RECORD OF ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Catchesides</td>
<td>Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Kehr</td>
<td>Vice-Chair</td>
<td>Apologies</td>
</tr>
<tr>
<td>Neville Nicholson</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Judy Howard</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Cunningham</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Chris Brown</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Nigel Turner</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Diana Garrod</td>
<td>District Councillor</td>
<td>Apologies</td>
</tr>
<tr>
<td>David Finch</td>
<td>County Councillor</td>
<td>Apologies</td>
</tr>
<tr>
<td>Cathryn Carlisle</td>
<td>Parish Clerk &amp; Responsible Financial Officer</td>
<td>Yes</td>
</tr>
<tr>
<td>Members of the public</td>
<td>Member of the public</td>
<td></td>
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18/158 Apologies for Absence
Cllr Kehr
DC Garrod, CC Finch

18/159 Members’ declarations of interest
Cllr Nicholson: Three Horseshoes

18/160 Public forum
There were no members of the public present.

18/161 Minutes of the Council Meeting held on 9th July 2018 were approved and signed as a true record of the meeting

18/162 Finance Report

Payments

<table>
<thead>
<tr>
<th>Ref</th>
<th>Amount</th>
<th>Description</th>
<th>Details</th>
<th>Code</th>
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<tbody>
<tr>
<td>18/162.1</td>
<td>£293.15</td>
<td>Cathryn Carlisle</td>
<td>Clerk’s Salary</td>
<td>101742/43</td>
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<tr>
<td>18/162.2</td>
<td>£47.36</td>
<td>E-on</td>
<td>Lighting</td>
<td>D/D</td>
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<tr>
<td>18/162.3</td>
<td>£19.35</td>
<td>BT</td>
<td>Telephone</td>
<td>D/D</td>
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<td>18/162.4</td>
<td>£17.74</td>
<td>Cathryn Carlisle</td>
<td>Expenses</td>
<td>101744</td>
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<tr>
<td>18/162.5</td>
<td>£15,000</td>
<td>Playdale</td>
<td>Play Equipment</td>
<td>101746</td>
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<tr>
<td>18/162.8</td>
<td>£65.00</td>
<td>Chris Instance</td>
<td>Maintenance</td>
<td>101745</td>
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</table>

Payments were agreed by all members of the council present, Cllr Brown and Cllr Cunningham checked the invoices prior to the meeting.

18/162.6 Month Bank Statement and Monthly Budget Form
Were agreed by all councillors, The Clerk sent out a copy of the Bank Statement.
18/162.7 Grants to look at Grant Applications
    The Clerk to send out Grant Forms and copy of accounts before the next meeting. The Clerk to prepare the cheques.

18/163 Clerk’s Report
    The Clerk reported she had had Malcolm Cox cut the hedge and branches and clear rubbish from the encroaching on to the play area. Malcolm will cut the other hedge later in the year.
    The Clerk had spoken with Malcolm Cox about the Cherry trees on the Recreation Ground; he said they needed cutting back and crown lifting, The Clerk to get a price to do the work

    The Clerk reported she would be attending the Local Services Fund Briefing and the Election Training.

    The Clerk had received an email from Niall Armes about a recent planning application. She will draft a reply advising that the best person to talk to is BDC Planning Enforcement or Planning Officer.

18/164 District Councillor’s Report
    Housing growth for North Essex and update of the Local Plan

    The planning inspector backed the councils’ submitted figures for housing growth up until 2033 – of 716 new homes each year in Braintree District, 550 in Tendring District, and 920 in Colchester Borough.

    Graham Butland, Leader of Braintree District Council, said “I am pleased that the Planning Inspectorate agrees with the housing need figures which underpin our Local Plan. We know building new homes is a key priority for the Government. Having a Local Plan allows us to shape where these new homes go, and make sure they are built in sustainable places, rather than where best suits developers”.

    To read the inspector’s letter please follow this link: [https://www.braintree.gov.uk/lpexamination](https://www.braintree.gov.uk/lpexamination)

18/165 County Councillor’s Report
    No Report

18/166 Reports from Councillors with Matters affecting the village
    The Planning application 18/01103/OUT outline application for erection of five dwellings the consultation has been extended.

