HELIONS BUMPSTEAD PARISH COUNCIL

MINUTES of the PARISH COUNCIL MEETING held on
Monday 11th December 2017

RECORD OF ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Catchesides</td>
<td>Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Kehr</td>
<td>Vice-Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>Neville Nicholson</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Judy Howard</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Cunningham</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Chris Brown</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Diana Garrod</td>
<td>District Councillor</td>
<td>Apologies</td>
</tr>
<tr>
<td>David Finch</td>
<td>County Councillor</td>
<td>Apologies</td>
</tr>
<tr>
<td>Cathryn Carlisle</td>
<td>Parish Clerk &amp; Responsible Financial Officer</td>
<td>Yes</td>
</tr>
<tr>
<td>Members of the public</td>
<td>2 members of the public</td>
<td></td>
</tr>
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</table>

17/236 Apologies for Absence
Were received from DC Garrod, CC Finch

17/237 Members’ declarations of interests
Cllr Catchesides, Cllr Kehr: Members of the VHMC
Cllr Nicholson: Three Horseshoes

17/238 Public forum
Mr Mel Vinton and Mark Jackson came and showed the Parish Council a proposed planning application for a bungalow to be erected on the land adjacent to Timbers at Pale Green.

17/239 Minutes of the Council Meeting held on 13th November 2017 were agreed and signed as a true record of the meeting.

17/240 Clerks Report
No Report

17/241 Finance Report
Payments

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
<th>Description</th>
<th>Code</th>
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<tr>
<td>17/241.1</td>
<td>£277.68</td>
<td>Cathryn Carlisle</td>
<td>Clerks Salary</td>
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<td>17/241.2</td>
<td>£41.66</td>
<td>E-on</td>
<td>Lighting</td>
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<td>17/241.3</td>
<td>£18.99</td>
<td>BT</td>
<td>Telephone</td>
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<td>17/241.4</td>
<td>£19.99</td>
<td>Cathryn Carlisle</td>
<td>Expenses</td>
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<td>17/241.5</td>
<td>£1284.00</td>
<td>AFP Consulting Eng Ltd</td>
<td>Village Hall</td>
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<tr>
<td>17/241.6</td>
<td>£66.00</td>
<td>Field (Compost) Ltd</td>
<td>Maintenance</td>
</tr>
<tr>
<td>17/241.7</td>
<td>£107.80</td>
<td>Cathryn Carlisle</td>
<td>Stationery</td>
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<tr>
<td>17/241.8</td>
<td>£145.14</td>
<td>A &amp; J Lighting</td>
<td>Maintenance</td>
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</table>
17/241.9 £66.53 Mobile Mini Village Hall 101682
17/241.13 £120.00 Malcolm Cox Bulb Planting 101689
17/241.14 £1454.40 JJ & TH Haylock Verge Cutting 101687
17/241.15 £225.60 Jane Catchesides Bulbs 101688
17/241.16 £18.92 Martin Catchesides Mag Distribution 101690
17/241.17 £571.50 Richard Campbell Paint 101691

Payments were approved by all members of the council present.
Invoices were checked by Cllr Cunningham and Cllr Howard

17/241.10 Month Bank Statement and Monthly Budget Form
The Clerk to circulate copies of the Bank Reconciliation and monthly Budget Form.

17/241.11 A&J Lighting to agree to a lighting contract
It was agreed at the Finance Working group not to take out a lighting Contract at this time.

17/241.12 Budget Working sheet
The Council worked on the Budget sheet at a Finance Working Party prior to the meeting and agreed that the budget for 2018/19 would be £14,750 minus Localism Grant £454 which leaves a Precept Request of £14,296. This figure was agreed by 5 votes to 1.
The Precept form will be completed next month

17/241.13 Revenue Grant
Deferred to January Meeting

17/242 District Councillor’s Report
No Report

17/243 County Councillor’s Report
No Report

17/244 Reports from Councillors with Matters affecting the village
Cllr Nicholson would like to review the Parish Council taking on the planters at the next meeting.

The Clerk had minuted that Drapers Lane was being surface dressed, it was actually re tarmed.

Malcolm Rowson will be organising the Boxing Day Walk, which could be very mudd; refreshments will be served by the Pub Committee in the Pavilion.

The Handy Man needs pegs for the Grasscrete, and says there’s not enough soil. Cllr Kehr has the paint for the telephone box. These jobs should be done when the weather improves in the early Spring.

17/245 Highways
Signs still not been mended
Road Chippings have not been swept
17/246 Footpath review update
   17/246.1 Footpath Map Review
   Cllr Brown has put a copy of the footpath map on the website with a link to how to report problems.

17/247 Helions Bumpstead Village Hall matters affecting the Parish Council
   17/247.1 Update on refurbishment work.
   The refurbishment is coming on and hope that all the work will be finished by Christmas. The VHMC are hoping to reopen the hall on the 8th January. The VHMC have put in another grant request to CIF and wrote to the PCC to see if they can give a donation. The VHMC has had donation of £1,800

17/247.2 Village Events No update

17/248 Helions Bumpstead Recreation Ground
   17/248.1 Fields in Trust
   This will be looked at in the New Year

17/249 Playground Refurbishment
   We should hear this week about the Cif grant and we will probably get £1,000 from Tesco’s bag fund.

17/250 The Three Horseshoes Pub
   The Pub fund has had pledges from Australia and Dubai, amongst others. The initial end-date for pledges is 20/12/20107.

17/251 Emergency Plan
   99% done, next Agenda. Cllr Brown to circulate before meeting.

17/252 Village Enhancement
   17/252.1 To discuss village repairs
   Cllr Nicholson has offered to do the woodworm treatment on the bus shelter

   17/252.2 Village Green/Planters
   It was agreed to review the original arrangement next month

   To review next month.

17/254 Stansted Proposed Increase in Passenger Numbers
   The Chairman thanked Cllr Nicholson for circulating the paper about aircraft noise and passenger numbers. Clerk to check that our membership of SSE is current.

17/255 Items for information and inclusion on next meeting’s agenda
   Nothing to be added

17/256 Date of the next meeting
   8th January 2018
17/257 Meeting Closed 8.49 pm

Signed……………………………………… Dated……………………………………………..

Clerk to the Council: Cathryn Carlisle
Herkstead Green Bungalow, Cornish Hall End, Braintree, Essex CM7 4HH
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Email: helionsb.pc@gmail.com