RECORD OF ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jane Catchesides</td>
<td>Chair</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Kehr</td>
<td>Vice-Chair</td>
<td>Apologies</td>
</tr>
<tr>
<td>Neville Nicholson</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Judy Howard</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Sue Cunningham</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Chris Brown</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Nigel Turner</td>
<td>Parish Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>Diana Garrod</td>
<td>District Councillor</td>
<td>Yes</td>
</tr>
<tr>
<td>David Finch</td>
<td>County Councillor</td>
<td>Apologies</td>
</tr>
<tr>
<td>Cathryn Carlisle</td>
<td>Parish Clerk &amp; Responsible Financial Officer</td>
<td>Yes</td>
</tr>
<tr>
<td>Members of the public</td>
<td></td>
<td>1 member of the public</td>
</tr>
</tbody>
</table>

19/1 Apologies for Absence
Cllr Finch
Cllr Kehr

19/2 Members’ declarations of interest
Shareholders of the HBCBS Cllr Catchesides; Cllr Cunningham; Cllr Howard
Cllr Nicholson
HBVHMC Cllr Catchesides

19/3 Public Forum
No public comments

19/4 Minutes of the Council Meeting held on 10th December 2018 were approved as a true record of the meeting.

19/5 Finance Report

Payments

| 19/5.1 | £293.15 | Cathryn Carlisle | Clerk’s Salary | BACs |
| 19/5.2 | £47.36  | E-on             | Lighting       | D/D  |
| 19/5.3 | £19.99  | BT               | Telephone      | D/D  |
| 19/5.4 | £16.00  | Cathryn Carlisle | Expenses       | BACs |
| 19/5.5 | £111.13 | Lexis Nexis      | CAB Book       | BACs |

Payments were approved by all members of the council present. Cllr Cunningham and Cllr Howard checked the invoices.

19/5.6 Month Bank Statement and Monthly Budget Form
The Clerk sent out the Monthly budget and Monthly bank statement.
The Clerk agreed she would continue to put any extra expenditure on the budget form.
19/5.7 **Precept 2019/20: to complete form**
The Precept had been agreed at the December Finance meeting, and the forms were duly completed and signed by the Chair and the Clerk.

19/5.8 **PPT invoice for Village Green:** 10 yrs @ £30.00 = £300.00
Payment was approved.

19/6 **Clerk’s Report**
The Village of the Year Competition forms had come in, Councillors thought they would give it a miss this year

The Clerk has organised a Litter Pick for the 23rd March

19/7 **District Councillor’s Report**
A resident in the Braintree District has been contacted by telephone on 3rd January 2019 from someone claiming to be working with Braintree District Council. They requested bank details so they could refund an over payment of council tax. THIS IS A SCAM and no-one from Braintree District Council would be telephoning customers in this manner. The Council would send a letter to the customer with a refund claim form.

BDC have also been alerted about another SCAM where people have been receiving calls from someone claiming to be from HMRC - again asking for bank details. Organisations should never ask you for your bank details over the phone so please be diligent and always ask them to send a letter.

**Special Briefing with Essex Police, Fire and Crime Commissioner (PFCC)**

DC will be attending a special briefing on 28th January with the PFCC particularly on community safety, please contact her to discuss further.

The Clerk mentioned about Hare Coursing in the area, which is riff in the area, also Deer poaching.

DC has had one-to one meetings with Jasmine Wiles; Assistant Highway Liaison Officer for Braintree, helped with some ongoing Highways Issues.

At the end of 2018, a letter signed by every Essex council leader highlighting concerns about families being re-housed from London into the county was sent to senior politicians in the capital.

The DC is having contact with James Cleverley at the moment.

19/8 **County Councillor’s Report**
No Report

19/9 **Reports from Councillors with Matters affecting the village**
Cllr Catchesides will attend Haverhill Area Forum
2 of the footpath bridges are very slippery  
There’s a tree in the copse at the rear of the Churchyard that’s leaning over; Cllr Turner to look at.

19/10 Highways Issues  
Highways had been and jetted some of the drains, they hadn’t done Water Lane.  
Sages End was bubbling up again  
Paddock View have cut the hedge and all the hedge cuttings have gone into the stream, Clerk to write a letter asking for the stream to be cleared.

19/11 Footpath review update  
19/11.1 Footpath Map: To Agree final version for printing  
Cllr Catchesides will put together the draft Map, the Clerk will then get a copy of map printed for our approval. It was agreed that we would give 1 map to each household and then charge £2 for any other maps sold. It was suggested that the Clerk speak to the Three Horseshoes committee to see if we can put them in the pub once its open

19/12 Helions Bumpstead Village Hall  
No Report

19/13 Helions Bumpstead Recreation Ground  
No Report

19/14 Village Enhancement  
19.14.1 To discuss village repairs  
The Clerk to speak to Mark Williams

19/15 Purchase of Defibrillator for Helions Bumpstead  
It was agreed that the Clerk orders a defibrillator. Quote received £2030 plus carriage + £200 installation. HBVH to be asked for permission to site at Village Hall. Cllr Catchesides to send out an email asking for donations towards the cost

19/16 Consultations/Publications sent  
UDC Sustainability Appraisal December 2018 between the following dates:  
Start date: 14/01/19 08:30 - End date: 25/02/19 17:00

19/17 Items for information and inclusion on next meeting’s agenda

19/18 Date of the next meeting  
11th February 2019  
Talk from 100 Parishes

19/19 Meeting Closed at 9.05pm