourhood Watch

A resident has come forward, who might be interested in Neighbourhood Watch, Cllr Brown will be in contact with the resident. Clive Stewart in the Braintree Co-Ordinator.

19/128 Mutual Support Network

The Mutual Support group would like to have some fridge magnets printed to spread around the village.

The Clerk had sent out an email about Self and Wellbeing.

The Council **agreed** to pay for the Fridge Magnets. The Clerk to contact Charlotte to arrange for the magnets to be printed.

19/129 Items for information and inclusion on next meeting's agenda

Welcome package

19/130 Date of the next meeting 8th July 2019

19/131 Meeting Closed at 8.52pm

Clerk to the Council: Cathryn Carlisle
Herkstead Green Bungalow, Cornish Hall End, Braintree, Essex CM7 4HH
01440 731964 07766 112536