

# HELIONS BUMPSTEAD PARISH COUNCIL

Minutes of the Parish Council meeting held by virtual meeting on Monday 13th July 2020

## ATTENDANCE

NAME	POSITION	PRESENT
C Brown	Chairman	Yes
S. Kehr	Vice Chair	Yes
N. Nicholson	Parish Councillor	Yes
A Parker	Parish Councillor	Yes
S. Cunningham	Parish Councillor	Yes
N Turner	Parish Councillor	Yes
R Kirkland	Parish Councillor	Yes
D. Garrod	District Councillor	Yes
D. Finch	County Councillor	No
C. Carlisle	Parish Clerk & Responsible Financial Officer	Yes

### 20/112 Apologies for Absence

There were none

### 20/113 Members' declarations of interest

Cllr Nicholson, Cllr Kehr, Cllr Cunningham HBCBS  
Cllr Kehr VHMC

### 20/114 Public forum

None Present

20/115 Minutes of the Council Meeting held on 8<sup>th</sup> June 2020, were **approved**, and signed as a true record of the meeting.

### 20/116 Finance Report

#### Payments

20/116.1	£309.66	Cathryn Carlisle	Clerk's Salary	BACs
20/116.2	£54.45	Haven	Lighting	D/D
20/116.3	£34.00	Cathryn Carlisle	Clerks Expenses	Bacs
20/116.4	£1422.94	DH Maintenance	Maintenance	Bacs
20/116.5	£35.00	ICO	DATA Protection	D/D
20/116.6	£48.00	EALC	Training	Bacs
20/116.7	£90.00	Malcolm Cox	Grass Cutting	Bacs
20/116.10	£65.00	Mark Instance	Maintenance	Bacs

Payments were approved by all members of the council.

20/116.8 Month Bank Statement and Monthly Budget Form  
These were sent out prior to the meeting

20/116.9 **Grant Application**

To receive Grant Application from HBCBS for a small grant to support the development of a composting area to the top of the community owned pub garden.

The Council agreed that they would give a grant to the CBS for the composting project. The Council to ask in future if the CBS would put in any grant applications in November, in time for the Parish Council to produce the budget. The Clerk informed the council that the money would come out of General Reserves

20/117 **Clerk's Report**

The Clerk and Cllr Kehr both attended a training session on opening playground.

20/118 **District Councillor's Report**

- Fortnightly Garden Waste Collections Resume
- Changes to Shielding Guidance from 6th July
- Reopening of Community Centres, Village Halls & other Multi-use Buildings from 4th July
- Local Plan Update
- Local Road Closures ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1) – Temporary Traffic Regulation Orders: Intended closure of Rowley Hill, The Street, Sturmer Road, Baythorne End, due to commence on 22nd July 2020 for 7 night. The closure is required for the safety of the public and workforce while Essex County Council undertakes stud installation 20/21.
- Closure 20:00 – 05:00. Intended closure of Water Lane, Kedington Road, Sturmer due to commence on 23rd November 2020 for 12 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes investigation works, core holes and trial holes.
- **£1.5 million discretionary grant scheme reopens to support more businesses**

Since the launch of this fund last month, we have paid out £317,000 in grants to support 71 businesses so far. We are now extending this grant scheme to include other types of businesses impacted by the coronavirus (COVID-19) crisis.

This fund will support businesses with ongoing fixed premises or business-related property costs such as rental costs.

We are extending the scheme to include other types of businesses, with priority being given to:

- Nurseries and childcare facilities registered with OFSTED and in receipt of the business rates nursery discount for 2020/21
- Medical therapeutic services (for instance, chiropractors, physiotherapists, and chiropodists) with a business rates assessment
- Indoor fitness and dance studios and sports facilities

- Businesses supplying goods or services to the retail, hospitality, tourism, travel, and leisure sectors

We are also reopening the Discretionary Grant scheme to:

- regular market traders with fixed building costs, such as rent, but who do not have their own business rates assessment
- bed and breakfasts who pay council tax instead of business rates
- charities in receipt of charitable business rates relief which would otherwise have been eligible for small business rates relief or rural rate relief
- businesses in shared offices or workspaces who pay an all-inclusive rent and therefore do not have their own business rates assessment

We are reopening the scheme to new applicants. Businesses should not reapply if they have applied already.

What if my business does not fall into any of the above categories?

