HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 11th January 2016

RECORD OF ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>J. Catchesides</td>
<td>Chair</td>
<td>No</td>
</tr>
<tr>
<td>C. Baker</td>
<td>Vice-Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>S. Kehr</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>A. Meldrum</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>N. Nicholson</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>P. Richardson</td>
<td>Parish Councillor</td>
<td>No</td>
</tr>
<tr>
<td>L. West</td>
<td>Parish Councillor</td>
<td>No</td>
</tr>
<tr>
<td>R. Bolton</td>
<td>District Councillor</td>
<td>No</td>
</tr>
<tr>
<td>D. Finch</td>
<td>County Councillor</td>
<td>No</td>
</tr>
<tr>
<td>T. Evans</td>
<td>Parish Clerk &amp; Responsible Financial Officer</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Mr. Noakes attended the meeting as a member of the public.

Cllr. Baker chaired the meeting in Cllr. Catchesides absence.

The Chair welcomed everyone present at the meeting, which commenced at 8:00pm.

7/16 Apologies for Absence


8/16 Members’ declarations of interests

None

9/16 Public forum

Mr. Noakes commented on the lack of progress made on re-launching the Community Speed Watch scheme. He had obtained several potential dates for CSW volunteer training to take place. The Clerk offered to circulate this information via email to residents.

10/16 Minutes of the Parish Council Meeting held on 4th December 2015

The minutes were approved as a correct record of the Council Meeting held on 4th December 2015. Proposed: Cllr. Richardson Seconded: Cllr. Kehr Unanimously agreed. The minutes were signed by the Chair.
11/16 The Three Horseshoes

Members of the pub steering group had been invited to attend the meeting.
A “Save our Pub” sign had been erected on the Village Green.
A local brewery had expressed an interest in participating in the purchase of the pub.

12/16 Repairs to the Children’s Playground

Cllr. Kehr reported that she had obtained a further quotation for the playground repairs
totalling £6,380. Further quotations would be sought.

13/16 Registration of Village Hall and Recreation Ground Land

Carried forward to next meeting.

14/16 Footpath Diversion Scheme

The Clerk had informed the Planning Inspectorate that the appeal should be carried out by written
representations and not as a public hearing. The Council had received a letter from the Ramblers
Association requesting a public hearing instead of accepting written representations. The Council
had not been informed of the appeal dates.

15/16 District Councillor’s report

There was no report in Cllr. Bolton’s absence.

16/16 Clerk’s report

The Clerk reported that the Council had received a Freedom of Information request from a resident.
The FOI request was for all correspondence relating to the footpaths in Paddock View and the
Recreation Ground in relation to the Footpath Diversion Scheme. The Clerk advised the Council
that this would involve a significant amount of time. The Clerk would request payment for extra
hours work in order to comply with the FOI request.

The Clerk had been asked by Braintree District Council concerning the correct name for Drapers
Green. Following advice from Cllr. Nicholson, the Clerk had advised BDC that the correct postal
street name for Drapers Green was Drapers Lane.

The Clerk had received a telephone call for assistance from a resident concerning the flooding in
the village centre following the blockage of the culvert. It appeared that Essex County Council
Highways had cleared the culvert shortly after having received the telephone call.

17/16 Finance Report and Approval of Payments

Copies of the Financial Report, bank statement and list of payments were distributed to Members
prior to the meeting.

The Clerk had successfully contacted the council’s bank to arrange the blocking of the laptop rental
company’s direct debit transaction.
PAYMENTS

<table>
<thead>
<tr>
<th>Cheque No</th>
<th>Date</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>101510</td>
<td>11 January 2015</td>
<td>Clerk's Salary</td>
<td>£205.22</td>
</tr>
<tr>
<td>D/D</td>
<td></td>
<td>Street Lighting</td>
<td>£31.24</td>
</tr>
</tbody>
</table>

The Council unanimously approved these payments.

18/16 Items for information and inclusion on next meeting's agenda

Cllr. Nicholson reminded Members of the recent requests for volunteers from different agencies
The meeting closed at 9:40pm.

Signed: ________________________________ Date: _______________

Mrs Jane Catchesides
Chair

For further information regarding these minutes, please contact:

Mr. Tony Evans – Helions Bumpstead Parish Clerk & Responsible Financial Officer,
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Telephone: 01440 730 332. Email: hbpc@btinternet.com