

HELIONS BUMPSTEAD PARISH COUNCIL

Meeting of the Parish Council by a virtual meeting held on Monday 8th June 2020

ATTENDANCE

NAME	POSITION	PRESENT
C Brown	Chairman	Yes
S. Kehr	Vice Chair	Yes
N. Nicholson	Parish Councillor	Yes
A Parker	Parish Councillor	Yes
S. Cunningham	Parish Councillor	Yes
N Turner	Parish Councillor	Yes
R Kirkland	Parish Councillor	Yes
D. Garrod	District Councillor	Yes
D. Finch	County Councillor	Yes
C. Carlisle	Parish Clerk & Responsible Financial Officer	Yes

2 members of the public

20/91 **Apologies for Absence**

There were none

20/92 **Members' declarations of interest**

Cllr Nicholson, Cllr Kehr, Cllr Cunningham HBCBS
Cllr Kehr VHMC

20/93 **Public forum**

Richard Russell came and gave an update on behalf of the Community Benefit Society, during lockdown, the committee did a village survey at the beginning of March with 100 returns which is very good.

What came to light is what people wanted were Post Office drop off service, Gardening Club and Walks finishing at the Pub.

Alison valued the meeting with Chris, Sue, Cathy and Charlotte Purdie in March and hopes that we can co ordinate in the future, the meeting was to discuss how the pub could do to support the village. A shop suppling the basics Flour, Tinned goods etc.

Alison took on a premise licence which made it possible to sell beer for consumption off the premises, the shop has been the most wonderful success from the pubs point of view, opening for an hour and a half on a Friday and Saturday night. Helps with the basic interaction with other people at 2 metres apart. It has meant that they have defined that the pub can be hub for other than a drinking establishment.

They are selling Beer, 140 pints per week, The popularity of the beer for consumption off the premises is a good thing because it demonstrates that the pub can/will be profitable.

At the present time it wouldn't be the right time to appoint a tenant, they are hoping to open the pub from the garden in July.

They have been contacted about accommodating a mobile Post Office once a week for an hour which would park in the Pub Car park. Alison has been in touch with Susan Ramsey who is delighted that this project will be going ahead.

The Committee consists of Jonathan Hale, Richard Hall, Doug Henderson, Neville Nicholson and Alison Meldrum-Russell

Richard asked when forward messages can we not edited it before anything goes out on the email.

Dave West

The Council had received an amended version of the plan for Village Green. The facing of some of the trees needs to be done by a professional. The Parish Council had some concerns and suggested that some of the work should be phased. The watering and maintenance which will need to be done by the volunteer group. The Clerk has arranged for the handyman to clean the benches and oil them.

Cllr Nicholson remarked that the Brambles and sycamores (and thistles) up to three foot high have grown back in the village green (since clearance) and their roots will need to be dug out before any planting begins.

20/94 **Minutes** of the Council Meeting held on 11th May 2020 were **approved** and signed as a true record of the meeting

20/95 **Finance Report**
Payments

20/95.1	£309.66	Cathryn Carlisle	Clerk's Salary	BACs
20/95.2	£56.87	Haven	Lighting	D/D
20/95.3	£34.00	Cathryn Carlisle	Clerks Expenses	Bacs
20/95.5	£90.00	Malcolm Cox	Grass Cutting	Bacs
20/95.6	£1586.80	DH Maintenance	Maintenance	Bacs

Payments were approved by all members of the council present.

20/95.4 Month Bank Statement and Monthly Budget Form.
The Clerk had sent these us prior to the meeting

20/96 **Clerk's Report**

The Clerk had engaged a Handyman who has strimmed round the Signs the Phone box and Bus Shelters. He had a painter friend who was unable to work due to Covid-19 and was looking for some work to keep him going. So far he's painted the 2 benches on the play area, the metal table, the shelter, the legs on the notice boards, the litter bin, he's started the bus shelter on Mill Road, and the Phone Box. The bus shelter has a bird nesting in there at the so that will be finished once the birds have flown.

Jobs outstanding bus shelter near the village green, 3 benches on the villages green and litter bins, and the notice board at Drapers Green.