    Cllr Turner asked how the village coped with all the rain over the last week; Cllr Catchesides replied that there was no flooding and all was fine.

    UEA project Orchards might be something the CBS might be interested Cllr Catchesides to CBS.
    Cllr Turner will send in a report about his orchard which he put in 2000.
The Clerk had spoken to Barry Day, who will pick up the Wiggins Green notice board and refurbish it.

**18/167 Highways Issues**
Wiggins Green chevrons sign Clerk to check with Highways

**18/168 Footpath review update**
Footpath Training
Jim Bartley is our PROW Officer

For the first few jobs Shirley Anglin will come out to supervise and assess site.

Hedges are landowners responsibility. If no response from Parish Council’s request it’s down to Essex to write to the landowner.

Any works needs notice together with a grant application form. Badger Setts have to be moved.

No volunteers to work on the roadside. Essex will provide the tools for the job with up to £40 being granted per worker for the purchase of steel toe capped boots.

Before each job there has to be a site assessment before work. For example is it icy, are animals around, any potholes?

Shirley has to come out before any work for the assessment of the location of services. After this there is 3 month grace for the work to be carried out.

Footpath 11 is still really over-grown; the Clerk to contact Bartlow Estates
An article is being put in the parish mag asking for people to adopt a footpath.

**18/168.1 Footpath Map Review**
Cllr Brown is touching up the photo of the village sign to go on the front of the map.
It was suggested it would be easier to paint the sign. Cllr Catchesides to see if a painter would be interested in painting the sign.

**18/169 Helions Bumpstead Village Hall**
Matters affecting the Parish Council: HBVHMC had been approached by a cycle club, who wanted to hire the hall for a cycle race in September, from 7am – 5pm men’s race in the morning and women’s in the afternoon. Cllr Nicholson stated he was not in favour of cycle races on public roads, this was agreed by most Cllrs. With the new ruling of passing cyclist now being 1.5 mtrs our roads are not wide enough. The cycle group needs parking for 60 cars. Cllr Catchesides will report this to HBVH. Individual cyclists are very welcome.

**18/170 Helions Bumpstead Recreation Ground**
No Report

**18/171 Playground Refurbishment**
The new play equipment has been installed, and all was up and running again. There had been a lot of very positive comments received.
Cllr Turner asked what was the budget; Cllr Catchesides replied there was £20,000 grant from the Community Initiatives Fund, £2,000 from Tesco, plus money the council had put aside for new equipment. The PC got 4 different companies to give the PC designs for play equipment for a £26K budget, and this was the best option. Cllr Turner commented that the piece of wood near the end of the tunnel looked rather close, Cllr Catchesides had also commented on this, but was assured it’s the correct spacing for that equipment.

18/172 Three Horseshoes Pub
Cllr Nicholson reported that the CBS are finalising the purchasing details; they want to make sure everything is correct before going to the solicitors. The money is there ready for the purchase to go ahead.

The CBS AGM will take place on 20th October in the Village Hall, when the election of officers will take place. There will be an Annual Report and a copy of the accounts. The CBS hope to open the pub by Christmas. There will be articles in the Village Mag and Facebook.

The Clerk to check the rules on pecuniary interest for Cllrs who have bought shares in the pub before the next meeting.

18/173 Village Enhancement
18/173.1 Cllr Catchesides to put an advert in the Village Mag asking if anyone is interested in doing the odd jobs around the parish.

18/174 Local Services Fund
The Clerk to register an interest for the Local Services Fund.

18/175 Stansted Airport
Cllr Nicholson had drafted a response to the planning application for Stansted Airport, this had been circulated prior to the meeting. All Councillors agreed that the response should be sent to all Uttlesford District Councillors, SSE, CC Finch, DC Garrod and James Cleverly MP. Cllr Nicholson said he would sent the email out as the Clerk was going away the next day. This was agreed the Clerk to put the response on to headed paper and save as a pdf.

18/176 Items for information and inclusion on next meeting’s agenda
Planning for the future of the village

18/177 Date of the next meeting
10th September 2018

18/178 Meeting Closed at 8.47pm

Signed……………………………………… Dated…………………………………………..