- Other types of businesses with premises or business-related property costs should also apply if they can demonstrate a significant fall in income due to the coronavirus (COVID-19) crisis.

20/119 **County Councillor's Report**

No Report

20/120 **Reports from Councillors with Matters affecting the village**

- Manchester Airport Group have announced their intention to appeal the planning application for Stansted Airport expansion
- Telephone Bill for the Village Hall to be put in the village hall name
- Notice to residents about Green Bins and the Tetra Pak recycling is now in place at Steeple Bumpstead
- There has been hare coursing in crops locally
- Council Noted Mr Armes emails between Mr Paggi BDC Planning Dept
- BT Superfast has come to the village, the speed will gradually increase
- VHMC received a discretionary grant for £10,000
- The Gentleman who sells garden furniture out the back of his van around the village. The Van is not Taxed or Moted, local farmer had his concrete mixer stolen at the same time, the Website is non-existent.
- Footpath, Dave West to see if he can do any work
- County Broadband will be also putting their business into the village.
- Uninvited callers into the village, can we reported it to residents
- The man from Statelys who sells garden furniture out the back of his van around the village. His Van is not Taxed and his company's Website is non-compliant (no proprietor named). A local farmer had his concrete mixer stolen at the same time.

20/121 **Highways Issues: Clerk to report**

No reports

20/121.1 **Speeding in the village**

No reports

**20/122 Footpath update**

The Clerk had reported the bridge on footpath 61

**20/123 Village Enhancement**

**20/123.1 Village repairs Update**

- All jobs have been done; painting has been finished
- Clerk to speak to Malcolm about the hedge and put the benches back
- Clerk to organise cleaning signs and trim around the any signs
- Clear the apples up
- Get Malcolm to spray the front of the village hall
- The Rec is being mowed

**20/123.2 Funding for HB Village Green Preservation Society project**

The HBVGPS would like to thank the PC for their support which is much appreciated.

As lockdown restrictions ease , thoughts are we will resume around the end of this month within family bubbles etc - clearly with no maintenance over past 3 months priority will be to weed etc to get on top of the new growth.

New plantings will probably take place in September, but we will keep you informed of progress and liaise with you regarding payments and second tranche.

Cllr Nicholson mentioned that the only way to get rid of the weeds is to dig the roots out.

**20/124 Consultations /Publications sent**

Nothing to Report

**20/125 Forward Planning**

**20/125.1 Parish Plan/Design Statement**

Cllr Nicholson had drafted the introduction to the Design Statement  
The Council discussed what is needed in the Design Statement, the council are negative about the roads due to the amount of traffic. Its about the amenities in the village.  
Stour Valley AONB needs to be investigated.  
The Conservation Area needs to be mentioned.

**20/126 Website**

Cllr Brown to speak to Bojangles and Eyelid Productions about Websites, hoping to get it sorted. Village Hall, The Three Horseshoes can have their own piece.

Cllr Nicholson asked about how alerts will be done, we can have separate email to for each group. A letter would be sent to all residents asking them to delete what information they do not want to receive.

Cllr Brown hopes to get it started in the next month or 2.

20/127 **Policies and Procedures**

To review policies

Risk Register

Reserves Policy

Action Plan

All Policies and Plans were **approved** by all members of the Council

20/128 **Play Area Report**

Risk Assessment had been sent out to the council

Do we need to limit the number of people using the play area to be reviewed next month.

To discuss putting a litter bin in the Play Area to be reviewed next month.

Council felt at the present time people should take their rubbish home

To discuss the Covid 19 risk assessment relating to the re-opening of the play area and to consider if we need to purchase a notice board for the play area and where this could be sited.

As the rules and guidelines are constantly changing due to Covid-19 we would review the situation next month. The Clerk has put up 3 laminated signs informing the public of the guidelines.

20/129 **Items for information and inclusion on next meeting's agenda**

The electricity power line came down between Drapers and the Church a line of trees one hitting the line which caused a power outage. Cllr Turner has given Network Power permission to bury the cable some years ago, so far, they have refused to do this. This line is always causing problems

20/130 **Date of the next meeting 10<sup>th</sup> August 2020**

20/131 **Meeting Closed** 8.19pm

Clerk to the Council: Cathryn Carlisle

Herkstead Green Bungalow, Cornish Hall End, Braintree, Essex CM7 4HH

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