20/97 **District Councillor's Report**

- Councillor Community Grants
- Work to Begin on New M11 Junction
- Court Hearing On 6th May 2020, legal action has successfully been taken against a resident in the Braintree District who wrongly claimed over £47,000 in income support, tax credit and housing benefit. Ms Corrine Pudney, age 30 of Calamint Road, Witham pleaded guilty to five counts of benefit fraud. She had dishonestly failed to declare that her husband, Jamie Pudney, was living with her while claiming housing benefit, income support and tax credits as a single parent. She was wrongly paid £47,789.42 in benefits from 1 April 2013 to 3 October 2017. She was prosecuted under sections of the Social Security Administration Act 1992 and Tax Credits Act 2002. She was sentenced to 24 weeks in prison suspended for 18 months. She was also ordered to carry out 100 hours of unpaid work and complete 30 days of rehabilitation activities. She will also have to re-pay all the overpaid benefits.
- Update on Small Businesses and Cash Grants
- Transition – The Future Relationship Between the UK and the EU
- Apply for the Coronavirus Future Fund
- Business – Braintree
- Amenity Waste Collection Service
- Please Dispose of PPE Correctly
- Local Plan Update
- No Annual General Meeting
- Essex County Council Provides £250,000 Funding to Citizens Advice Service in Essex

20/98 **County Councillor's Report**

The County Councillor reported on the what the CC are doing and what's happening in the district.

- Temporary mortuary sites have been closed and starting to be used for Park and Ride sites are getting back to normal
- They are supporting the Care market
- People are starting not to pay their Council Tax, due to lack of money coming in.
- CC are going to be encouraging employment
- The Council are offering apprenticeships in nursing and help in the Care sector
- All County Councillors have a budget of £10,000 to spend on projects in their ward.

20/99 **Reports from Councillors with Matters affecting the village**

No Reports

20/100 **Highways Issues:**

Local Road Closures

ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1) – Temporary Traffic Regulation Orders:

Intended closure of Sages End Road, Helions Bumpstead due to commence on 10th June 2020 for 3 days. The closure is required for the safety of the public and workforce

while Anglian Water undertakes Installation of boundary box works.

Intended closure of Haverhill Road, Wiggens Green, Copy Hill, Helions Bumpstead due to commence on 15th June 2020 for 3 days. The closure is required for the safety of the public and workforce while BT undertakes overhead cable works.

Intended closure of Camps Road/Drapers Green, Helions Bumpstead due to commence on 22nd June 2020 for 3 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes reset manhole cover works.

Intended closure of Rowley Hill, The Street, Sturmer Road, Baythorne End, Ridgewell Road, Four Ash Hill, The Causeway, Chapel Road, Mill Road, Church Road, Bridge Street, High Street, Poole Street, Hedingham Road, Yeldham Road, Crouch Green, Swan Street, due to commence on 21st July 2020 for 8 night. The closure is required for the safety of the public and workforce while Essex County Council undertakes stud

20/100.1 **Speeding in the village**

No Report

20/101 **Footpath update**

The Clerk has reported foot path 61-64 where the bridge is broken.

Cllr Cunningham asked if Dave West had done anything with regards to the tasks related to the footpaths.

20/102 **Village Enhancement**

20/102.1 **Village repairs Update**

No update sees Clerk's report

20/102.2 **Funding for HB Village Green Preservation Society project**

The Councillors discussed the project and suggested that the grant money should be give in a phased way, it was agreed that we give 2 x £600 and then see how things are going before giving the final amount. It was agreed that purchases should be done through the Parish Council to get the VAT back.

20/103 **Consultations /Publications sent**

No Report

20/104 **Forward Planning**

20/104.1 **Parish Plan/Design Statement**

No Update

20/105 **Website**

The Clerk and Cllr Brown had spoken about the Website and the fact that the Domain name is hosted by Bojangles we might need to go with them, the Clerk has sent over a list of things that need to be on the website and sent over a copy of the March Mag pdf, as we would like to put the magazine on the website.

20/106 **Annual Report**

Cllr Brown to look at this next week

20/107 **Covid – 19**

No Report

20/108 **Policies and Procedures**

Policies and Procedures to be adopted and updated

- Standing Orders
- Financial Regulation
- Complaints Procedure
- Council Training
- Disciplinary Procedure
- Grievance Procedure
- Publication Procedure
- Code of Conduct
- Recording Policy
- Privacy Policy
- Retention Policy

To be review next month is the Risk Assessment and Action Plan

20/109 **Items for information and inclusion on next meeting's agenda**

Risk Assessment and Action Plan

20/110 **Date of the next meeting** 13th July 2020

20/111 **Meeting Closed at** 8.35pm

Signed.....

Dated.....

Clerk to the Council: Cathryn Carlisle
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