HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 12th December 2016

RECORD OF ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>N. Nicholson</td>
<td>Chairman</td>
<td>Yes</td>
</tr>
<tr>
<td>J. Catchesides</td>
<td>Vice-Chairman</td>
<td>Yes</td>
</tr>
<tr>
<td>S. Kehr</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>P. Richardson</td>
<td>Parish Councillor</td>
<td>No</td>
</tr>
<tr>
<td>S. Cunningham</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>M. Lawrie</td>
<td>Parish Councillor</td>
<td>No</td>
</tr>
<tr>
<td>J. Howard</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>D. Garrod</td>
<td>District Councillor</td>
<td>No</td>
</tr>
<tr>
<td>D. Finch</td>
<td>County Councillor</td>
<td>No</td>
</tr>
<tr>
<td>T. Evans</td>
<td>Parish Clerk &amp; Responsible Financial Officer</td>
<td>Yes</td>
</tr>
</tbody>
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The meeting commenced at 8:00pm.

168/16 Members’ declarations of interests

Cllr. Catchesides and Cllr. Kehr declared a non-pecuniary interest in item 9 of the Agenda (New heaters for the Village Hall) as they are both members of the Village Hall Management Committee. Both Members remained in the meeting, took part in discussions and any votes thereon.

169/16 Apologies for Absence

Cllr. Garrod, Cllr. Finch, Cllr. Richardson, Cllr. Lawrie

170/16 Public forum

There were no members of the public present.

171/16 Minutes of the Council Meeting held on 14th November 2016

The minutes were approved as a correct record of the Council Meeting held on 14th November 2016 and were signed by the Chairman.

172/16 Three Horseshoes

Cllr. Nicholson reported on the current situation with the pub. A questionnaire about the pub had been produced by the Pub Steering Group and had been printed in the Village Magazine.
**173/16 Councillor Training**

Given the number of new Members the Council agreed that training should be provided to all Members.

**Action:** Cllr. Kehr to make enquiries with Essex Association of Local Councils for training provision.

**174/16 Report on meeting with Gary Disley, MD FibreWiFi**

Cllr. Catchesides reported on the recent meeting also attended by Martin Catchesides. FibreWiFi (Buzcom) currently supplies high speed broadband to 45 households in Helions Bumpstead. Buzcom is in the process of upgrading its infrastructure so as to minimise any reduction in performance locally. Buzcom expects new subscribers to be connected following completion of the upgrade.

**175/16 Cutting of Hedges and Verges**

Cllr. Nicholson suggested to Members that cutting of verges was being carried out too late in the autumn to prevent the seeding of aggressive weeds such as Ragwort and Hogweed. The Clerk reminded Members that verge cutting was carried out primarily for road safety reasons. The Clerk reported that the contractor responsible for verge cutting also carried out hedge cutting as a private service for others at the same time in line with Defra guidelines.

**Action:** Clerk to contact contractor to thank him for clarifying.

**176/16 New heaters for the Village Hall.**

Cllr. Catchesides reported that the Village Hall Committee had decided to install new heaters costing approximately £4,500. Cllr. Catchesides asked the Council to pay the invoice for the new heaters on condition that the Village Hall Committee would donate the invoice amount to the Council net of VAT. The Council would be able to reclaim the VAT. The Council unanimously agreed to pay the invoice.

**177/16 Clearance of Culverts**

Cllr. Catchesides advised that a contractor had recently carried out the clearance of the culvert near to the Village Green. The Council unanimously agreed to pay the contractor for reasonable cost of clearing the culvert.

**178/16 Registration of Village Hall and Recreation Ground Land**

The Council’s legal adviser had submitted land registration application of the Village Hall to the Land Registry.

**179/16 Footpath faults**

The Clerk reported that the Essex Highways Public Rights of Way Officer had advised that all footpath faults should be notified via an internet page in order to identify the exact location. The PROW Officer would also be informed of the fault even when he is on site.
**Action:** Clerk to send Members a link to the PROW internet page.

**180/16 Commercial Aircraft Overflying HB in July and August**

Cllr. Nicholson reported that Cllr. Lawrie was tracking aircraft movements and gathering information on aircraft stacking.

**181/16 Restoration of the Parish Council Notice Boards**

The Clerk reported that several contractors had been contacted and one contractor would be providing an estimate for the restoration of the notice boards.

**182/16 Boxing Day Walk**

Cllr. Catchesides reported that Malcolm Rowson had kindly agreed to lead the Boxing Day Walk.

**Action:** Cllr. Catchesides to email residents of details of Boxing Day Walk.

**183/16 District Councillor’s Report**

None in Cllr. Garrod’s absence.

**184/16 Clerk’s report**

The Clerk reported that he was unsure as to whether the Youth Club was still active as there had been no Youth Club Committee meetings since June. The Clerk also reported that the £60 cheque made out to the Youth Club had also not been presented to the bank.

**185/16 Finance Report and Approval of Payments**

Copies of the Financial Report, bank statements and payments list were distributed to Members prior to the meeting.

**PAYMENTS**

<table>
<thead>
<tr>
<th>Cheque No.</th>
<th>Date</th>
<th>Purpose</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>D/D</td>
<td>01 December 2016</td>
<td>Street Lighting</td>
<td>£36.87</td>
</tr>
<tr>
<td>101636</td>
<td>12 December 2016</td>
<td>Clerk’s Salary</td>
<td>£223.58</td>
</tr>
<tr>
<td>101637</td>
<td>12 December 2016</td>
<td>PAYE</td>
<td>£50.20</td>
</tr>
<tr>
<td>101638</td>
<td>12 December 2016</td>
<td>Magazine Distribution</td>
<td>£25.00</td>
</tr>
<tr>
<td>101639</td>
<td>12 December 2016</td>
<td>Poppy Wreaths</td>
<td>£60.00</td>
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Cllr. Catchesides reported that the cost of distributing the Village Magazine was £15.00 for the latest issue. Cheque number 101638 was cancelled and cheque number 101640 for £15.00 replaced 101638.

The Council unanimously approved these payments.
**186/16 Items for information and inclusion on next meeting’s agenda**

None

The meeting closed at 9:45pm.

Signed: ___________________________ Date:____________________

Cllr. N. Nicholson
Chairman

For further information regarding these minutes, please contact:
**Mr. Tony Evans** – Helions Bumpstead Parish Clerk & Responsible Financial Officer,
Loveday Cottage, Crooks End, Helions Bumpstead, Haverhill, Suffolk, CB9 7AB.
Telephone: 01440 730 332. Email: hbpc@btinternet.com