HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on

Monday 13th February 2017

RECORD OF ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>N. Nicholson</td>
<td>Chairman</td>
<td>No</td>
</tr>
<tr>
<td>J. Catchesides</td>
<td>Vice-Chairman</td>
<td>Yes</td>
</tr>
<tr>
<td>S. Kehr</td>
<td>Parish Councillor</td>
<td>Yes</td>
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<tr>
<td>J. Howard</td>
<td>Parish Councillor</td>
<td>Yes</td>
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<tr>
<td>S. Cunningham</td>
<td>Parish Councillor</td>
<td>Yes</td>
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<tr>
<td>M. Lawrie</td>
<td>Parish Councillor</td>
<td>Yes</td>
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<tr>
<td></td>
<td>Vacancy</td>
<td></td>
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<tr>
<td>D. Garrod</td>
<td>District Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>D. Finch</td>
<td>County Councillor</td>
<td>No</td>
</tr>
<tr>
<td>C. Carlisle</td>
<td>Parish Clerk &amp; Responsible Financial Officer</td>
<td>Yes</td>
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17/21 Members’ declarations of interests
There were none

17/22 Apologies for Absence
Cllr Nicholson
CC Finch

17/23 Public forum
There were no members of the public present.

17/24 Minutes of the Council Meeting held on 9th January 2017 were approved and signed as a true record of the meeting.

17/25 Finance Report
17/25.1 To approve payments for February
17/25.1.1 Clerks Salary T Evans £168.94 101645 Salary
17/25.1.2 Clerk Salary C Carlisle £204.17 101646 Salary
17/25.1.3 HMRC £87.40 101649 PAYE
17/25.1.4 BT £147.15 101647 Telephone
17/25.1.5 Farrant Electrical £5842.73 101648 Village Hall
17/25.1.6  Malcolm Cox  £450.00  101649  Gritting
17/25.1.7  Christopher Istance  £65.00  101650  Litter Picking

Were approved by all members of the council present

17/25.2  Month Bank Statement
Bank Statement was approved by all members of the council present.
Cllr Kehr checked the bank statement prior to the meeting.

17/25.3  To sign off Precept Form
The council agreed the precept, Cllr Catchesides signed off the Precept Form.

17/25.4  To agree a date for a Finance Meeting to discuss policies etc.
It was agreed to have a Finance Meeting on the 13th March at 7pm.
Policies will be sent out prior to the meeting for councillors to read.

17/26  Clerks Report
The Clerk has applied for a grant for a new computer and software from the NALC Transparency Fund.
The Clerk said if there are any problems with Footpaths, Roads etc. please let her know as soon as possible so she can get it reported to ECC.

17/27  District Councillor’s Report
DC Garrod explained that each council will be getting some of the surplus from the council tax, Helions Bumpstead will get £229.

BDC are giving small businesses a rise from 50% relief to 100% relief on business rates.

There will also be a new 100% relief on rural business rates.

The Council Tax Band D will increase by £4.95 which is an increase of 0.1% Council Services will go up by £3.26 which relates to 10p per week.

DC Garrod has a Councillor Community Grant of £3,000 to be spread out between all of her district; Cllr Catchesides has applied for £750 towards the Bicycle Rack for the village hall.

Sturmer now has a licenced wild boar farm.

17/28  County Councillor’s Report
No report

17/29  Proposal to install a bicycle rack at the Village Hall
Installation of the bicycle rack will cost £650, the bike rack itself will cost £1,500; the rack will hold 10 bikes. Cllrs were happy to go ahead with this project.
17/30 **Superfast Essex**
Clerk to circulate the email again, as not received previously. Martin Catchesides to be asked to respond on the Council’s behalf.

17/31 **Cricket and Pavilion Clubs** – Adverts for Helions players
Cllrs agreed that it should be the Cricket Club putting an advert in the Parish Mag asking for local players not the Parish Council. Cllrs suggested that Cllr Nicholson goes along to the AGM in April.

17/32 **Councillor Training**
The EALC has asked that the training be moved from the 13\textsuperscript{th} to the 21\textsuperscript{st} of March. This was agreed by the Council; the Finance and Council meetings will be held on the 13\textsuperscript{th} March. Modules selected were:
1 introduction to Local Councils,
2 Council Processes, Agenda, Minutes, The Public, Quorums and Standing Orders
4 Powers and Duties
6 Roles and Responsibilities and Finance an overview

17/33 **Road and Footpath Faults**
Cllrs reported that Sages End Road had been flooding again, Cllr Catchesides to contact Andy Prentice to see what can be done.

17/34 **Highways**
17.34.1 Speeding and Road Safety through the village
The Clerk asked if the council had contacted the Local Highway Panel to see they can help with the speeding issues of the village. The Clerk to complete LHP Forms for Quiet Lanes status, on Water Lane and Sages End Road.

17/34.2 Report on Gritting
Cllr Cunningham has been liaising with Malcolm Cox regarding the Gritting; he has been out 15 times so far this year.

17/35 **Restoration of the Parish Council Notice Boards**
Restoration of all Notice Boards will take place when the weather gets better. The Clerk to look into the prices of new notice boards, and bring information to the next meeting.

17/36 **Councillor Vacancy**
The Clerk has reported the Vacancy to BDC a notice has gone on the notice boards.

17/37 **Annual Parish Assembly**
Cllrs are looking at the APA on the 28\textsuperscript{th} April this date is to be confirmed. The council thought that the First Responder’s would be a good speaker.
17/38 **Items for information** and inclusion on next meeting’s agenda
Village of the Year
Village Agent
Spring Clean 3-5\textsuperscript{th} March

17/39 **Date of the next meeting**
13\textsuperscript{th} March at 8pm

17/40 Meeting Closed at 8.45 pm

Signed...........................................................................

Dated...........................................................................

_Clerk to the Council:- Cathryn Carlisle_
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