HELIONS BUMPSTEAD PARISH COUNCIL
MINUTES of the PARISH COUNCIL MEETING held on
Monday 12th November 2018

RECORD OF ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Catchesides</td>
<td>Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Kehr</td>
<td>Vice-Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>Neville Nicholson</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Judy Howard</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Cunningham</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Chris Brown</td>
<td>Parish Councillor</td>
<td>No</td>
</tr>
<tr>
<td>Nigel Turner</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Diana Garrod</td>
<td>District Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>David Finch</td>
<td>County Councillor</td>
<td>Apologies</td>
</tr>
<tr>
<td>Cathryn Carlisle</td>
<td>Parish Clerk &amp; Responsible Financial Officer</td>
<td>Yes</td>
</tr>
<tr>
<td>Members of the public</td>
<td></td>
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18/218 Apologies for Absence
CC Finch
Cllr Brown

18/219 Members’ declarations of interest
Shareholders of the Three Horseshoes Cllr Catchesides; Cllr Cunningham; Cllr Howard Cllr Nicholson; Cllr Kehr;
HBVHMC Cllr Catchesides; Cllr Sue Kehr;

18/220 Public Forum
There were no comments made.

18/221 Minutes of the Council Meeting held on 8th October 2018 were signed as a true record of the meeting.

18/222 Finance Report
Payments

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<tbody>
<tr>
<td>18/222.1</td>
<td>£293.15</td>
<td>Cathryn Carlisle</td>
<td>Clerk’s Salary</td>
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<tr>
<td>18/222.2</td>
<td>£47.36</td>
<td>E-on</td>
<td>Lighting</td>
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<tr>
<td>18/222.3</td>
<td>£19.99</td>
<td>BT</td>
<td>Telephone</td>
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<td>18/222.4</td>
<td>£19.99</td>
<td>Cathryn Carlisle</td>
<td>Expenses</td>
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<tr>
<td>18/222.5</td>
<td>£1454.40</td>
<td>J.J. &amp; T.H. Haylock Ltd</td>
<td>Verge Cutting</td>
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<td>18/222.6</td>
<td>£85.00</td>
<td>EALC</td>
<td>Training</td>
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<tr>
<td>18/222.10</td>
<td>£960.00</td>
<td>OC &amp; C Strategy Consultants</td>
<td>Printing</td>
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<td>18/222.11</td>
<td>£75.00</td>
<td>RBL Poppy Appeal</td>
<td>Wreath</td>
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<td>18/222.12</td>
<td>£73.00</td>
<td>Jane Catchesides</td>
<td>Wreath</td>
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<tr>
<td>18/222.13</td>
<td>£65.00</td>
<td>Christopher Instance</td>
<td>Maintenance</td>
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Payments were approved by all members of the council present. Cllr Howard and Cunningham checked the invoices for payments. The Clerk had prepared the Bacs payments, Cllr Kehr would authorise the payments after the meeting.
18/222.7 Month Bank Statement and Monthly Budget Form
Were approved by all members of the council present.

18/222.8 Working Sheet for 2019/20
The Council had met prior to the meeting, to start looking at the budget for 2019/20. The council will meet again prior to the December meeting at 6.45pm

18/222.9 External Auditors report:
The Clerk reported that she had received the External Auditor’s Report which included the following statement:

‘The smaller authority has disclosed that it made proper provision during the year 2017/18 for the exercise of public rights, by answering ‘Yes’ to Section 1, Assertion 4. However, as was reported last year, we are aware that it failed to do this and therefore should have answered ‘No’ to this assertion. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering ‘Yes’ to Section 1, Assertion 7, which, on the basis of the above, is not correct.’

Details of all payments and accounts are published on our website, so the Council were unclear what this statement meant.
Cllr Kehr asked that the Clerk obtains more information to see how to rectify the issue.

18/223 Clerk’s Report
The Clerk reported that she had written to residents in Water Lane with regards to their trimming their hedges and clearing the stream

Mrs Simmons had spoken to the Clerk and said their boundary was in the middle of the stream. As a good will gesture, they will cut the hedge and clear the stream.
Cllr Catchesides said they had already done this.
Mrs Simmons said she was concerned about the depth of the stream, a vehicle could easily end up in the stream, she suggested that we put some wooden bollards along there.

The Clerk had received a quote to crown lift the Cherry Trees in the Village Hall car park. Cllr Nicholson suggested that the Clerk gets another quote.

18/224 District Councillor’s Report
The District Councillors report will be forwarded to the Council

18/225 County Councillor’s Report
No Report

18/226 Reports from Councillors with Matters affecting the village
Cllr Catchesides had had a request from Dave West to plant a Christmas tree on the Village Green; the power for lights would be provided by the Hatches. It was hoped that the annual Carol singing would take place round the tree.
The Parish Council felt it would be inappropriate to plant a Christmas tree on the Village Green, it would detract from the open aspect and the existing planting. However they could put a cut tree there each year, provided it was properly supported; the council were concerned about the Health & Safety issues.

DW had suggested that the PC could provide the lights for the tree. Cllr Kehr proposed that the Council would put £100 towards the lights, Cllrs Howard and Cunningham thought this was a good idea. It was agreed that the Health and Safety issues must be addressed before this goes ahead. Clerk to contact DW.

The Finger Post at the T Junction has been replaced.

Gordon Frost has built walls around the hard standing about 1 mt high; Clerk to contact BDC Enforcement about this and the footpath issues.

18/227 Highways Issues  Clerk to report
The Clerk is attending the Highways Devolution meeting later in the week.

18/228 Footpath review update
The Clerk said they had received the BDC Grant for Common Ground. Cllr Cunningham asked if we had any contact with any of the councillors at Castle Camps as a resident said there was a kissing gate in need of repair in their parish.

18/228.1 Footpath Map Review
No Report

18/229 Helions Bumpstead Village Hall
The Barn Dance went very well last weekend; the VHMC made a small profit.

18/230 Helions Bumpstead Recreation Ground
At The VHMC meeting Charlotte Purdie and Diana Nicholson said the Church would take on the PPT. Charlotte had given a brief history of the PPT. Cllr Turner needs to give some information to Diana to enable her to get the bank account reactivated. There’s approximately £2,600 in the account. The Parish Council appoints 2 lay people to be trustees. Chair is meeting with CP and DN later this week to share information.

18/231 Three Horseshoes Pub
All the information has been put out to shareholders

18/232 Village Enhancement
18/214.1 To discuss village repairs
Mark Istance reported that there are holes in both roofs of the bus shelters

18/233 Remembrance Sunday
The Clerk organised for two wreaths to be put on the War Memorials. Gordon Moore laid the wreath on behalf of the village at the Castle Camps airfield memorial.
Items for information and inclusion on next meeting’s agenda

A resident asked if the Parish Council had considered installing CCTV. The Parish Council felt it was up to the individual to have CCTV for their own security.

Date of the next meeting

10th December 2018. Finance Committee meeting at 6.45pm prior to the main meeting

Meeting Closed at 8.47 pm

Signed:………………………………………………………. Date:………………………………………………….

Clerk to the Council: Cathryn Carlisle
Herkstead Green Bungalow Cornish Hall End Braintree Essex CM7 4HH
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Email: helionsb.pc@gmail.com